

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF AMENDMENT TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator-First Circuit  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:*

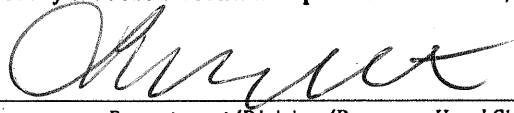
<p><b>1. Describe the goods, services or construction:</b></p> <p>The National Council of Juvenile and Family Court Judges(NCJFCJ) was contracted on July 1, 2012 to conduct a statewide hearing quality assessment to assist the Hawaii State Judiciary in developing performance measures aimed at meeting the requirements of the Court Improvement Project(CIP). NCJFCJ has completed Phase I and will be completing Phase II by June 30, 2014. Phase III will be the Improvement Assessment. NCJFCJ will evaluate practice improvements from the baseline assessment. In addition, NCJFCJ continues to assist Judiciary with the five performance measures.</p>	
<p><b>2. Vendor/Contractor/Service Provider:</b></p> <p>National Council of Juvenile and Family Court Judges (NCJFCJ) 1041 North Virginia 3rd Floor Reno, NV 89557</p>	<p><b>3. Amount of Request:</b></p> <p>\$75,000.00</p>
<p><b>4. Term of Contract From: To:</b></p> <p>July 1, 2014 to June 30, 2015</p>	<p><b>5. Prior Judiciary Procurement Exemption No. (if applicable):</b></p> <p>J 13-06</p>
<p><b>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</b></p> <p>Judiciary has an existing contract with National Council of Juvenile and Family Court Judges (NCJFCJ) which was negotiated to conduct a statewide assessment which included Phase I and II of this contract to assist the Hawaii State Judiciary in developing performance measures to meet the requirements of the Court Improvement Program(CIP) instructions issued by the U.S. Department of Health and Human Services. NCJFCJ is well aware of the CIP expectations. NCJFCJ has collaborated with the Department of Human Services, Family Court Statewide, and other Child Welfare service providers. In light of this, it would not be feasible to conduct another solicitation. Therefore, we are requesting an exemption from the provision of 103D.</p>	
<p><b>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</b></p> <p>NCJFCJ is well established and is aware of the Court Improvement Program(CIP) as well as the Family Court system Statewide. NCJFCJ was contracted to complete Phase I(Baseline Assessment) and Phase II(Recommendation Implementation). Phase III consist of the Improvement Assessment. Continuing with NCJFCJ minimizes training of a new contractor with the Court system and Court Improvement Program(CIP) expectations.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Deputy of the Chief Ct. Adm. Off.	954-8221	Gordean.L.Akiona@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department/Division/Program Head Signature



MAY - 8 2014

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: May 22, 2014

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF AMENDMENT TO EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813-2807

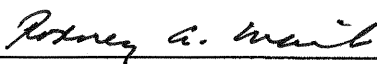
Chief Procurement Officer (CPO) Comments:

Notice of Amendment to Exemption was posted.  
 No objections were filed.  
 Recommend approval of Amendment to Exemption.

Approved

Disapproved

No Action Required

  
 Chief Procurement Officer Signature

MAY 29 2014  
 Date