

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF AMENDMENT TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Information Technology & Support Department/JIMS  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:*

<p>1. Describe the goods, services or construction:</p> <p>R#2988. Requesting additional hours to be funded toward these Contract J09040 services through SOW 007, CH 01. This vendor provides System Administration and Database Administration for the Judiciary Information Management System project (JIMS) that may include consultation, assessments, installation, configuration, maintenance, troubleshooting and other systems administration and database administration technical services for the ongoing support of JIMS.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Veracity Consulting, Inc.</p>	<p>3. Amount of Request:</p> <p>\$62,250.00USD</p>
<p>4. Term of Contract From: To:</p> <p>July 1, 2013 to January 31, 2014</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JE13-36</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>It is neither practicable nor advantageous to procure services by this vendor via competitive means as the vendor is very knowledgeable with the project's infrastructure and the project's processes. The vendor used previously approved projected support and project hours on upgrades, document application topology, offshore development and performance testing. Additional hours are necessary to continue support and complete projects through January 31, 2014.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Vendor was contracted via Request for Proposal (RFP) J09040 in 2008. A 7-month extension to this contract will expire on January 31, 2014. The new RFP will be issued to solicit and award the next infrastructure vendor. The next infrastructure vendor is expected to be contracted by July 1, 2014.</p> <p>The RFP was delayed for ITSD to work on the reorganization of staff to redefine and consolidate overlapping infrastructure roles and responsibilities. The RFP requirements are based on the support need of the new infrastructure organization.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Mai T. Nguyen Van *	Program Manager, JIMS	808-538-5308	mai.t.nguyenvan@courts.hawaii.gov
Naty B. Butay	Administrative Fiscal Officer	808-538-5747	naty.b.butay@courts.hawaii.gov
Kevin G. Thornton	Director, ITSD	808-538-5714	kevin.g.thornton@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Kevin G. Thornton

01/08/2014

\_\_\_\_\_  
*Department/Division/Program Head Signature*

\_\_\_\_\_  
*Date*

### For Chief Procurement Officer Use Only

Date Notice Posted: 01/09/2014

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF AMENDMENT TO EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*