



**Office of the Administrative Director – Financial Services Division**

THE JUDICIARY • STATE OF HAWAII' I • 1111 ALAKEA STREET, 6TH FLOOR • HONOLULU, HAWAII' I 96813-2807  
TELEPHONE (808) 538-5800 • FAX (808) 538-5802

May 19, 2014

**MEMORANDUM**

TO WHOM IT MAY CONCERN

FROM: Janell Kim  
Financial Services Administrator

SUBJECT: ADDENDUM NO. 2  
INVITATION FOR BID NO. J15001  
TO PROVIDE MAINTENANCE SERVICE, CHEMICAL WATER  
TREATMENT and EDDY CURRENT TESTING SERVICES FOR THE AIR  
CONDITIONING AND VENTILATION SYSTEM AT THE THIRD JUDICIAL  
CIRCUIT ( HALE KAULIKE), THE JUDICIARY, STATE OF HAWAII

Transmitted herewith is a copy of Addendum No. 2 for your review. A copy of this Addendum is also available from our Judiciary web page at <http://www4.hawaii.gov/jud/>.

The 10,000 hour overhaul was deleted from the Description of Work and the BID OPENING for this project will remain at **2:00 p.m. May 21, 2014** An amended Bid proposal Form is included with this Addendum No. 2.

Please direct questions to Mr. Colin Young of the Third Judicial Circuit at (808) 961-7417 or email [colin.s.young@courts.hawaii.gov](mailto:colin.s.young@courts.hawaii.gov).

Janell Kim  
Financial Services Administrator

ADDENDUM NO. 2  
INVITATION FOR BID NO. J15001  
TO PROVIDE MAINTENANCE SERVICE, CHEMICAL WATER TREATMENT and  
EDDY CURRENT TESTING SERVICES FOR THE AIR CONDITIONING AND  
VENTILATION SYSTEM AT THE THIRD JUDICIAL CIRCUIT ( HALE KAULIKE), THE  
JUDICIARY, STATE OF HAWAII

The items listed hereinafter are hereby made a part of Invitation for Bid No. J15001 for the above project and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

**Modifications to SECTION ONE SPECIFICATIONS**

The following items of this section shall be amended to read:

**1.3. DESCRIPTION OF WORK**

**L. CHILLER WASTE OIL DISPOSAL**

3. The Contractor, after having performed the ~~10,000 hour overhaul and~~ annual services to the chillers including oil change, shall store the used (waste) oil in suitable (no leak), tagged and identified containers within the chiller room awaiting pick-up and disposal. Identification shall include type of waste and approximate amount to the nearest gallon. The Contractor shall collect all waste oil containers identified as chiller waste oil and transport them in US-DOT approved shipping/transportation containers. The Contractor shall make all required arrangements for shipping/transportation with appropriate paperwork and safely ship/transport the containers to a US-EPA approved hazardous waste disposal site. Also, the Contractor shall legally dispose of the existing storage containers. After the disposal of the waste oil, the Contractor shall provide official copies of the US-EPA Uniform Hazardous Waste Manifest to the Judiciary.

END OF ADDENDUM NO. 2

**Amended Proposal Form**

Maintenance Service, Chemical Water Treatment & Eddy Current Testing Service  
For the Air Conditioning and Ventilation System  
at the Third Judicial Circuit (Hale Kaulike)  
IFB No. J15001

OFFEROR: \_\_\_\_\_

\_\_\_\_\_, Hawaii

\_\_\_\_\_, 2014

Dear Financial Services Administrator:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached hereto, and in the General Terms and Conditions dated May 2001 by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned hereby proposes to provide MAINTENANCE SERVICE, CHEMICAL WATER TREATMENT and EDDY CURRENT TESTING SERVICE FOR THE AIR CONDITIONING AND VENTILATION SYSTEM AT THE THIRD JUDICIAL CIRCUIT (HALE KAULIKE), THE JUDICIARY, STATE OF HAWAII, in strict compliance with the Agreement, Specifications, Special Provisions, General Conditions, and Procedural Requirements attached hereto and made a part hereof for the TOTAL BID PRICE of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )

The undersigned represents: **(Check  one only)**

A **Hawaii Business** incorporated or organized under the State of Hawaii; **OR**

A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, is or shall be registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division (DCCA-BREG) to do business in the State of Hawaii

State of Incorporation \_\_\_\_\_

Offeror is:     Sole Proprietor     Partnership     Corporation     Joint Venture     Other

Federal I.D. No. \_\_\_\_\_ Hawaii General Excise Tax License I.D. No. \_\_\_\_\_

Payment address (other than street address below): \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Business address (**Hawaii street address**): \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Respectfully submitted,

Date: \_\_\_\_\_

**(x)** \_\_\_\_\_

Authorized Signature (Original)

Telephone No.: \_\_\_\_\_

e-mail Address: \_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Type or Print)

\_\_\_\_\_  
Exact Legal Name of Company (Offeror)

If offeror shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

\_\_\_\_\_

The following proposal is hereby submitted to provide AIR CONDITIONING and VENTILATION SYSTEM MAINTENANCE SERVICE, CHEMICAL WATER TREATMENT for the AIR CONDITIONING AND VENTILATION SYSTEM AT THIRD JUDICIAL CIRCUIT (HALE KAULIKE), THE JUDICIARY, STATE OF HAWAII:

I. Bid Costs

A. Maintenance of Air Conditioning and Ventilation System

Period	Bid price per month (A)	Months (B)	Bid Price (A x B)
7/1/14 – 6/30/15		12	
7/1/15 – 6/30/16		12	
<b>Subtotal Maintenance of A/C &amp; Ventilation System</b>			

B. Chemical Water Treatment

Period	Bid price per month (A)	Months (B)	Bid Price (A x B)
7/1/14 – 6/30/15		12	
7/1/15 – 6/30/16		12	
<b>Subtotal Maintenance of Chemical Water Treatment</b>			

B. Total Bid \*\*

	Description	Bid Price
A	Maintenance of A/C & Ventilation System	
B	Chemical Water Treatment	
<b>Total Bid Price **</b>		

<b>For Evaluation Purposes</b>		
<b>C</b>	<b>Eddy Current Testing (February 2017)</b>	
<b>D</b>	<b>Estimated Extra Work:</b> Hourly rate that will be charged for any authorized extra work [including] not covered under the scope of the specifications and as approved by the Officer-In- Charge. <b>This rate shall be the standard hourly rate charged by the Contractor and NOT an overtime rate.</b>	Per hour

Bid Amount shall include all applicable taxes and expenses required to fulfill the terms and conditions of this proposal.

\*\* Total Bid should agree with the bid amount shown on page 1 of the Bid Proposal.

Additional Information

A. Insurance

Carrier	Policy No.	Agent
Commercial General		
Workers Compensation		
Temporary Disability		
Prepaid Health		
Unemployment Insurance: State of Hawaii I.D. No.		

B. Subcontractors

Offeror shall provide below information regarding subcontractor(s), if any to be used for this IFB. The contractor may subcontract only the **Chemical Water Treatment, Eddy Current Testing and Emergency Services** portions of this bid.

**Chemical Water Treatment Subcontractor**

Company Name and Address & Contact Person	Phone/Fax/email
Name & Qualifications of person who will be performing the work.	Contractor's License No.

**Eddy Current Testing Subcontractor**

Company Name and Address & Contact Person	Phone/Fax/email
Name & Qualifications of person who will be performing the work.	Contractor's License No.

**Emergency Services Subcontractor**

Company Name and Address & Contact Person	Phone/Fax/email
Name & Qualifications of person who will be performing the work.	Contractor's License No.

C. References

Offeror shall list at least three (3) references in the State of Hawaii, other than the State of Hawaii government, for whom the bidder has performed a mechanical maintenance service of air conditioning and ventilating equipment and temperature control systems on a regular basis that is similar in nature (full service maintenance service) and volume to the services specified in this bid, that will qualify the bidder to perform this project. The Judiciary reserves the right to reject a bid submitted by any bidder whose performance on other jobs for this type of service has proven unsatisfactory.

Company Name & Address and Contact Person	Phone/Fax/email	Service Duration