



Office of the Administrative Director — Administrative Driver's License Revocation Office

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April 1, 2016

TO: Attorneys Representing Clients at the Administrative Driver's License Revocation Office (ADLRO)

FROM: Derek A. D'Orazio, Chief Adjudicator ADLRO

RE: Timely scheduling of hearings (continuances) at the ADLRO

The ADLRO maintains an amicable and professional spirit of cooperation with all stakeholders, including respondents and the attorneys who represent them at the ADLRO. In this spirit of cooperation, the ADLRO attempts to work with attorneys when scheduling hearings and continuances; however, due to the large volume of hearings and increasing scheduling complexities, we are now requiring all attorneys to schedule all continuances before 3:00 PM on the day that the continuances are granted.

If not, a hearing date/time will be scheduled for you without any choice. Due to the large number of cases, it is no longer feasible for the ADLRO to afford attorneys choice of dates/times for continuances, if the scheduling of those continuances extends beyond 3:00 PM on the day in which they are granted.

This change in practice goes into effect 30 days from the date of this memo.

Thank you for your continuing cooperation in this matter.