

1DTC-15- XXXXXX TO 1DTC-15- XXXXXX

SPLINE

BOUND EDGE - SCORE LINE

**CITATION FOR
TRAFFIC CRIME(S) ARREST**

**STATE OF HAWAI'I
DISTRICT COURT OF THE
FIRST CIRCUIT**

OFFICER

BADGE NO./I.D. NO.

OFFICER INSTRUCTIONS

- 1) **TEAR OUT** CITATION FOR TRAFFIC CRIME(S) ARREST FROM TOP PERFORATION FIRST, THEN WRAP CITATION AROUND THE CARDBOARD COVER BEFORE WRITING ON EACH SIDE.
- 2) **PRINT** LEGIBLY AND PRESS HARD. USE A BLACK BALL POINT PEN.
- 3) **COMPLETE ALL** APPLICABLE FIELDS.
- 4) IF THE DESCRIPTION FOR A CITED CRIME INCLUDES A SERIES OF WORDS SEPARATED BY FORWARD SLASHES, CIRCLE THE WORD(S) THAT BEST DESCRIBE THE CRIME CHARGED.
- 5) ASSIGN DEFENDANT A COURT DATE.
- 6) GIVE **DEFENDANT HIS / HER (YELLOW)** COPY OF CITATION.
- 7) RETAIN **OFFICER (BLUE)** COPY FOR YOUR RECORDS. SUBMIT ALL ISSUED CITATIONS AT THE END OF EACH DAY TO BE PROMPTLY FORWARDED TO THE RESPECTIVE DISTRICT COURT.

OUTSIDE TOP COVER