

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Purchase JAVS Audio Video recording system for Lanai District/Family Court.</p>	
<p>2. Vendor/Contractor/Service Provider: Justice AV Solutions, Inc. (aka Jefferson Audio Video Systems) 13020 Middletown Industrial Louisville, KY 40223-4761</p>	<p>3. Amount of Request: \$4,552.31 includes tax (G16-008-J-2400)</p>
<p>4. Term of Contract From: To: Determined upon execution of contract</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): n/a</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Justice AV Solutions, Inc. (JAVS) has furnished and installed all of the audio/video court documentation systems within Judiciary's Maui County (Maui and Molokai), therefore, the hardware and software that supports the systems are proprietary to JAVS. The procurement of JAVS equipment from the original vendor to existing equipment and technology hardware can only be obtained from the current vendor to ensure continuity of the system, services and supplies. It is critical for us to operate with one audio/video recording system and compatible equipment for making copies of the Court record and to generate transcriptions. Therefore, it is not practicable or advantageous to procure by competitive means and we are requesting an Exemption to the provision of HRS Chapter 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Pursuant to HAR Chapter 3-122-81, the exemption request will allow us to purchase JAVS audio video recording system equipment to ensure that our circuit operates with one system and maintain compatible equipment for transcription purposes.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki	Second Circuit / CCA Office	808-244-2929	sandy.s.kozaki@courts.hawaii.gov
Paul Petro	Second Circuit / Fiscal Branch	808-244-2999	paul.m.petro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy S.Kozaki

Department/Division/Program Head Signature

03/31/2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date