

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF AMENDMENT TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator First Circuit  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D ---102 (b)(4) and HAR Chapter 3---120, The Judiciary requests to amend an exemption for the following:*

<p>1. Describe the goods, services or construction: K7461 Provide mediation services to the Department of Human Services(DHS) Child Welfare Services (CWS) cases referred to Family Court. The purpose of the mediation is to attempt to settle cases that are pending trial or narrow the contested issues. In addition, the contractor shall attend and participate in quarterly stakeholders meetings.</p>	
<p>2. Vendor/Contractor/Service Provider: Bennett Law Group 70 Puiwa Road Honolulu, Hi. 96817</p>	<p>3. Amount of Request: NTE \$12,000.00</p>
<p>4. Term of Contract From: 10/01/2017 To: 09/30/2018</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE18-46</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Judiciary has an existing contract with Bennett Law Group, LLC which has been providing mediations service in the child welfare cases. Bennett Law Group, LLC has been doing mediation for the past year and a half. The purpose of the mediation is to attempt to settle cases that are pending trial or narrow the contested issues. In light of this, it would not appear feasible to conduct another solicitation. Presently, Bennett Law Group, LLC is one of five mediators providing mediation services to the child welfare cases.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Bennett Law Group, LLC has been doing mediation for the past year and a half with the Judiciary. Bennett Law Group, LLC is well aware of the DHS-Child Welfare Services system. In addition, continuing with Bennett Law Group, LLC minimizes training of a new contractor.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Office of Dep. Chief Ct Admin.	808.954.8221	gordean.l.akiona@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Cheryl Marlow

*Department/Division/Program Head Signature*

4/10/2018

*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF AMENDMENT TO EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*