

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>K5031 Provide maintenance service for the automatic court documentation systems located in the Third Judicial Circuit courtrooms located in Kealahou, Kailua-Kona and S. Kohala. The maintenance provided continued on-site servicing of the camera and other equipment to insure against untimely breakdowns and high cost repairs.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Jefferson Audio Video Systems, Inc. (JAVS)</p>	<p>3. Amount of Request:</p> <p>\$10,587.20</p>
<p>4. Term of Contract From: To:</p> <p>October 1, 2015 to September 30, 2015</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE15-21</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Key system software, hardware components and configurations installed and used are proprietary to JAVS. The Judiciary has access to a trained technician who is able to troubleshoot and resolve problems with our systems quickly and efficiently.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>JAVS configured the audio/video systems for the Kona Circuit Court, Kona District Court, Kona Drug Court, Kona Family Court and S. Kohala District Court. They continue to perform satisfactorily in supporting these systems. Utilizing a JAVS technician maximizes the odds of receiving proper repair/maintenance service. Obtaining service through JAVS avoids multi-vendor support complications and voiding warranties on upgraded components of the systems.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	808-961-7424	colin.s.young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department/Division/Program Head Signature

11/23/2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/9/2015

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date