

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers of Hawaii
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

The following consultants conduct specialized forensic interviews and consultations at the request of the 5 Children's Justice Centers, CJC of East Hawaii, CUC of West Hawaii, CJC of Maui, CJC of Kauai and CJC of Oahu. These consultants provide ongoing training and consultation to CJC staff and professionals of cooperating agencies in the areas of child maltreatments, with a focus on child sexual abuse.

2. Vendor/Contractor/Service Provider:

June Ching, David Dom, Sandra Pickard, JoAnne Totten, Terr Ann Fujioka, Sylvia An Ross, Beverly Lundquist, Ellen Brewerton, and Dianne Gerard

3. Amount of Request:

\$34,000.00

4. Term of Contract From: 07/01/2015 To: 06/30/2016

5. Prior Judiciary Procurement Exemption No.
(if applicable):

JE15-53

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

The Children's Justice Centers selected the aforementioned providers based upon their demonstrated specialized knowledge, skills and experience to conduct forensic interviews of children who are alleged victims of abuse or who are witnesses to violence.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Due to the specific experience required as well as the absence of other suitable providers, the above mentioned providers were selected to conduct forensic interviews of children who are allegedly abused or who have been witnesses to violence.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai	Children's Justice Centers of HI	534-6701	

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Susan Gochros

Department/Division/Program Head Signature

04/19/2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date