

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: First Circuit Court/Adult Client Services Branch
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

K5733

Services of a consultant continues to be needed to assist the First Circuit Court in completing a domestic violence Community Safety Assessment (CSA). A Community Safety Assessment is a methodical process of analyzing how systems in a community respond to domestic violence cases, and will ultimately produce findings and recommendations to improve and strengthen approaches in improving and promoting victim safety. The Honolulu CSA focuses on the topic of "How does our Temporary Restraining Order/Protection Order application and issuance process allow us to keep victims safe, and thereby hold offenders accountable?".

2. Vendor/Contractor/Service Provider:

Anthony Wong

3. Amount of Request:

\$11,728

4. Term of Contract From: To:

January 1, 2016 to August 31, 2016

5. Prior Judiciary Procurement Exemption No.
(if applicable):

JAE16-05

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

The consultant for this specialized project must possess the following skills, knowledge and education: 1) minimum of 5 years of knowledge and experience in domestic violence, working in/or with both the criminal justice system and private domestic violence service organizations; 2) experience in working with both domestic violence survivors and stakeholders; 3) demonstrated ability to engage and convene representatives from various public and private sectors involved in domestic violence; 4) demonstrated ability to produce written reports analyzing findings and crafting recommendations to be shared with the community; 5) ability to work with Praxis International in developing the safety assessment process and time table; and 6) possession of a Master's Degree in Social Work, Criminal Justice or a related discipline. In view of these specific skills, knowledge and experience required, it is extremely unlikely that there is another qualified consultant in the City and County of Honolulu.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The consultant was selected because of his expertise in domestic violence and knowledge of the safety assessment process. We have determined that the consultant is best qualified to assist the First Circuit Court on matters specific to the CSA because of his years of experience in working on various domestic violence areas at the Department of the Attorney General, Crime Prevention and Justice Assistance Division, and as the Coordinator of the Oahu Domestic Violence Task Force. At the Department of the Attorney General, he led both Honolulu and statewide efforts in dealing with protection orders, stalking, and supervised child visitation services for domestic violence cases. As the Task Force Coordinator, one of his accomplishments involved convening a focus group of domestic violence survivors, and authoring the report, "Shifting Paradigms in Domestic Violence Responses - Oahu DV Parent/Survivor Focus Group Project", April 2013.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Maureen Kiehm	First Circuit/Adult Client Services	539-4406	Maureen.N.Kiehm@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Maureen Kiehm

Department/Division/Program Head Signature

06/24/2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 06/24/2016

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

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No Action Required

Chief Procurement Officer Signature

Date