

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: 2JC, Facilities Management
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Perform monthly maintenance services to Hoapili Hale's Energy Management Control System (EMCS).</p>	
<p>2. Vendor/Contractor/Service Provider: Johnson Controls Inc.</p>	<p>3. Amount of Request: \$5,625.00</p>
<p>4. Term of Contract From: To: 7/1/2015 to 6/30/2016</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Johnson Controls manufactured and installed all of the original EMCS equipment at Hoapili Hale and have the only certified technicians are factory trained to exclusively work only on this proprietary equipment.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Contractor /vendor had been selected in a prior administration. Selection of Johnson Controls as the contractor to maintain the equipment at Hoapili Hale is based on a couple factors. The equipment is apart of a Johnson Controls system and they have the expertise and experience in maintaining the proprietary systems.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Paul Petro	Fiscal Branch	808-244-2994	Paul.M.Petro@courts.hawaii.gov
Sandy Kozaki	Second Circuit Courts	808-244-2929	Sandy.S.Kozaki@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy Kozaki

Department/Division/Program Head Signature

04/23/2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date