

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Second Circuit Court
 Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: s Lifesize Team 220 - Extended Warranty for three (3) video conferencing systems.	
2. Vendor/Contractor/Service Provider: Hawaiian Telcom, Inc.	3. Amount of Request: \$15,541.56
4. Term of Contract From: 09/19/2017 To: 09/18/2020 Three (3) year extended warranty	5. Prior Judiciary Procurement Exemption s o. s (if applicable):
6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: s Hawaiian Telcom, Inc. is the only sales and service company for Lifesize Team 220 video conferencing units that offer a three (3) year extended warranty.	
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: The Second Circuit Court requested through ITSD Honolulu to issue a request for quotation to extend the warranty on the Lifesize Team 220. The video conferencing units were purchased in 2016 and came with a one (1) year warranty which expires on 09/18/2017. The equipment is only a year old but is an integral part of our courtroom's daily operations. The extended warranty ensures that the system can be maintained if required.	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated m procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name w	Division/Program w	Phone Number w	email address w
Sandy Kozaki	Second Circuit / CCA	244-2929	sandy.s.kozaki@courts.hawaii.gov
Paul Petro	Second Circuit / Fiscal	244-2999	paul.m.petro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. w I certify that the information provided above is, to the best of my knowledge, true and correct. w

/s/ Sandy S. Kozaki

07/28/2017

Department/Division/Program Head Signature m m m m m Date

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For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office M
 1111 Alakea Street, 6th Floor M
 Honolulu, Hawaii 96813-2807 M

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required m

 Chief Procurement Officer Signature

 Date