



8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Office of Project Management	808 538 5990	deedee.d.letts@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*

Attachment to Form CP-3 for exemption for cell block locks change out

Current Situation:

All Circuits Statewide are using the same vendor i.e. Security Resources for their access and other security systems. All these systems tie into the same platform at ITSD and allow us to hook up with the DPS via the lighthouse platform that they tie into. The current vendor has been low bidder for parts of these systems and has also been granted exceptions to expand these systems. The vendor has provided excellent service for all systems across the state with minimal downtime and emergency response times of as little as 2 hours or less. The systems currently under this vendor and hooked up to this platform by Circuit are:

First Circuit

- All building access
- Cameras in all but one building
- Detention lock system at Juvenile Detention
- Duress system
- Maintenance of all systems
- New digital software for lock control at cell blocks at District and Circuit Court

Second Circuit

- All building access
- Cameras
- Duress
- Maintenance of all systems

Third Circuit (still running original camera system and duress system)

- All building access
- Maintenance of alt systems including cameras and duress

Fifth Circuit (Bid detention lock system and Security Resources was the only bidder)

- All building access
- Detention locks (same system that we are proposing to install)
- Duress
- Cameras
- Maintenance of all systems

This provider has recently partnered with Cornerstone a nationally recognized leader in security detention locks. Security Resources with their partner Cornerstone is now managing the Juvenile detention lock system at Kapolei. Security Resources through this partnership now has factory certified technicians to work on these systems.

Both the District and Circuit Court are still using the detention lock system that was installed when the buildings were constructed in the early 80's. This system is currently obsolete and parts to fix it can no longer be purchased. The lack of parts has resulted in us cannibalizing some cells to keep others operational. The Circuit is working to upgrade the obsolete lock system as money can be made available. Last year we cleaned the mechanical part of the system and added digital software for lock control with year end savings but were unable to fund the change of the hardware and subsequent integration to finish the system change over. This year we are bale to complete the project with an allocation from lump sum CIP funds..

Should the locking system go down then the Sheriffs would have to go back to manually locking and unlocking cells. This provides for less security and decreases safety for the sheriffs.

Proposal for exception

The exception request is for Security Resources with their partner Cornerstone to replace the hardware systems and locks for the cell block area at District Court. This would complete the replacement of both the software and hardware at District Court and would integrate with the Kapolei system which already resides on the Server

with the other systems statewide. Should we bid this system with the result that we have a second vendor that must access that platform then we potentially increase the likelihood that the system could go down statewide. We would also have a second vendor that would need to access ITSD's secure areas. Should the platform be damaged or mishandled by an additional vendor then it is possible that the all circuits would be impacted.

The cost to upgrade these areas will not exceed \$185,000 and is planned to be done with lump sum CIP funds allocated by the legislature.