



**Office of the Administrative Director – Financial Services Department**

THE JUDICIARY • STATE OF HAWAII • 1111 ALAKEA STREET, 6<sup>TH</sup> FLOOR • HONOLULU, HAWAII 96813-2807  
TELEPHONE (808) 538-5800 • FAX (808) 538-5802

**Rodney A. Maile**  
ADMINISTRATIVE DIRECTOR

**Dean H. Seki**  
FINANCIAL SERVICES DIRECTOR

**Iris T. Murayama**  
DEPUTY ADMINISTRATIVE DIRECTOR

May 25, 2017

MEMORANDUM

TO WHOM IT MAY CONCERN:

FROM: Dean H. Seki, Financial Services Director /s/ Dean H. Seki

SUBJECT: ADDENDUM NO. 4  
JUDICIARY PROJECT NO. J18030

PROVIDE AIR CONDITIONING AND VENTILATION SYSTEM MAINTENANCE  
SERVICE AND CHEMICAL WATER TREATMENT OF AIR CONDITIONING  
EQUIPMENT AT VARIOUS JUDICIARY FACILITIES ON OAHU

Transmitted herewith is a copy of Addendum No. 4 providing the following:

- Under the changes to Section Three – C. 3.5, Offeror's Qualification, in Addendum 1, it notes that the bidder shall have at least (4) full time refrigeration mechanics to assist the journeymen mechanics, and that each mechanic shall have a minimum **of six (6) consecutive years** of air conditioning maintenance/repair experience. This will be modified to read; at least four (4) refrigeration mechanics that will assist the journeymen refrigeration mechanics, and that each mechanic must have a minimum **of ten (10) consecutive years** of air conditioning maintenance/repair experience.
- Per Section Three, 3.9, Offer shall submit Standards of Conduct Declaration. Please see attached.

Should you have any technical questions regarding this Addendum, please call the Officer-In-Charge for this project Wayne Taniguchi via phone at (808) 538-4005 or via email at [Wayne.S.Taniguchi@courts.hawaii.gov](mailto:Wayne.S.Taniguchi@courts.hawaii.gov). Other questions may be directed to Deepa P. Sheehan of the Judiciary Contracts & Purchasing Office via phone at (808) 538-5805 or via email at [Deepa.P.Sheehan@courts.hawaii.gov](mailto:Deepa.P.Sheehan@courts.hawaii.gov).

ADDENDUM NO. 4  
INVITATION FOR BID  
BID PROPOSAL NO. J18030

TO

PROVIDE AIR CONDITIONING AND VENTILATION  
SYSTEM MAINTENANCE SERVICE AND  
CHEMICAL WATER TREATMENT  
OF AIR CONDITIONING EQUIPMENT  
AT VARIOUS JUDICIARY FACILITIES ON OAHU

May, 2017

This addendum modifies the original Solicitation Documents for the solicitation dated April, 2017 and any previously issued addenda. The items in the addendum shall govern the work, taking precedence over previously issued specifications and drawings governing the items mentioned. Acknowledge receipt of this Addendum in the space provided on the Sealed Offer Form.

## STANDARDS OF CONDUCT DECLARATION

For the purposes of this declaration:

"Employee" means any nominated, appointed, or elected officer or employee of the JUDICIARY, including members of boards, commissions, and committees, and employees under contract to the JUDICIARY or of a constitutional convention, but excluding legislators, delegates to the constitutional convention, justices and judges.

"Controlling interest" means an interest in a business or other undertaking which is sufficient in fact to control, whether the interest is greater or less than fifty per cent.

On behalf of \_\_\_\_\_,  
CONTRACTOR, the undersigned does declare, under penalty of perjury, as follows:

1. CONTRACTOR (is) (is not) a legislator or an employee or a business in which a legislator or an employee has a controlling interest.\*
2. CONTRACTOR has not been assisted or represented by a legislator or employee for a fee or other compensation to obtain this Agreement and will not be assisted or represented by a legislator or employee for a fee or other compensation in the performance of the Agreement, if the legislator or employee had been involved in the development or award of the Agreement.
3. CONTRACTOR has not been assisted or represented for a fee or other compensation in the award of this Agreement by a JUDICIARY employee or, in the case of the Legislature, by a legislator.
4. CONTRACTOR has not been represented or assisted personally on matters related to the Agreement by a person who has been an employee of the JUDICIARY within the preceding two (2) years and who participated while in state office or employment on the matter with which the Agreement is directly concerned.
5. CONTRACTOR has not been represented or assisted on matters related to this Agreement for a fee or other consideration by an individual who, a) within in past twelve (12) months, served as a JUDICIARY employee or in the case of the Legislature, a legislator, and b) participated while an employee or legislator on matters related to this Agreement.

CONTRACTOR understands that the Agreement to which this document is attached is voidable on behalf of the JUDICIARY if this Agreement was entered into in violation of any provision of chapter 84, Hawaii Revised Statutes, commonly referred to as the Code of Ethics, including the provision which are the source of the declarations above. Additionally, any fee, compensation,

gift, or profit received by any person as a result of a violation of the Code of Ethics may be recovered by JUDICIARY.

DATED: Honolulu, Hawaii, \_\_\_\_\_, 20\_\_\_\_

CONTRACTOR

By \_\_\_\_\_

Title \_\_\_\_\_

\*Reminder: If "is" is circled, JUDICIARY, under section 84-15, Hawaii Revised Statutes, to file with the State Ethics Commission, 10 days before the Agreement is entered into, a written justification as to why the Agreement was not required to be competitively bid.

Form AG-1(4-99 SA)