

REQUEST FOR PROPOSALS
NO. J11164

TO PROVIDE
NETWORK CONSULTATION,
MAINTENANCE, AND INSTALLATION
SERVICES TO
THE JUDICIARY
STATE OF HAWAII

NOTE: If this solicitation document was downloaded through the internet, each interested person must register through email, providing contact information to the listed contact person in the Judiciary Contracts & Purchasing Office. Registration is essential for you to receive any addendums or other information for this solicitation. The Judiciary shall not be responsible for any missing addenda, clarifications, attachments or other information regarding this solicitation if an offer is submitted from an incomplete solicitation document.

April 18, 2011

NOTICE TO OFFERORS

This solicitation is provided for information purposes. If interested in responding to this solicitation, you may choose to submit your offer on the downloaded document provided. You must register your company by fax or e-mail for this specific solicitation. If you do not register your company, you will not receive addenda, if any, and your offer may be rejected and not considered for award.

Registration

Submit FAX or E-MAIL to: FAX No.: (808) 538-5802
E-mail Address: jonathan.h.wong@courts.state.hi.us

Provide the following information:

- | | | |
|--------------------------|---|------------------------|
| I. Name of Company | Mailing Address | Name of Contact Person |
| II. Telephone Number | FAX number | E-mail Address |
| III. Solicitation Number | Fedex (or equivalent) account number (document will be sent by U.S. Postal Service first class mail if this is not provided). | |

THE JUDICIARY, STATE OF HAWAII
HONOLULU, HAWAII
REQUEST FOR PROPOSALS NO. J11164

Competitive sealed proposals TO PROVIDE NETWORK CONSULTATION, MAINTENANCE, AND INSTALLATION SERVICES TO THE JUDICIARY, STATE OF HAWAII, will be received at:

The Judiciary, State of Hawaii
Financial Services Division
Kauikeaouli Hale
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

up to and will be opened at **May 18, 2011, 2:00 P.M. HST**,

Offers received after the date and time specified above or at a location other than the location specified above will not be considered. All proposals must be made on forms obtainable at the aforesaid place or from our web site at <http://www.courts.state.hi.us> under "General Business with the Judiciary" [../Local Settings/Temp/notes6030C8/\(www.state.hi.us/jud](#), and must be in accordance with the accompanying instructions.

The Judiciary will conduct a **Vendors Meeting** on April 26, 2011, 2:00 p.m. in the Information Technology and Communications Division, 1111 Alakea St., 9th Floor, Honolulu, HI.

Questions relating to the technical aspects of this Request for Proposal may be directed to Richard Murakami of the Judiciary Information Technology and Communications Division at (808) 538-5314, FAX (808) 538-5377, email richard.h.murakami@courts.state.hi.us; other questions may be directed to Jonathan Wong in the Contracts & Purchasing Office, at (808) 538-5805, FAX (808) 538-5802, email jonathan.h.wong@courts.state.hi.us.

Janell Kim
Financial Services Administrator

(Judiciary & SPO Websites: April 18, 2011)

Table of Contents

SECTION ONE - INTRODUCTION AND BACKGROUND.....	1
1.1 INTRODUCTION AND BACKGROUND.....	1
1.2 SIGNIFICANT DATES.....	1
SECTION TWO - SPECIFICATIONS	2
2.1 GENERAL INFORMATION	2
2.2 GENERAL REQUIREMENTS	6
2.4 On-Site Consultant.....	7
2.5 Network-related Work	8
SECTION THREE - SPECIAL PROVISIONS.....	11
3.1 SCOPE	11
3.2 OFFICER-IN-CHARGE.....	11
3.3 TERM OF CONTRACT.....	11
3.4 OFFER PREPARATION.....	11
3.5 SUBMISSION OF OFFERS.....	12
3.6 OFFEROR QUALIFICATION.....	12
3.7 METHOD OF AWARD	13
3.8 CONTRACT EXECUTION AND EXTENSION	15
3.9 CONTRACT BOND.....	15
3.10 PRICING INFORMATION AND ADJUSTMENTS	15
3.11 WRITTEN INQUIRIES	15
3.12 INVOICING	16
3.13 PAYMENT.....	16
3.14 CONTRACT STAFFING REQUIREMENTS	16
3.15 TERMINATION FOR CAUSE	17
3.16 LIQUIDATED DAMAGES.....	17
3.17 CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS.....	17
3.18 INTERPRETATION OF PROVISIONS	18
3.19 CONFLICTS AND VARIATIONS	18
SECTION FOUR - EVALUATION CRITERIA AND CONTRACTOR SELECTION.....	19
4.0 EVALUATION CRITERIA.....	19
4.1 TECHNICAL CAPABILITIES - 100 POINTS.....	19
4.2 ADDED VALUE - 100 POINTS.....	20
4.3 MANAGEMENT OF CONTRACT - 100 POINTS.....	20

4.4 PROPOSED PRICING - 100 POINTS 20
SECTION FIVE- OFFER FORM..... 1

ATTACHMENTS:

- GENERAL CONDITIONS
- PROCEDURAL REQUIREMENTS
- PUBLICATION 1, INFORMATION ON TAXES
- TAX CLEARANCE APPLICATION
- CERTIFICATE OF COMPLIANCE

SECTION ONE - INTRODUCTION AND BACKGROUND

1.1 INTRODUCTION AND BACKGROUND

The Judiciary, State of Hawaii invites your company to submit a written proposal To Provide Network Consultation, Maintenance, and Installation Services to the staff of it's Information Technology & Communications Division (ITCD), Telecommunication Services Branch.

ITCD is a central agency responsible for servicing the information technology needs of the Hawaii State Judiciary. The statewide court system includes the islands of Hawaii, Maui, Lanai, Molokai, Oahu, and Kauai with multiple sites on the majority of them. The supported applications range from basic office automation functions like word processing, e-mail, and electronic spreadsheets, to large, complex case management systems. The computer hardware required to run these applications also falls under the purview of ITCD and is equally diverse with hardware platforms running the gamut from mainframe to mini to microcomputer workstations and servers.

The division maintains a helpdesk to support end users and also has the responsibility for ensuring the on-going, day-to-day operations of the computer hardware required to run the various applications. This includes the underlying telecommunications network. The division also provides software modification and maintenance services for the larger, centralized applications systems.

The Telecommunication Services Branch handles the telecommunications portion of the division's responsibilities. In addition to the consultation, installation, and maintenance services for the Wide and Local Area Networks, traditional data processing services, the branch provides similar services for the Judiciary's Cisco Call Manager telephone system.

1.2 SIGNIFICANT DATES

Advertisement	April 18, 2011
Vendors Meeting	2:00 p.m., HST, Tuesday, April 26, 2011 1111 Alakea Street 9 th Floor, ITCD Conference Room
Site Surveys	April 26 to April 29, 2011
Deadline for Questions	May 5, 2011
Response to Written Questions	May 9, 2011
PROPOSALS DUE	2:00 p.m. HST, May 18, 2011
Tentative Notice of Award	May 24, 2011
Notice to Proceed	July 1, 2011

END OF SECTION ONE

SECTION TWO - SPECIFICATIONS

2.1 GENERAL INFORMATION

2.1.1 This Request for Proposal (RFP) solicits offers from vendors for providing consultation, maintenance, and installation services for Judiciary's data/voice/video communications network and centralized VoIP call manager and Unity Voicemail as specified by the Information Technology and Communications Division (ITCD) of the Judiciary, State of Hawaii. In addition, a hourly price list will be established for all Judiciary programs to utilize these services and a separate purchase order will be issued.

2.1.2 There are thirty-six (36) locations which will need a network connection, fourteen (14) on Oahu, five (5) on Maui, twelve (12) on the Big Island, two (2) on Kauai, two (2) on Molokai, and one (1) on Lanai. There are two future locations, one(1) in Kona (Big Island) and one (1) in Kapolei (Oahu).

Item Number	LOCATION	Network Components	Connection Type
1.	Kaneohe District Court (Oahu)	Cisco router and floor switches; server; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI
2.	Home Maluhia (Oahu).	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI
3.	Ewa District Court (Oahu)	Cisco router and floor switches; server; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
4.	Adult Drivers License Revocation Office (Oahu)	Cisco router and floor switches; server; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
5.	Wahiawa District Court (Oahu)	Cisco router and floor switches; server; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
6.	Kaahumanu Hale (Oahu)	Cisco router, core & floor switches and Call Manager; servers; CAT5e & fiber optic cables; IP telephones; 3 Polycoms	Fiber optic cable (Civic Center); 3 ISDN PRI; 3 ISDN BRI for Polycom
7.	Office of the Public Guardian/Family Drug Court (Oahu)	Cisco routers and floor switches; server; CAT5e & fiber optic cables; IP telephones	T1 to DS3; ISDN PRI

Item Number	LOCATION	Network Components	Connection Type
8.	Alliolani Hale (Oahu)	Cisco router, core switch, and floor switches; server; PeopleSoft; CAT5e & fiber optic cables; Wired Red; IP telephones	Fiber optic cable. (Civic Center); ISDN PRI
9.	Drivers Education (Oahu)	Cisco router and floor switches; server; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
10.	Kauikeaouli Hale (Oahu)	Data Center: Cisco router, dual core switches & floor switches; Cisco Call Manager and Unity Voicemail; IPCC;MARS; Informacast; Wireless Controller; First Data IVR; JIMS servers; IBM & Dell servers; IBM Main Frame; Lotus Notes; AS400; RS6000; CA Unicenter; Netware; Websense; PIX; VPN concentrator; CAT5e & fiber optic cables; IP telephones	2 DS3 for network; fiber optic cables to Civic Center Bldgs. (Civic Center); NGN to 5 sites; 3 ISDN PRI for Call Manager; ISDN PRI for MCU
11.	Records Management (Oahu)	Cisco router and floor switches; server; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
12.	Kapuaiwa (Oahu)	Cisco router and floor switches; server; CAT5e & fiber optic cables; IP telephones	Fiber optic cable(Civic Center); ISDN PRI
13.	Children's Justice Center Pali (Oahu)	Cisco router and floor switch; server; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI
14.	Maui Adult Client Services/Maui Driver Ed (Maui)	Cisco router and floor switches; server; CAT5e & fiber optic cables; IP telephones	T1 to DS3; ISDN PRI
15.	Maui Drug Court (Maui) NEW SITE Approx 8/1/2011	Cisco router and floor switch, server CAT5e cables, IP telephones	T1 to DS3; ISDN PRI
16.	Lahaina District Court (Maui)	Cisco router and floor switches; server; CAT5e cables IP telephones; 2 Polycoms	T1 to DS3; ISDN PRI for voice; ISDN PRI for two Polycoms
17.	Maui CJC (Maui)	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI

Item Number	LOCATION	Network Components	Connection Type
18.	Maui Main Court (Maui)	Cisco router and floor switches; server; CAT5e & fiber optic cables; IP telephones; 9 Polycoms	T1 to DS3; NGN; 2 ISDN PRI; 9 ISDN BRI for Polycoms
19.	Molokai District Court (Molokai)	Cisco router and floor switches; server; CAT5e cables; IP telephones; Polycom	T1 to DS3; 4 analog DID/4 analog outgoing trunks; ISDN BRI for Polycom
20.	Molokai Adult Client Services (Molokai)	Cisco router and floor switch; server; CAT5e cables; IP telephones	T1 to DS3; 4 line rotary;
21.	Lanai District Court (Lanai)	Cisco router and floor switch; server; CAT5e cables; IP telephones; Polycom	T1 to DS3; B1; ISDN BRI for Polycom
22.	Hilo Judiciary Complex (Big Island).	Cisco routers, core and floor switches; server; CAT6 & fiber optic cables; IP telephones; Tandberg	T1 to DS3; NGN; 2 ISDN PRI for voice; ISDN PRI for Tandberg
23.	Kona Main Court (Big Island)	Cisco router and floor switches; server; CAT5e & fiber optic cables; IP telephones; Polycom	T1 to DS3; NGN; ISDN PRI; 2 ISDN for Polycoms
24.	Kona Family Court/ACS (Big Island)	Cisco router and floor switches.; server.; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI; ISDN BRI for Polycom
25.	Kona Drivers Education (Big Island)	Cisco router and floor switches; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
26.	Kona CJC (Big Island)	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; 2 line rotary
27.	Kona Drug Court (Big Island)	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI; ISDN BRI for Polycom
28.	South Kohala District Court (Big Island)	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; ISDN PRI; ISDN BRI for Polycom
29.	North Kohala Division (Big Island)	Cisco router and floor switch; CAT5e cables; IP telephones	T1 to DS3
30.	Honokaa Division (Big Island)	Cisco router and floor switch; CAT5e cables; IP telephones	T1 to DS3
31.	Kau Division (Big Island)	Cisco router and floor switch; CAT5e cables; IP telephones	T1 to DS3

Item Number	LOCATION	Network Components	Connection Type
32.	Waimea FC/ACS (Big Island)	Cisco router and floor switches; CAT5e cables; IP telephones	T1 to DS3; ISDN PRI
33.	Hilo CJC (Big Island)	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; 2 line rotary
34.	Kauai CJC (Kauai)	Cisco router and floor switches; CAT5e cables; IP telephones; Polycom	T1 to DS3; 2 line rotary
35.	Kauai Judiciary Complex (Kauai)	Cisco router, core and floor switches; server; JAVS; CAT6 & fiber optic cables; Polycom; IP telephones	T1 to DS3; NGN; 2 ISDN PRI; ISDN BRI for Polycom; ISDN BRI for JAVS
36.	Kapolei Judiciary Complex (Oahu)	Cisco router, core and floor switches; IBM blade server; Call manager; JAVS; CAT6 & fiber optic cable; IP telephones; Polycom	T1 to DS3; NGN; 3 ISDN PRI
37.	Kona Judiciary Complex FUTURE SITE Approx 7/1/2015	Cisco router, core and floor switches; CAT6 and fiber optic cables; IP telephones; server; video conference	T1 to DS3; NGN; 2 ISDN PRI
38.	Kapolei Administration Building FUTURE SITE Approx 7/1/2015	Cisco router; core and floor switches; CAT6 and fiber optic cables; IP telephones; Cisco Data Center Products	NGN, Cisco Data Center Products

- 2.1.3 The Judiciary's normal business hours are from 7:45 am to 4:30 pm, Hawaii Standard Time, Monday thru Friday, except for State Holidays and Furloughs. The awarded vendor work hours shall follow the Judiciary's work hours. After hours work will have to be arranged with the officer-in charge (OIC) or his designee.
- 2.1.4 Site inspections are welcomed. Please make arrangements with the officer-in-charge (OIC).
- 2.1.5 The Judiciary intends to purchase a Cisco Smartnet Maintenance for any new and/or replacement Cisco hardware and software. It is the responsibility of the awarded vendor to maintain the voice/data/video communications network, VoIP call manager system and Unity voicemail systems, Cisco IPCC, Cisco PIX firewalls, Raptor firewall, Cisco VPN concentrator, Cisco IDS server, Cisco MARS, Cisco CSA server, Linux DNS servers, DHCP servers, Zenoss server, Cisco routers, Cisco core switches, Cisco floor switches, and other network equipment.

The Judiciary's usage of the Cisco Smartnet Maintenance contract shall be made available to

the awarded vendor for providing technical advice related to network services, obtaining replacement hardware and software, and ensuring that the problem has been satisfactorily rectified.

- 2.1.6 It shall be the responsibility of the awarded vendor to report problems to the local telephone company, applicable network services provider, applicable long distance carrier, Information Computer Services Division (ICSD) of the Executive Branch, and/or Judiciary's cable contractor on behalf of the Judiciary.
- 2.1.7 The inside cable plant (horizontal and vertical cables) is the responsibility of the Judiciary. The awarded vendor shall cross connect copper patch cords or fiber patch cords to circumvent cable problems. The contractor shall inform the OIC or designee to report the cable problem.
- 2.1.8 The awarded vendor shall assume the responsibility for the on-going maintenance and additions for the Judiciary's centralized Cisco Call Manager Telephone System, IPCC, and Unity Voicemail.
- 2.1.9 Since the awarded vendor will be relied upon in a consulting/advisory capacity, it is imperative that the awarded vendor be intimately familiar with the Judiciary's computing and networking environment. This includes an intimate working knowledge of the Judiciary's Network Plan, the Judiciary Information Management System (JIMS) project, as well as enterprise-wide applications including mainframe, minicomputer, RS-6000, AS400, WANG, Lotus Notes, PeopleSoft, JJIS, and server-based applications, etc.

Due to the close working relationship between the Judiciary and the Executive Branch, especially the Information and Communication Services Division (ICSD), the awarded vendor must also have an intimate understanding of the State's Next Generation Network (NGN) and Institutional NETWORK (INETS), as well as State Procurement Office (SPO) processes and price lists like WSCA.

The Judiciary's reliance on Cisco networking products necessitates that the awarded vendor must possess an intimate knowledge of all Cisco Systems' products including Call Manager/Unity voicemail, IPCC, and must stay abreast of all future Cisco product offerings. The awarded vendor must also possess an intimate knowledge of network security risks and solutions to address these risks including security assessment tools, intrusion detection and prevention products as well as anti-virus and anti-malware products.

A working knowledge of dealing with Hawaiian Telecom, TW Telecom, Wavecom Solutions, and Sprint will be extremely helpful since these are vendors that are relied on extensively by the Judiciary to provide telecommunications services. The awarded vendor shall also be well-versed in all aspects of UTP/fiber cabling, token ring topology, videoconferencing, and wireless networks. In addition, the awarded vendor must be capable of providing installation and maintenance services for any telecom/network products selected for use by the Judiciary.

2.2 GENERAL REQUIREMENTS

- 2.2.1 The awarded vendor must show all qualifications to provide consultation, maintenance, and installation services to the officer-in-charge (OIC).
- 2.2.2 It would be advantageous for the awarded vendor to have technical representation on Oahu, Maui, Big Island, Kauai, Molokai, and Lanai but not necessary. The awarded vendor without

technical representation on Oahu, Maui, Big Island, Kauai, Molokai, and Lanai, if required due to an emergency must be able to fly to Oahu, Maui, Big Island, Kauai, Molokai, and Lanai, at no additional costs to the Judiciary. The technical representatives can be subcontractors. The list of subcontractors and their associated qualifications must be submitted to the OIC for approval. The awarded vendor is reminded that they are the prime contractor and responsible for this contract.

2.2.3 The awarded vendor shall provide the Judiciary with a single telephone number for obtaining Judiciary maintenance service and shall respond to service calls twenty-four (24) hours a day three hundred sixty-five days (365) days a year. Calls for service typically occur during normal business hours. After hours maintenance calls will usually be for emergency services.

2.2.4 Response times:

For emergencies, the response time is one (1) hour during normal business hours, after hours, State Holidays, and furloughs.

For non-emergencies, the response time is four (4) hours during normal business hours.

Response time means that the vendor has completed diagnosis of the problem (whether via remote or on site) and has defined and documented a plan of resolution that has been submitted to the OIC or his designee. The final course of action shall be determined through consultations between OIC or his designee, the vendor, and/or Cisco Smartnet Services.

2.2.5 Emergency service is defined as a situation when the site cannot send/receive data on their LAN or via the WAN, and/or cannot place or receive internal or external telephone calls on the Judiciary's Centralized Call Manager System, IPCC, and Unity Voicemail. Additionally, critical applications, such as, Judiciary Information Management System (JIMS), Lotus Notes, Internet, mainframe, JUSTIS, PeopleSoft, etc. may need professional services from this contract to assist with an out of service situation. The OIC shall be the final authority in the determination whether or not a given situation constitutes an emergency service call.

2.4 On-Site Consultant

2.4.1 The presence of an on-site consultant is required under the RFP for a minimum of 80% of the total work hours spent in support of this effort. The on-site consultant shall report to the OIC or his designee at 1111 Alakea Street, 9th Floor during Judiciary's normal business hours. The Judiciary shall provide the on-site consultant with office space, a desk, and a telephone.

2.4.2 The priority of work under the RFP is as follows:
1) Emergency/Complex Maintenance Work Requests
2) Complex MAC Work Requests
3) Consultation Requests

2.4.3 The on-site consultant shall be responsible for responding to and resolving all Oahu, Maui, Big Island, Kauai, Molokai, and Lanai emergency/complex maintenance calls dispatched by the OIC or designee. If she/he is unable respond and/or resolve, she/he will contact the vendor's service center to dispatch their technical representative at no additional cost to the Judiciary. The technical representative's estimated work hours is 20% of the total work hours spent in support of this effort.

It will be the prerogative of the OIC to use Judiciary's staff to assist with emergency/complex maintenance calls. Non-complex maintenance work will be completed by Judiciary's staff.

- 2.4.4 The on-site consultant shall be responsible for complex Moves, Adds, Changes (MAC) work on Oahu, Maui, Big Island, Kauai, Molokai, and Lanai at no additional cost to the Judiciary. If she/he is unable to complete a complex MAC, she/he will contact the vendor's service center to dispatch their technical representative at no additional cost to the Judiciary.

It will be the prerogative of the OIC to use Judiciary's staff to assist with complex MAC work. Non-complex MAC work will be completed by Judiciary's staff.

- 2.4.5 The on-site consultant shall be responsible for all Consultation Requests from the OIC or his designee. Examples of consultation services: What are the Cisco part numbers and list prices for Cisco Data Center products for our backup center at our future Kapolei Administration Building? The JIMS Appellate users are experiencing slow responses; what maybe the problem? If she/he is unable to answer consultation requests, she/he will contact the vendor's service center for additional resources at no additional cost to the Judiciary.
- 2.4.6 The on-site consultant shall provide IT training classes for the Telecommunication Services Branch. The subject of the IT training classes will be provided by the OIC or designee.

2.5 Network-related Work

The selected vendor shall assist the Judiciary with the planning, installation, and maintenance of its networking environment, including IPv6 implementation. This includes all Judiciary LAN's as well as the statewide WAN, including the VoIP telephone network and Internet connection .

Services under this RFP also include responsibility for the planning, installation and maintenance of other network infrastructure "server" components like:

- DNS/DHCP Servers
- Cisco Data Center Products
- Proxy Servers
- Cisco Security Monitoring, Analysis, and Response System (MARS) Server
- Cisco Security Agent (CSA) Server
- Cisco PIX/ASA Firewalls/VPN Concentrator
- Cisco Wireless Controller/access points (AP)
- IT security assessment tools
- Others

2.5.1 **Local Area Networks (LAN)** - The area of responsibility for the Judiciary Local Area Networks under this RFP is all network-related equipment and infrastructure including cabling, racks, UPS, IDF's and MDF's located in one physical location (or, building) from the point of demarcation up to, but not including, the actual end-user device that is connected to the LAN.

A LAN can be assumed to be contained within one physical facility with the exception of what we refer to as the "civic center". The civic center is comprised of the following buildings in the downtown Honolulu area:

- Aliiolani Hale
- Kaahumanu Hale
- Kauikeaouli Hale
- Kapuaiwa Building

These buildings are linked together via a private network of fiber optic cable running at 10 gigabit speeds. Responsibility for this private network of fiber optic cable is a part of the scope of services of this RFP

2.5.2 **Wide Area Network (WAN)** - The Judiciary WAN relies primarily on MUX DS3/T1 Services provided through Hawaiian Telecom. The T1 circuits from the approximate 32 remote locations are "consolidated" in Kauikeaouli Hale's core switch via 2 DS-3 circuits.

The Judiciary also relies heavily on the state government network referred to as NGN (Next Generation Network) to provides high speed connectivity to selected remote sites. Today, court facilities utilizing NGN for connecting to the Judiciary WAN are:

Hoapili Hale (Maui)

Hilo Judiciary Complex

Kauai Judiciary Complex

Kona Main Court (approximately March 2011)

Kapolei Judiciary Complex (Oahu)

The Judiciary's Internet access, like most other State agencies, is provided through the University of Hawaii via the NGN.

2.5.3 **Network Security** - Maintaining the security of the Judiciary network, data and computers is a critical business requirement. In addition to maintaining security measures against past threats, one of the most challenging issues is ensuring that the security measures being employed continue to evolve and be responsive to this continually evolving environment. The security threats seem to multiply and continually evolve—always seeking a weakness to exploit. There doesn't seem to be an end in sight for this trend and organizations will need to continually evolve their security schema to keep up with the rapidly evolving landscape.

ITCD is very interested in implementing network security products which will integrate with the existing network hardware and software while delivering the best performance and value in its class. The awarded contractor shall assist with the identification, evaluation, selection, procurement, installation/implementation and maintenance of such security products. Additionally, the awarded contractor shall identify and recommend to ITCD any policies and procedures related to the effective implementation of the given security solution. Of current interest are products in the areas of Network Intrusion Prevention and Detection, Web Filtering, Network Access and Control, Log Monitoring and Event Correlation, Host Intrusion Prevention Agents, and hardware virtualization with VMware. Potential contractors shall be capable of demonstrating their knowledge and experience in this area and provide a minimum of three (3) customer references upon request. Each of these customer references shall represent a local business where the potential contractor has implemented a network security solution and consist of no fewer than 50 employees. At least one of the three customer references shall represent a business with no fewer than 300 employees.

Optionally, the awarded contractor will provide costs for an IT network security assessment. The assessment will consist of 1) update and confirm network diagram, 2) perform internal network vulnerability scanning for maximum of 2000 IP devices, 3) perform wireless networking scanning, 4) external network penetration test, 5) application scanning of externally facing web servers, 6) security log collection and review, and 7) final analysis, documentation, and presentation. The optional offer is located on page OF3 III. Optional Quote.

END OF SECTION TWO

SECTION THREE - SPECIAL PROVISIONS

3.1 SCOPE

The contract for the Network Consultation, Installation, and Maintenance Services as specified herein shall be in accordance with these Special Provisions, Specifications, and the General Conditions.

3.2 OFFICER-IN-CHARGE

For the purposes of this Contract, Richard Murakami, telephone (808) 538-5314, is designated Officer-in-Charge (OIC).

3.3 TERM OF CONTRACT

The tentative term of the contract shall be for the period commencing on July 1, 2011 to June 30, 2012.

Unless terminated, and subject to the availability of funds, the contract may be extended by the Judiciary for three (3) additional twelve-month periods from July 1, 2012 to June 30, 2013; from July 1, 2013 to June 30, 2014; and from July 1, 2014 to June 30, 2015 without bidding, upon mutual agreement in writing at least sixty (60) days prior to expiration date.

The Judiciary may terminate the contract at any time upon sixty (60) days prior written notice.

3.4 OFFER PREPARATION

All responses must be typewritten on the offer forms provided and on any additional sheets required to meet the detailed responses as stated in the Specifications and/or Special Provisions and must be in accordance with the terms and conditions stated herein. All costs associated with this offer preparation are the sole responsibility of the Offeror. Any offer stating terms and/or conditions contradictory to those included herein may be rejected without further consideration.

Offer Form, Page OF-1. Offeror is requested to submit its offer using Offeror's exact legal name as registered with the Department of Commerce and Consumer Affairs, if applicable; and to indicate exact legal name in the appropriate spaces on OFFER FORM, page OF-1. Failure to do so may delay proper execution of the contract.

Quotation. Prices offered shall be based on delivery of products and services to Judiciary and shall include all applicable costs and taxes including the Hawaii General Excise Tax. If there is a discrepancy in the prices submitted, the unit price submitted will prevail

Additional Information. Provide names and addresses of Joint Contractors/Subcontractors, of References, and of Technical Representatives.

Proposal Guaranty. A Proposal Guaranty is NOT required for this Request for Proposal.

Tax Liability. Work to be performed under this solicitation is a business activity taxable under Chapter 237, Hawaii Revised Statutes (HRS), and vendors are advised that they are liable for the Hawaii General Excise Tax (GET) at the current 4.5% rate. If, however, an Offeror is a person exempt by the HRS from paying the GET and therefore not liable for the taxes on this solicitation, Offeror shall state its tax exempt status and cite the HRS chapter or section allowing the exemption.

3.5 SUBMISSION OF OFFERS

Offerors shall submit four (4) copies (1 original, 3 copies) of their sealed Offer no later than the date and time indicated in Section 1.2, Significant Dates, to:

The Judiciary, State of Hawaii
Financial Services Division
1111 Alakea Street, 6th Floor
Honolulu, HI 96813 -2807
Attention: Jonathan Wong

Email: jonathan.h.wong@courts.state.hi.us

FAX: 808-538-5802

PROPOSALS RECEIVED AFTER THE DATE AND TIME SPECIFIED SHALL NOT BE ACCEPTED AND SHALL BE RETURNED TO THE VENDOR UNOPENED.

Offers on CD. As an option to submitting hard copies (orig. +3) of your entire offer packet, offers may be submitted on CD (4copies of CD) in Adobe's pdf format along with hard copies of the Offer Form, all no later than the date and time indicated in the Significant Dates section of this RFP.

Offers via electronic submittal. As another option to submitting hard copies of your offer packet, offers may be submitted no later than the date and time indicated in the Significant Dates section of this RFP to the above Purchasing Specialist via Email of FAX.

Offeror bears responsibility for transmission. Offerors who submit proposals or amendments by electronic means, bear the whole and exclusive responsibility for assuring that the documents are received by the purchasing agency and for ensuring the complete, correctly formatted, legible, and timely transmission of their documents. By opting to submit documents by electronic means, Offerors assume all risk that a purchasing agency's receiving equipment and system may be inoperative or otherwise unavailable at the time transmission is attempted.

3.6 OFFEROR QUALIFICATION

3.6.1 Experience - At the time of offer and throughout the maintenance period, offeror shall have an established place of business located in Hawaii and be fully qualified to service the installed Judiciary's network systems. Offeror, technical representatives, and subcontractors shall have a minimum of two (2) years experience with installing, customizing, and maintaining the same type of systems described in this RFP.

3.6.2 References - Offeror shall indicate on the Offer Form pages the names, addresses, telephone numbers, and contact persons of two (2) companies, preferably within the state of Hawaii, for which the Offeror has provided maintenance of the network systems in this RFP. All references must have been serviced within the past three (3) years. The Judiciary reserves the right to contact any of the listed companies to inquire about the Offeror's performance. The

Judiciary reserves the right to reject the offer submitted by any offeror who has not maintained and/or installed of the types of the network systems as specified in this RFP and performed services that is similar in nature to services required in this RFP or whose performance on other jobs for this type of service has been proven unsatisfactory. (See References section in OFFER FORM for further details.)

3.6.3 Local Representative - . Offeror shall have and identify a local representative (in Hawaii) in order to qualify for award. Local representative must have an office location in the state of Hawaii, from where he/she conducts his/her business during normal working hours and from where he/she will be accessible for requests or system problems. Local representative shall be able to meet with the Judiciary and be available, accountable, and be responsible for the maintenance of the network systems as specified in this RFP for the duration of the contract period. Failure on the part of the Offeror to meet this requirement shall result in rejection of proposal.

3.6.4 Joint Contractors - . Offeror may subcontract portions of this project. Offeror shall be the Primary Contractor and be liable for all work performed under this project. All Subcontractors shall be listed on the offer form and any change in subcontractor requires the approval of the OIC.

3.7 METHOD OF AWARD

3.7.1 **Award**, if any, will be made to the responsive and responsible Offeror who accumulated the most total points pursuant to SECTION FOUR – EVALUATION CRITERA of this RFP, based on the information provided in its Offer through SECTION FIVE – OFFER FORM.

3.7.2 **HRS Chapter 237 Tax Clearance requirement for award -** Pursuant to §103D-328, HRS, prior to the execution of the contract, the successful Offeror shall be required to submit a tax clearance certificate issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS). Failure to submit the form will invalidate the contract and Judiciary will be free to select another vendor.

The certificate is valid for six (6) months from the most recent approval stamp date on the certificate and must be valid on the date received by the Judiciary. The Contractor is required to submit a tax clearance certificate, not over two months old, with an original green certified copy stamp, upon completion of the contract.

The tax clearance certificate may be obtained from the following site:
<http://www.state.hi.us/tax/2003/a6.pdf> or by Fax/Mail at (808) 587-7522 or 1-800-222-7572.

3.7.3 **HRS Chapters 383 (Unemployment Insurance), 386 (Workers' Compensation), 392 (Temporary Disability Insurance), and 393 (Prepaid Health Care) requirements for award -** Instructions are as follows: Pursuant to §103D-310(c), HRS, the lowest responsive Offeror shall be required to submit a certificate of compliance issued by the Hawaii State Department of Labor and Industrial Relations (DLIR).

The certificate is valid for six (6) months from the date of issue and must be valid on the date it is received by the Judiciary. A photocopy of the certificate is acceptable to the Judiciary.

The certificate of compliance shall be obtained on the State of Hawaii, DLIR APPLICATION FOR CERTIFICATE OF COMPLIANCE WITH SECTION 103D-310(c), HRS, Form LIR#27 which is available at www.hawaii.gov/labor/formsall.shtml or at the neighbor island DLIR District offices.

The DLIR will return the form to the Offeror which in turn shall submit it to the Judiciary Contracts & Purchasing Office at 1111 Alakea Street, 6th Floor.

The application for the certificate is the responsibility of the Offeror, and must be submitted directly to the DLIR, and not the Judiciary. However, the certificate shall be submitted to the Judiciary.

- 3.7.4 **Compliance with Section 103D-310(c), HRS, for an entity doing business in the State** - The selected Offeror shall be required to submit a CERTIFICATE OF GOOD STANDING issued by the Department of Commerce and Consumer Affairs, Business Registration Division (BREG).

The Certificate is valid for six months from date of issue and must be valid on the date it is received by the Judiciary. A photocopy of the certificate is acceptable to the Judiciary. To obtain the Certificate, the Offeror must first be registered with the BREG. A sole proprietorship, however, is not required to register with the BREG, and therefore not required to submit the certificate. On-line business registration and the Certificate are available at www.BusinessRegistrations.com.

To register or to obtain the Certificate by phone, call (808) 586-2727 (M-F 7:45 to 4:30 HST). Offerors are advised that there are costs associated with registering and obtaining the Certificate.

- 3.7.5 **Hawaii Compliance Express** - Alternately, instead of separately applying for these certificates at the various state agencies, vendors may choose to use the Hawaii Compliance Express (HCE), which allows businesses to register online through a simple wizard interface at <http://vendors.ehawaii.gov> to acquire a "Certificate of Vendor Compliance." The HCS provides current compliance status as of the issuance date. The "Certificate of Vendor Compliance" indicating that vendor's status is compliant with the requirements of Chapter 103D-310(c), HRS, shall be accepted for both contracting purposes and final payment. Vendors that elect to use the new HCE services will be required to pay an annual fee of \$15.00 to the Hawaii Information Consortium, LLC (HIC). Vendors choosing not to participate in the HCE program will be required to provide the paper certificates as instructed in the sections previous to this one.

- 3.7.6 **Timely Submission of all Certificates** - . The above certificates should be applied for and submitted to the Judiciary as soon as possible. If a valid certificate is not submitted on a timely basis for award of a contract, an offer otherwise responsive and responsible may not receive the award.

3.8 CONTRACT EXECUTION AND EXTENSION

3.8.1 **Execution** - The successful Offeror receiving the award shall be required to enter into a formal written contract with the Judiciary. The following documents are required for award of a contract: An original or certified copy of a tax clearance issued by the Hawaii State Department of Taxation and Internal Revenue Service, Certificate of Compliance issued by the Department of Labor, and Certificate in Good Standing issued by the Department of Commerce and Consumer Affairs. Upon execution of the contract, the Judiciary shall issue a Notice to Proceed, specifying the contract commencement date.

No work shall be undertaken by the Contractor prior to the commencement date specified on the Notice to Proceed. The Judiciary is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor arising prior to the official starting date.

3.8.2 **Extension** - If option to extend for an additional period is mutually agreed upon, the Contractor shall be required to execute a supplement to the contract. Any contract extension must be executed by the Contractor no less than thirty (30) days prior to the scheduled date of termination, otherwise the requirement must be rebid. All contract extensions are subject to the availability of funds.

3.9 CONTRACT BOND

Contract Bond is NOT required for this contract.

3.10 PRICING INFORMATION AND ADJUSTMENTS

3.10.1 No price increase will be allowed during the initial one (1) year period of the contract. However, in the event of a general price decline, the Judiciary will be entitled to reductions given to similar customers.

3.10.2 Price escalation, if any, during the extended period shall not be more than five (5) percent for each of the previous years' contract price or is negotiated as set forth in the following provision:

A. Rate increases that are approved for the same services provided to other government agencies may be negotiated with the Judiciary for consideration.

3.11 WRITTEN INQUIRIES

Inquiries or questions concerning discrepancies, omissions, non-compliance with any requirement of this RFP, or doubts as to the meaning of specifications, special provisions, general conditions, or evaluation and selection must be communicated in writing by the date indicated in the Significant Dates Section 1.2, to the following address:

The Judiciary, State of Hawaii
Financial Services Division
Attn: Jonathan Wong
1111 Alakea Street, 6th floor
Honolulu, HI 96813
Fax: (808) 538-5802, or email: jonathan.h.wong@courts.state.hi.us

Offeror may provide its express mail service account number or FAX number so that responses may be sent to Offeror with minimum delay. Every effort will be made to ensure that responses are available on a timely basis, however, the Judiciary is not responsible for Offeror's late receipt of responses to written questions due to carrier delays.

3.12 INVOICING

Contractor shall submit on a monthly basis, the original and three copies of the invoice to the Fiscal office at the address listed below:

The Judiciary, State of Hawaii
Office of the Administrative Director
Administration Fiscal Office
1111 Alakea Street 6th Floor
Honolulu, Hawaii 96813

3.13 PAYMENT

Section 103-10, HRS, provides that the Judiciary shall have thirty (30) calendar days after receipt of invoice or satisfactory delivery of goods & services to make payment. For this reason, the Judiciary will reject any offer submitted with a condition requiring payment within a shorter period. Further, the Judiciary will reject any offer submitted with a condition requiring interest payments greater than that allowed by Section 103-10, HRS, as amended.

The Judiciary will not recognize any requirement established by the Offeror and communicated to the Judiciary after award of the contract which requires payment within a shorter period or interest payment not in conformance with statute.

3.14 CONTRACT STAFFING REQUIREMENTS

Personnel whose names and resumes are submitted in the offer shall not be removed from this project without prior approval of the OIC. Substitute or additional personnel shall not be used for this project until a criminal history background check and resume is received and approved by the Officer in Charge (OIC).

Personnel changes that are not approved by the OIC may be grounds for contract termination.

The OIC shall have the right, and the Offeror will comply with, any request to remove personnel from all work on this project effective immediately upon notification by the OIC..

3.15 TERMINATION FOR CAUSE

If the Contractor:

1. Fails to begin the work or services under the contract within or by the time specified.
2. Fails to perform the work with sufficient workmen, equipment, or materials to insure prompt completion of the work.
3. Performs the work or services negligently, or neglects or refuses to remove materials or to perform anew, such work or services that may be rejected as unacceptable.
4. Discontinues the prosecution of the work or services.
5. Otherwise breaches any term of the contract.
6. Becomes insolvent or is declared bankrupt, or commits any act of bankruptcy or insolvency.
7. Allows any final judgement to stand against him unsatisfied for a period of ten (10) days.
8. Makes an assignment for the benefit of creditors.
9. For any other cause whatsoever, fails to carry out the work or services in an acceptable manner, the Judiciary will give notice to the Contractor of such delay, neglect, or default. If the Contractor within a period of ten (10) days after the date of such notice, shall not proceed in accordance therewith, then the Judiciary will have full power and authorize, without violating the contract, to take the prosecution of the work or services out of the hands of the Contractor, and to use such methods as are deemed necessary to complete the contract in an acceptable manner.

All costs and charges incurred by the Judiciary, together with the cost of completing the work or services under the contract, will be off set from any monies due or which would or might have become due to the Contractor had the Contractor completed the work under the contract. If such expense exceeds the sum which would have been payable under the contract, the Contractor shall be liable and shall pay to the Judiciary the amount of such excess within ten (10) days after demand therefore.

3.16 LIQUIDATED DAMAGES

Failure to complete delivery of any item in the contract within the time proposed will cause damage to the Judiciary. The amounts of said damages being difficult, if not impossible to ascertain, shall be estimated, agreed upon and fixed at the sum of ONE HUNDRED DOLLARS (\$100.00) for each and every calendar day the vendor delays in completing any item of the contract after the required date of said completion. The total sum due for such delay, shall be deducted from any payments due or to become due to the vendor.

3.17 CAMPAIGN CONTRIBUTIONS BY STATE AND COUNTY CONTRACTORS

Contractors are hereby notified of the applicability of Section 11-205.5, HRS, which states that campaign contributions are prohibited from specified State or County government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body.

3.18 INTERPRETATION OF PROVISIONS

Notwithstanding any other provisions, if there is any doubt as to the interpretation of any of the provisions of this agreement, the interpretation given and made by the Officer-in-Charge with the approval of the Financial Services Administrator, or the interpretation made by the Financial Services Administrator, shall govern and control. In addition, the parties hereto agree that said Financial Services Administrator, shall have the sole power to decide and resolve matters which may come up in the future and which are not covered by this agreement.

3.19 CONFLICTS AND VARIATIONS

In the event of any conflict or variation between the provisions of this document entitled Special Provisions and the General Conditions, the provisions of the document entitled Special Provisions shall control.

END OF SECTION

SECTION FOUR - EVALUATION CRITERIA AND CONTRACTOR SELECTION

4.0 EVALUATION CRITERIA

Evaluation criteria and the associated points are listed below. Award(s), if any, will be made to the responsive, responsible Offerors whose proposals are determined to be the most advantageous to the Judiciary based on the evaluation criteria in this section.

Each category will be assigned 100 points. Total number of points used to score this proposal: 400 points. The four categories are:

Category I:	Technical Capabilities	100 points
Category II:	Added Value	100 points
Category III:	Management of Contract and Subcontractors	100 points
Category IV:	Total Cost Based on Estimated Labor Hours	100 points

4.1 TECHNICAL CAPABILITIES - 100 POINTS

- A. Describe in detail your knowledge and experience of the Judiciary's Network Plan or equivalent network plan you have worked on.
- B. Describe in detail your knowledge of the Judiciary Information Management System (JIMS) or equivalent case management system.
- C. Describe in detail your knowledge and experience of the Judiciary's data/voice/video network or equivalent network you have worked on.
- D. Describe in detail your knowledge and experience on Judiciary's Call Manager, IPCC, and Unity Voicemail System or equivalent Cisco Call Manager, IPCC, and Unity voicemail System you Have worked on.
- E. Describe in detail your knowledge and experience of Cisco's PIX/ASA Firewall or equivalent firewall you have worked on.
- F. Describe in detail your knowledge and experience of Websense Corporate Edition or equivalent network security product you have worked on.
- G. Describe in detail your knowledge of the Judiciary's IBM mainframe or equivalent mainframe system you have knowledge of.
- H. Describe in detail your knowledge and experience with Cisco's Security Agent (CSA) or equivalent anti-behavior software.
- I. Describe in detail your knowledge and experience with Cisco's MARS or equivalent network management system.
- J. Describe in detail your knowledge and experience with Cisco's Virtual Private Network (VPN) Concentrator (SSL and IPsec) or equivalent VPN concentrator.
- K. Describe in detail your knowledge and experience domain name system (DNS) and dynamic host configuration protocol (DHCP) servers.

- L. Describe in detail your knowledge of Internet Protocol version 6 (IPv6).

4.2 ADDED VALUE - 100 POINTS

- A. Describe in detail your knowledge of Cisco Smartnet Maintenance Services.
- B. Describe in detail your knowledge of the State of Hawaii's Next Generation Network (NGN).
- C. Describe in detail your knowledge with State of Hawaii procurement, accounting, and payment procedures.
- D. Describe in detail your knowledge of the State's Institutional Network (INETS).
- E. Describe in detail your knowledge of Hawaiian Telecom trouble reporting procedure.
- F. Describe in detail your knowledge of TW Telecom trouble reporting procedure.
- G. Describe in detail your knowledge of Sprint Hawaii trouble reporting procedure.
- H. Describe in detail your knowledge of ICSD trouble reporting procedure.
- I. Describe in detail your knowledge of an IT network security assessment.

4.3 MANAGEMENT OF CONTRACT - 100 POINTS

- A. How will emergency after-hours service calls be handled?
- B. How will you ensure that neighbor island offices are afforded the same level of service as Oahu offices?
- C. How will the technical representative(s) be utilized to service all of Judiciary's offices throughout the state of Hawaii?
- D. How will you adequately meet the response time requirements?
- E. How will the on-site consultant be utilized in this contract?

4.4 PROPOSED PRICING - 100 POINTS

Total cost based on estimated labor hours per a twelve (12) month period shall be stated in SECTION FIVE - OFFER FORM of this RFP.

Lowest grand total will be awarded 100 points. All other cost proposals will be awarded points as follows: Points allocated to higher -priced proposals must be equal to the lowest proposal price multiplied by the maximum points available for price, divided by the higher proposal price.

SECTION FIVE- OFFER FORM
NETWORK CONSULTATION, MAINTENANCE, AND INSTALLATION
SERVICES FOR THE JUDICIARY, STATE OF HAWAII

Offeror: _____

Honolulu, Hawaii

_____, 20

Financial Services Administrator
The Judiciary, State of Hawaii
Kauikeaouli Hale
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813

Dear Financial Services Administrator:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached hereto, and in the General Conditions dated February 2001 by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned hereby proposes to **PROVIDE NETWORK CONSULTATION, MAINTENANCE AND INSTALLATION SERVICES TO THE JUDICIARY, STATE OF HAWAII**, for the Total Price of:

_____ Dollars (\$_____).

The undersigned represents: (Check one only)

- A **Hawaii Business** incorporated or organized under the State of Hawaii; **OR**
- A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii and has a separate branch or division in the State that is capable of fully performing under the contract.
State of incorporation _____

Offeror is:

- Sole Proprietor Partnership Corporation Joint Venture
- Other

Federal I.D. No. _____

Hawaii General Excise Tax License I.D. No. _____

Payment address (other than street address below):

City, State, Zip Code _____

Business address: _____

City, State, Zip Code _____

Date: _____

Respectfully submitted,

Phone No.: _____

(x) _____
Authorized (Original) Signature

Fax No.: _____

Email Address:

Name and Title (Please Type or Print)

* _____
Exact Legal Name of Company (Offeror)

* If Offeror is a "dba" or a "division" of a corporation, please furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

I. Written Proposal: In a separate attachment to this Offer Form and following the format and categories of SECTION FOUR - EVALUATION CRITERIA, please provide the requested information and written proposal as to how you will meet the requirements and the Specifications of the contract for Network Consultation, Maintenance, and Installation.

Section 4.1 Technical Capabilities (100 Points)
 Section 4.2 Added Value (100 Points)
 Section 4.3 Management of Contract (100 Points)

(Note: Please refer to Section 3.4.1 of the Procedural Requirements attachment regarding designated confidential data.)

II. Price Quote: The following offer is hereby submitted for Network Consultation, Maintenance, and Installation. Prices shall include all applicable costs and taxes including the Hawaii General Excise Tax.

Section 4.4 Total Cost (100 Points)

Cost of Judiciary’s Estimate of Labor Hours Per Twelve (12) Month Period. Pricing shall include applicable taxes in your Unit Cost and Total Cost.

<u>Description</u>	<u>(A) Quantity</u>	<u>(B) Unit Cost</u>	<u>(C) Total Cost (A x B = C)</u>
Network Consultant Hourly Rate	1664 hours	\$	\$
Technical Representative Hourly Rate	416 hours	\$	\$
Grand Total **	XXXXXXXX	XXXXXXXX	\$

**** Grand Total should agree with the Total Price specified on page OF-1 and shall include all applicable taxes.**

III. Optional Quote. The following optional offer is hereby submitted for an IT Network Security Assessment.

<u>Description</u>	<u>Total Cost (GET Included)</u>
1) Update and confirm Judiciary’s network diagrams, 2) perform internal network vulnerability scanning for maximum of 2000 IP devices, 3) perform wireless networking scan, 4) external network penetration test, 5) application scanning of externally facing web servers, 6) security log collection and review, and 7) final analysis, documentation, and presentation.	\$

SECTION III. Additional Information

A. Subcontractors:

The Offeror certifies that the following is a complete list of all subcontractors who will be engaged by the Offeror on the project to perform the nature and scope of work indicated and resume for each subcontractor. The Offeror further understands that only these subcontractors listed shall be allowed to perform work on this project and that all other work necessary shall be performed by the Offeror with his own employees. If no subcontractor is listed, it shall be construed that all of the work shall be performed by the Offeror with his own employees.

Any modification to this list, subsequent to the award of this contract must be approved by the OIC.

Subcontractor Name and Contact	Address	Phone/email

B. References:

FAILURE TO COMPLETE ANY OF THE FOLLOWING ITEMS MAY RESULT IN THE DISQUALIFICATION OF THE SUBMITTED OFFER.

Names and addresses of companies, other than the Judiciary, for which the undersigned has furnished Network Consultation, Installation, and Maintenance services that is similar in nature and/or volume to services specified in the attached specifications. Refer to References section of the enclosed offer.

Company/Agency Name & Contact	Address	Phone/email

C. Name and Address of Offeror’s Local Representative; On-site Consultant; Technical Representative(s):
Please provide a resume for the on-site consultant and technical representative(s) with scope of work.

Title & Contact Name	Address	Phone/email

D. Network Consultant and Technical Representative REQUEST FOR CRIMINAL HISTORY RECORD CHECK Form

Every Judiciary site is secured by the Sheriff's (Department of Public Safety) and/or by a guard service. Therefore, all individuals who will be entering Judiciary premises or requesting for a VPN remote access will be required to have a criminal history background and fingerprint check done by the Hawaii Criminal Justice Data Center (HCJDC) or at a Live Scan Fingerprinting Service of their choice. The approximate cost of a local and FBI fingerprint check is \$40.00 at HCJDC. The cost of the criminal history record check is borne by the Offeror.

The Hawaii Criminal Justice Data Center (HCJDC) is located at:
Kekuanaoa Building
465 S. King Street, Room 102
Honolulu, Hawaii 96813

HCJDC office hours are 745am - 430pm HST, Monday - Friday
except State Holidays and furlough days.
Phone number: (808)587-3279

The Request For Criminal History Record Check form is located on-line:
http://hawaii.gov/ag/hcjdc/main/application_forms/i-chrc.pdf

REQUEST FOR CRIMINAL HISTORY RECORD CHECK

Reason for Request: Name-Based Search (\$20.00) Fingerprint-Based Search (\$20.00)
 Access and Review (\$25.00) Wrongful Use of Name/SSN (\$25.00)

Other: (The Judiciary-State of HI) Criminal Justice-FBI-LOCAL

PART 1: Please print clearly all requested information regarding the person on whom the criminal record check is being conducted.

Full Name: _____
Last First Middle

Any Alias(es)/Former Name(s)
including Maiden Name(s): _____

Social Security No.: _____ Date of Birth: _____ Place of Birth: _____

Sex: _____ Race: _____ Height: _____ Weight: _____ Color Eyes: _____ Color Hair: _____

PART 2: Please print clearly all the information requested below.

Your Name: _____

Agency Name: _____

Your Address/Daytime Phone #: _____

Signature: _____ Date: _____

PART 3: FINGERPRINTING AGENCY USE ONLY

Type of Identification Checked: _____

Fingerprinter Name: _____ Date: _____

Fingerprinter Signature: _____

Agency Name: _____ Phone Number: _____

FOR HCJDC USE ONLY

Fingerprint card required?: Yes No

Public Access: Yes No Response: Phone Hard Copy

Name Search (OBTS/CCH): No Record Found: _____ SID No.: _____

Completed by: _____ Date: _____

Fingerprint Search: No Record Found: _____ SID No.: _____

Completed by: _____ Date: _____

Comments:

HCJDC - 073
June, 2006

ATTACHMENTS:

GENERAL CONDITIONS

PROCEDURAL REQUIREMENTS

PUBLICATION 1, INFORMATION ON TAXES

TAX CLEARANCE APPLICATION

CERTIFICATE OF COMPLIANCE