

JE13-20

JE No.

10/25/12

Date Notice Posted

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT**

The Chief Procurement Officer is in the process of reviewing the request from Judiciary Financial Services Division for an exemption from Chapter 103D, HRS, Contract for the following goods, services or construction:

QA consultant is to have an advocate for the Judiciary fiscal officers and staff in their dealings with the JIMS vendor as it relates to the accounting project and to ensure accuracy of the information produced by the system.

**Vendor: Ohanasoft, LLC**

**Address: P.O. Box 893911, Mililani, Hawaii 96789**

**Term of Contract:** From: 11/01/12 To: 10/31/13

**Cost: \$75,000.00**

**Direct any inquiries to:**

Program: Financial Services Division

Phone: 538-5804

Contact Name/Title: Janell Kim, Financial Services Administrator

Fax: 538-5802

Address: Kauikeaouli Hale, 1111 Alakea St., 6th Fl.  
Honolulu, HI 96813

email: janell.m.kim@courts.hawaii.gov

A copy of this notice of an exemption from Chapter 103D, HRS, Contract shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, Contract, within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer - Judiciary  
Financial Services Division  
Contract and Purchasing Office  
1111 Alakea Street, 6th Floor  
Honolulu, Hawaii 96813-2807

Date \_\_\_\_\_ Objections Filed: Yes \_\_\_\_\_ No \_\_\_\_\_ Initial \_\_\_\_\_

October 25, 2012

To: Rodney Maile  
Administrative Director of the Courts, The Judiciary State of Hawaii

Thru: Kevin Thornton  
SSD Department Head

From: Janell Kim  
Financial Services Division

Re: Exemption Request to Extend Contract J12221 with Ohanasoft, LLC for  
Quality Assurance (QA) Consultant for the JIMS Accounting Project

It is respectfully requested that an Exemption from the procurement provisions of 103D be approved to extend Contract J12221 with **Ohanasoft, LLC** to continue as our quality assurance consultant for an additional 12 month period, from 11/01/12 to 10/31/13. This contract provides assistance in reviewing the accuracy of the JIMS accounting functionality.

The intent of having a QA consultant is to have an advocate for the Judiciary fiscal officers and staff in their dealings with the JIMS vendor as it relates to the accounting project and to ensure accuracy of the information produced by the system. As a new JIMS vendor will begin work this month, it is important that there be some measure of continuity in the transition and exchange of accounting system information. To complicate matters, there are issues that the previous vendor has been unable to resolve or remain as HelpDesk tickets. Therefore, soliciting any other consultant but Ohanasoft, LLC to perform the QA function would be impracticable and not advantageous to the best interest of the Judiciary.

The consultant would review functional, technical and project related documents; identify the documentation that the Judiciary should be receiving and review for acceptable practices and industry standards. The consultant would also provide project monitoring and quality assurance and identify potential conflicts relating to the implementation of the accounting project. Since the JIMS piece has become a "custom" software, the Judiciary needs full comprehension as to table structure, integration between tables and a more in-depth knowledge of data flow from the front end application to the general ledger.

The information provided by the consultant would be used as the basis for moving forward with the remaining two phases of the accounting system (Phase 2 has been incorporated into the DC Crim module). I would like to take this time to advocate the deferral of Phase 2 accounting until existing accounting issues have been resolved.

Lastly, I would request that the funding for this agreement be provided by the Financial Services Budget. This would ensure clearer lines of responsibility and advocacy with the vendor, JIMS and the accounting team. Appropriation: G-12-006-J-6310. Cost estimated at \$75,000 for approximately 535 hours at \$140 per hour, tax included

We certify to the best of our knowledge that the above information provided is true and correct. Thank you for your consideration of this matter. Should you have questions or require additional information, please call me at extension 5804.