

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Third Judicial Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Y4430 Assessment and checkup for Hilo courtroom A/V systems, including product recommendations to replace failed components, and assess/prepare Grand Jury room for FTR. Upgrade one courtroom from FTR from v3.3 to v5.5, training Judiciary technicians to upgrade remaining courtrooms. Training and review for three Judiciary technicians re system architecture, configuration, operation and maintenance.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>The Audio Visual Company</p>	<p>3. Amount of Request:</p> <p>\$9,155.66</p>
<p>4. Term of Contract From: To:</p> <p style="text-align: center;">Not Applicable</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>No one else can provide the required system assessment, and technical training to Judiciary technicians. The Audio Visual Company integrated, configured, and installed our courtroom audiovisual/recording/telecommunication systems. No one else can do this in a reasonable amount of time.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>The Audio Visual Company has satisfactorily supported our systems after installation. They are best qualified to assess our systems, make recommendations, prototype an FTR 5.5 courtroom, and provide technical training to Judiciary technicians.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	808-961-7424	Colin.S.Young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lester D. Oshiro, Chief Court Administrator

05/14/2015

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 05/27/2015

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date