

March 19, 2013

MEMORANDUM

TO WHOM IT MAY CONCERN

FROM: Janell Kim, Financial Services Administrator

SUBJECT: ADDENDUM NO. 1, REQUEST FOR PROPOSALS NO, J13178,
TO PROVIDE A CONSULTANT TO ASSIST THE JUDICIARY, STATE OF
HAWAII, TO DEVELOP AND IMPLEMENT THE INITIAL PHASE OF A
TRAUMA-INFORMED CARE FOR THE JUDICIARY'S KAPOLEI
DETENTION FACILITY AND THE HAWAII YOUTH CORRECTIONAL
FACILITY AND TO PRODUCE A FINDINGS AND RECOMMENDATIONS
REPORT

Transmitted herewith is one copy of Addendum No. 1 for your review.

Should you have any questions this regarding this addendum, please contact Kelly Otake in the
Contracts and Purchasing Office at (808) 538-5805, Fax (808) 538-5802, or e-mail
Kelly.Y.Otake@hawaii.courts.gov

/s/ Jonathan Wong
for Janell Kim
Financial Services Administrator

REQUEST FOR PROPOSALS NO. J13178

TO PROVIDE A CONSULTANT TO ASSIST THE JUDICIARY, STATE OF HAWAII, TO DEVELOP AND IMPLEMENT THE INITIAL PHASE OF A TRAUMA-INFORMED CARE FOR THE JUDICIARY'S KAPOLEI DETENTION FACILITY AND THE HAWAII YOUTH CORRECTIONAL FACILITY AND TO PRODUCE A FINDINGS AND RECOMMENDATIONS REPORT

ADDENDUM NO. 1

March 19, 2013

The items listed hereunder are hereby made a part of Request for Proposals No. J13178 for the above project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Amending Notice To Offerors, paragraph 1, to read as follows:

This solicitation is provided for information purposes. If interested in responding to this solicitation, you must submit your offer on the downloaded document provided. **You must register** your company by fax or e-mail for this specific solicitation. If you do not register your company, you will not receive addenda, if any, and your offer **may be** rejected and not considered for award.

Questions relating to RFP J13178, with Judiciary Responses:

Q.1. Must we use "Section Six - Offer Form", and if so, is it available in a writeable format?

A.1. Yes, Section Six – Offer Form is the form you must use for this solicitation. The downloaded form is not in a writeable format.

Q.2. Can you clarify the need for auto insurance coverage? Is this on a personal basis for those that may be working for the company?

A.2. Company automobile insurance coverage is required for their staff with a minimum insurance coverage and limit of \$1,000,000 per accident.