

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Expansion of Hoapili Hale's Access Control System by adding (4) additional access control hardware on doors located at Parking Level II, Parking Level IV, Law Library and First Floor Lobby to the Premysis System. RQ Y5341</p>	
<p>2. Vendor/Contractor/Service Provider: Security Resources Pacific, Inc.</p>	<p>3. Amount of Request: \$10,522.29 Tax Included</p>
<p>4. Term of Contract From: To: determined upon execution of contract</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): n/a</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: In September of 2015, Hoapili Hale upgraded its Sonitrol Card Key System to the Premysis Access Control System via Security Resources Pacific, Inc. (SRP.) Hoapili Hale needs to add four (4) additional access control hardware to doors within our Court building. This system is currently under warranty, has one system integrator statewide and is maintained by SRP. Therefore, we are requesting an exemption from HRS Chapter 103D for these additions to the existing system.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Pursuant to HAR Chapter 3-122-81, the exemption request will allow the existing vendor, Security Resources Pacific Inc., to install the four (4) additional access control hardware to doors in Hoapili Hale Court building as the Premysis Access Control system remains under warranty.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki*	Second Circuit / CCA	(808) 244-2929	sandy.s.kozaki@courts.hawaii.gov
Sherri Ann Iwamasa	Second Circuit / CCA	(808) 244-2919	sherriann.s.iwamas@courts.hawaii.go

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy S. Kozaki

Department/Division/Program Head Signature

04/01/2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date