

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: THIRD JUDICIAL CIRCUIT
Name of Requesting Division/Program


Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>To provide Guardian Ad Litem and/or legal Services on behalf of children and parents who are parties in Hawaii Revised Statutes, Chapter 587 proceedings; youngsters in Hawaii Revised Statutes, Chapter 571 proceedings; and other miscellaneous hearings which are heard in the Family Courts.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p style="text-align: center;">Jennifer A.S. Heimgartner</p>	<p>3. Amount of Request:</p> <p style="text-align: center;">Payment in accordance with amount and type of assigned cases (see attached pay schedule)</p>
<p>4. Term of Contract From: To:</p> <p style="text-align: center;">09/01/2013 to 06/30/2015</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Ms. Heimgartner is a licensed and practicing attorney in the State of Hawaii. She is already working with the Kona and S. Kohala Family Court and has been recommended by both presiding judges. Efforts in the past to recruit interested attorneys have proven unsuccessful. Ms. Heimgartner is interested and qualified to perform the duties of a Guardian Ad Litem/Legal Counsel</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Ms. Heimgartner has expressed interested in becoming a Guardian Ad Litem for the Third Circuit since 2011. Due to the announcement of early retirements of two contracted GAL attorneys within the next fiscal year, it was decided by administration and the current presiding Family Court judges, that the need for another contracted GAL was immediate.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).
 *Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Aolani M. Mills	Third Judicial Circuit	322-8726	Aolani.m.mills@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.



 Department/Division/Program Head Signature

July 23, 2013

 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 07/23/13

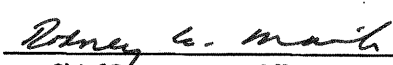
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Notice of Request for Exemption JE14-08 posted;
 No objections filed. Recommend approval of Exemption.

Approved Disapproved No Action Required



 Chief Procurement Officer Signature

AUG - 2 2013

 Date