

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit Court/Facilities Management
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Provide Maintenance Service for the three (3) service elevators located at the Hoapili Hale complex.</p>	
<p>2. Vendor/Contractor/Service Provider: ThyssenKrupp Elevators 2880 Ualena Street Honolulu, Hi. 96819</p>	<p>3. Amount of Request: \$80,006.40 plus tax Estimated with tax - \$83,340.00</p>
<p>4. Term of Contract From: 01/01/2014 To: 12/31/2018</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): n/a</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: With regards to repair and maintenance of State –owned elevators and whether this service should be competitively bid or handled through manufacturer’s maintenance. Extensive investigation by DAGS Central Services Division has determined that, servicing by manufacturers affords the best liability protection and value for the State. The basis for this include: a) liability issues, to protect the Judiciary’s exposure to liability; b) cost and parts availability, as the manufacturer has access to original plans, specifications, parts and engineering support to perform repairs and maintenance work as the original manufacturer (OEM); c) manufacturer’s factory trained technicians who have the technical expertise and access to the proper parts. (See attached for further information).</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: ThyssenKrupp Elevator was the original installer, manufacturer and has the proper diagnostic equipment and factory trained personnel to service their equipment.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	
Terri Gearon	Fiscal Branch	244-2999	Terri.L.Gearon@courts.hawaii.gov
Sandy Kozaki	Second Circuit Court	244-2929	Sandy.S.Kozaki@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/S/ Sandy Kozaki

Department/Division/Program Head Signature

12/06/2013

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/06/2013

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date