

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit/Administrative Services Division
(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Provide Maintenance Service for the Automatic Court Documentation System located in all eight (8) courtrooms with the Hoapili Hale complex.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Jefferson Audio Video Systems, Inc. 13020 Middletown Industrial Louisville, KY 40223-4761</p>	<p>3. Amount of Request: \$17,146. 00 plus tax</p>
<p>4. Term of Contract From: 6/1/2013 To: 6/30/2014</p>	<p>5. Prior Judiciary Procurement Exemption n/a</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Jefferson Audio Video Systems, Inc. (JAVS) has furnished and installed all of the court documentation systems within Maui County, therefore, the hardware and software that supports the systems are proprietary to JAVS. The contract ensures that the court documentation systems will receive scheduled preventive maintenance from their highly trained technicians along with service for emergency calls. Due to this circuit's exigent need for a well maintained automatic court documentation system, and in light of this contractor's excellent qualifications and its proven record of more than satisfactory provision of services for the Judiciary, it is not practicable or advantageous to procure by competitive means. As such, we are requesting an Exemption from the Provisions of HRS 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>As mentioned, Jefferson Audio Video Systems, Inc. (JAVS) has excellent qualifications including years of experience of furnishing, installing and maintaining automatic court documentation systems. Additionally, JAVS has contracted with the Judiciary in the past for the same service which resulted in positive outcomes for the Judiciary.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Terri Gearon	Fiscal Branch	808-244-2994	Terri.L.Gearon@courts.hawaii.gov
Sandy Kozaki	Second Circuit Court	808-244-2929	Sandy.S.Kozaki@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in no. 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved Disapproved No Action Required

Chief Procurement Officer Signature

Date