

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Circuit/Facility Management
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>K7212 Maintenance of contract which covers the Automated Logic's WebCTRL System at the Ka'ahumanu Hale</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Island Controls, Inc.</p>	<p>3. Amount of Request:</p> <p>\$7,643.98</p>
<p>4. Term of Contract From: 01/01/2018 To: 12/31/2018</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE 17-38</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>In regards to the repairs and maintenance of the computerized system that controls the air conditioning at Ka'ahumanu Hale, Island Controls, Inc. is the only authorized dealer for the Automated Logic's WebCTRL System for the entire State of Hawaii. Island Controls, Inc's staff is factory trained and will provide all the software and hardware tech-tips and updates from the factory.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Procurement exemption pursuant to HRS Sec 103D-102(b)(4) and Chapter 3-120.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Wayne Taniguchi	Facilities Management	538-5490	wayne.s.taniguchi@courts.hawaii.gov
Paul Kaneshiro	Court Administrative Serv. Officer	538-4351	paul.k.kaneshiro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Paul Kaneshiro

Department/Division/Program Head Signature

11/01/2017

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 11/08/2017

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date