

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103F**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator/Juvenile Client Services Section
Name of Requesting Division/Program

Pursuant to HRS § 103F -101 (a)(4) and HAR Chapter 3-141, The Judiciary requests a procurement exemption for the following:

<p>1. Title and description of health and human service(s): Comprehensive sexual abuse treatment to youth with sexually abusive behaviors referred by Family Court. Upon referral by the Court, a clinical assessment is conducted. Recommendations may include a more thorough psychosexual assessment. Psychosexual assessment includes clinical interview, sexual history, and a battery of tests administered by the staff psychologist. It may also include polygraph testing.</p>	
<p>2. Provider Name and Address: Catholic Charities Hawaii 1822 Ke'eaumoku Street Honolulu, Hawaii 96822</p>	<p>3. Amount of Request: \$8,000.00</p>
<p>4. Term of Contract From: Upon contract execution To: 6/30/13</p>	<p>5. Prior Judiciary Procurement Exemption Reference Number (if applicable): N/A</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Judiciary has an existing contract with Catholic Charities which was negotiated in response to our Purchase of Services Request No. J11030 for Health and Human Services under Application No. 108, to provide comprehensive sexual abuse treatment, to include group, individual and family therapy, to youth with sexually abusive behaviors referred by Family Court. Under the agreement, Catholic Charities agreed to conduct no more than four assessments per fiscal year. Family Court has since exhausted that, and there continues to be a need for more assessments for the balance of the fiscal year. In light of this, it would not be feasible to conduct another solicitation. Amending state funded Contract No. J12055 to accommodate newly-obtained Federal funding could complicate the administering of the existing contract, e.g. monitoring/evaluating, payment process, and the term of the agreement to pursuant to the grant, we are requesting an exemption from the provisions of 103F.</p>	
<p>7. Describe the reason for the selection of the provider including a description of how the procedure, as much as practicable, ensured maximum fair and open competition: There are only a few providers that conduct psychosexual assessments for juveniles. Catholic Charities is one such agency that provides a seamless continuum of services. Catholic Charities is a well established and highly regarded social service agency that has been providing comprehensive sexual abuse treatment to youth with sexually abusive behaviors since 1980. Dr. Rob Wetzel and Dr. Al Sison have contracted with the Judiciary in the past to provide assessments, however, Dr. Sison is on leave due to family crisis, and Dr. Wetzel is semi-retired and has elected to no longer serve as a purchase of service contractor with the Judiciary.</p>	

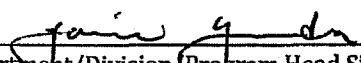
8. Describe the Judiciary's internal controls and approval requirements for the exempted procurement: Provider obligations include a written report of psychosexual assessment within 10-12 weeks of clinical interview. Outcomes of treatment are evaluated quarterly by therapists reports to Family Court probation officers. Program Director will make quarterly reports to program monitor regarding attendance, progress of youth and reports of re-abuse. Regular meetings are scheduled between provider staff and probation officers on a monthly basis. Provider conducts pre-post tests and polygraph testing 90 days after the start of treatment and another prior to clinical discharge.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Anona Gabriel	Office of the Deputy Chief Court Administrator	954-8275	Anona.L.Gabriel@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.


 Department/Division/Program Head Signature

2/13/13
 Date

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 9 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Rodney Maile, Chief Procurement Officer, The Judiciary, 417 S. King St., Rm. 206A, Honolulu, HI 96813

For Chief Procurement Officer Use Only

Date Notice Posted: Feb. 14, 2013

Inquiries about this request shall be directed to the contact named in no. 9. Submit written objection to this notice to issue an exempt contract within seven (7) calendar days or as otherwise allowed from the date notice posted to:

Judiciary.Procurement.Office@Courts.hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date