

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator-First Circuit  
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

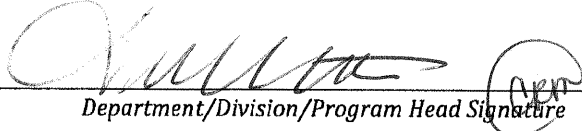
<p>1. Describe the goods, services or construction:</p> <p>Coordinate activities and monitor the Court Improvement Program(CIP) Basic, Training, and Data Grant. Coordinate implementation of the CIP plan. Prepare annual report for CIP. Research, compile and coordinate use of Compendium of services, review case files, and analyze data. In addition, serve as the liaison to Department of Health and Human Services and advisory committee. Demonstrate collaboration and experience with at least 10 years with working with the Hawaii Department of Human Services and Child Welfare community.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Faye Kimura 834 Kainoa Place Honolulu, Hi. 96821</p>	<p>3. Amount of Request:</p> <p>\$55,000.00</p>
<p>4. Term of Contract From: To:</p> <p>July 1, 2014 to June 30, 2015</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>JAE 10-03</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Judiciary has an existing contract with Faye Kimura which she has served in this capacity for the past seventeen years and has expertise in this area. She is well aware of the Court Improvement Programs expectations as well as the Department of Human Services and the Federal Grant. In light of this, it would not be feasible to contract with another contractor. Selecting another contractor will create an impracticable situation, as the contractor is not aware of the CIP expectations, Department of Human Services systems, and other Child Welfare service providers; therefore, we are requesting an exemption from the provision of 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Ms. Kimura is well established and highly regarded with the Court Improvement Program(CIP), Family Court in all circuits, Department of Human Services and other Child Welfare service providers in the community since 1996. Ms. Kimura is aware of the expectations of CIP reports. In addition, continuing with Ms. Kimura minimizes training of a new contractor.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Dep. of the Chief Ct. Adm. Off.	954-8221	Gordean.L.Akiona@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

  
 Department/Division/Program Head Signature

MAY - 8 2014

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: May 22, 2014

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Notice of Request for Exemption posted.  
 No objections were filed.  
 Recommend approval of Request for Exemption.

Approved       Disapproved       No Action Required

  
 Chief Procurement Officer Signature

MAY 29 2014

Date