



**Office of the Administrative Director – Financial Services Division**

THE JUDICIARY • STATE OF HAWAII • 1111 ALAKEA STREET, 6TH FLOOR • HONOLULU, HAWAII 96813-2807  
TELEPHONE (808) 538-5800 • FAX (808) 538-5802

MEMORANDUM

TO: All Interested Parties

FROM: Janell Kim  
Financial Services Administrator

DATE: June 7, 2012

SUBJECT: Addendum No. 4, Request for Proposals No. J12282  
To Provide Technical Consulting Services To The Judiciary,  
State of Hawaii for the Judiciary Information Management System (JIMS)

Transmitted for your review herewith and through our website at <http://www.courts.state.hi.us> under “General Information” and “Business with the Judiciary”, is a copy of Addendum No. 4 to RFP J12282.

Questions relating to the technical aspects of this Addendum No. 4 may be directed to William J. Talley of the JIMS office, at (808) 538-5652 or via email [William.J.Talley@courts.hawaii.gov](mailto:William.J.Talley@courts.hawaii.gov) . Other questions may be directed to Jonathan Wong in the Contracts & Purchasing Office at (808) 538-5805 or via email [jonathan.h.wong@courts.hawaii.gov](mailto:jonathan.h.wong@courts.hawaii.gov).

JK/JW:jw

cc: Mr. Kevin G. Thornton  
Ms. Mai T. Nguyen Van

**ADDENDUM NO. 4 TO REQUEST FOR PROPOSALS J12281**  
**TO PROVIDE TECHNICAL CONSULTING SERVICES TO**  
**THE JUDICIARY, STATE OF HAWAII**  
**FOR THE JUDICIARY INFORMATION MANAGEMENT SYSTEM (JIMS)**  
**Forum 3, June 1, 2012, 9:00 a.m. to 11:00 a.m. (HST)**

The items listed hereinafter are hereby made a part of the Request for Proposals J12282 for the above-described project and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

The following questions and answers are in response to questions by prospective proposers concerning the Request for Proposals J12282.

Q1.	What can e-filers do?
A1.	<b><i>e-Filers can self-register. Designated e-filer administrators can associate/disassociate people to their organizations. E-Filers can create cases, file case documents and add themselves or other parties to cases.</i></b>
Q2.	What is the Probation task on the JIMS timeline?
A2.	<b><i>The task is to provide a case management facility for probation officers.</i></b>
Q3.	How much is the Aequitas Report still relevant?
A3.	<b><i>The information for current systems is a ten year old snapshot, so much of the information is out of date. However the objectives stated in the "Proposed System" sections are still relevant.</i></b>
Q4.	Is DC Criminal and Circuit Court Criminal related?
A4.	<b><i>They will be separate projects, but in the system they will have some common software, forms and data and validation tables. They both manage criminal cases however DC Criminal manages misdemeanor cases that sometimes are initiated with a citation written by a law enforcement officer. Many DC Criminal defendants appear in court with no attorney. Circuit Court cases are more serious crimes and defendants typically have attorney representation.</i></b>
Q5.	Is there an OLAP connection between Oracle forms and web forms?
A5.	<b><i>No.</i></b>
Q6.	Why are there different case initiation forms?

A6.	<i>Please review Q4/A4 above. Differences in courts cases drives differences in initiation forms. Also there has been a desire by staff to make data entry as simple and quick as possible. This means that initiation forms are created for each case type to keep the forms small with only fields that are relevant to the case being initiated.</i>
Q7.	Is Ho'ike and eCourt Kokua related?
A7.	<i>They are related in that they both display court case information to the public. Also one day the information displayed in Ho'ike will be converted into JIMS.</i>
Q8.	How are the two eCourt Kokua (eCK) different?
A8.	<i>Internal eCK has the capacity to display all court record data based upon user security level and role. Users must log in with an account and password. Trusted agencies outside of the Judiciary must also present additional credentials. It has features for users to see court calendars and court staff may print traffic abstracts. Documents and images associated to cases are viewable in internal eCK. External eCK is for public consumption. All juvenile data is blocked and only public court record data is viewable. No documents and images associated to cases are viewable in external eCK however there is a document purchase feature available.</i>
Q9.	What facility creates the PDFs in the auto-generated documents on the JIMS Portal?
A9.	<i>iText</i>
Q10.	What is Inter-Connect used for?
A10.	<i>The Oracle product Inter-Connect in conjunction with an ASDB provides transformation and transmission of data for external data interfaces. Using a message broker data is moved from the production database over and SQL Net to a different server that transforms the data into XML or a flat data file. After transformation, the data is FTPed to interface customers.</i>
Q11.	How does the Oracle GL fit into the system?
A11.	<i>Account transactional data is gathered in the JIMS production database and then once a day transformed into transactions for the Oracle GL and applied to the GL.</i>
Q12.	Is fiscal processing transactional or batch?

<b>A12.</b>	<b><i>Please review Q11/A11 above. The daily collection of court fees and fines are transactional, however with the fiscal data being stored in a stand-alone oracle GL package, there are batch type processes involved.</i></b>
<b>Q13.</b>	<b>How does Production Support work?</b>
<b>A13.</b>	<b><i>Production Support provides JIMS users with Incident, Problem and Change Management in conjunction with the Judiciary's Information Technology and Communication Division's helpdesk. Production Support also provides project management support to the JIMS Project team. Production Support team members act as approvers, reviewers, testers and subject matter experts.</i></b>
<b>Q14.</b>	<b>We would like confidence that our audited financial statements will be kept confidential and restricted from public inspection. Assuming (per Procedural Requirements, Section 3.4.1) non-disclosure of trade secrets is requested, designated confidential, and easily separable, are any other steps needed to keep the data confidential?</b>
<b>A14.</b>	<b><i>The normal process would be for you to place the proprietary material in a separate envelope from your main proposal, appropriately marked as proprietary. Submit along with your proposal.</i></b>