## THE JUDICIARY, STATE OF HAWAII NOTICE OF AMENDMENT TO EXEMPTION FROM HRS CHAPTER 103D

TO:	Chief Procurement Officer							
FROM:	First Circuit/Adult Client Services							
ricom.	Name of Requesting Division/Program	<del></del>						
Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:  1. Describe the goods, services or construction:								
	goods, services of construction: onsultant is necessary to assist the First Circuit Court in	a completing a demostic violence Safety						
Assessment. T	he consultant is needed to compile all reports received	from a Safety Assessment Team, review of						
	institutional policies and procedures, and other sources of information into a final report. This report will be presented at a							
public forum in the fall of 2015. The consultant will also obtain and record input from involved entities regarding the response and potential recommendations to the report.								
2. Vendor/Cont	ractor/Service Provider:	3. Amount of Request:						
Anthony Wong	,	\$9,900.00						
-								
4. Term of Cont	ract From: 07/01/2015 To: 12/31/2015	5. Prior Judiciary Procurement Exemption No.						
4. I CI III OI COIIC	Tact Prom. 07/01/2015	(if applicable):						
6. Explain in de	tail why it is not practicable or not advantageous for the I	Program/Division to procure by competitive means:						
	must have specialized skills and expertise to coordinate							
	hese skills include: 1)minimum of 5 years of knowledge both domestic violence survivors and stakeholders; 3)							
representatives	from various public and private sectors involved in dor	mestic violence; 4) demonstrated ability to produce						
	analyze findings and craft recommendations to be shar axis International in developing the Safety Assessment							
	axis international in developing the Salety Assessment al Work, Criminal Justice or a related discipline. In view							
required to com	plete the Safety Assessment project, it is extremely un	likely that another qualified consultant is available in						
the City and County of Honolulu. Finally, it is important to complete the work of the Safety Assessment using the same consultant throught the entire process and term of this Federally funded grant project.								
and an eaging the original processed and term of this is deciding furnious grant project.								
7 Evnlain in det	tail, the process that will be or was utilized in selecting th	ne vendor/contractor/service provider						
	ntract with the consultant needs to be amended, to allo							
Assessment report, convene a community forum and obtain input to solicit responses and determine recommendations.								
Additional time to complete the final report is required as the process of conducting the activities for the Safety Assessment was more involved, requiring additional meetings and reviews, than was projected.								
was more involved, requiring additional meetings and reviews, than was projected.								

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8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).							
*Point of contact (Place asterisk after name of person to contact for additional information).							
Na	me	Division/Progr	am	Phone Number	email address		
Maureen Kiehr	m	First Circuit/Adu	It Client Services	539-4406	Maureen.N.Kiehm@courts.hawaii.gov		
All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program.							
I certify that the information provided above is, to the best of my knowledge, true and correct.							
/s/	Lori Okit	a		09/17/2015			
		on/Program Head		Date			
		For Chi	ef Procurement	Officer Use O	nly		
Date Notice Posted: <u>09/24/2015</u>							
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF AMENDMENT TO EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:							
Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office 1111 Alakea Street, 6 <sup>th</sup> Floor Honolulu, Hawaii 96813-2807							
Chief Procurement Officer (CPO) Comments:							
	Approved	D	isapproved	No Act	tion Required		
Chief Procurement Officer Signature Date							

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