

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Courts of Appeal/Intermediate Court of Appeals
(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: The installation of a proximity access reader in the Kapuaiwa Building elevator to prevent unauthorized access to the second floor. This is part of the project to secure entry to the second floor of Kapuaiwa Building.</p>

<p>2. Vendor/Contractor/Service Provider: Otis Elevator Company</p>	<p>3. Amount of Request: \$9,034.00</p>
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<p>4. Term of Contract From: To:</p>	<p>5. Prior Judiciary Procurement Exemption Unknown</p>
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<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: To prevent unauthorized access to the second floor of the Kapuaiwa Building, a proximity access reader needs to be installed in the elevator. Security Resources is the contractor overseeing the installation of devices to secure the diamond head staircase however they will need to coordinate with Otis Elevator regarding the elevator proximity access reader as only Otis is authorized to service and maintain the elevator.</p>

<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Otis currently holds maintenance contract #J04129 for the elevator at the Kapuaiwa Building.</p>
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<p>8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). *Point of contact (Place asterisk after name of person to contact for additional information).</p>
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Name	Division/Program	Phone Number	email address
Sandra Miyasato	Courts of Appeal/Supreme Court Fiscal Office	539-4918	sandra.y.miyasato@courts.hawaii.gov
Curt Shibata*	Courts of Appeal/Supreme Court	539-4730	Curt.m.shibata@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Evelyn Rimando
Department/Division/Program Head Signature

April 24, 2013
Date

For Chief Procurement Officer Use Only

Date Notice Posted: April 30, 2013

Inquiries about this request shall be directed to the contact named in no. 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Recommend approval. No objections have been filed for this exemption.



Approved



Disapproved



No Action Required

/s/ Rodney Maile
Chief Procurement Officer Signature

May 8, 2013
Date