

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Division of Driver Education
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Requesting the purchase of five (5) Vehicle Simulator Training Seats to be used as a demonstration and training seat for each of the Driver Education office locations statewide (Honolulu, Maui, Hilo, Kona and Kauai). The training seat includes multiple seat belt systems, lower anchors and top tether anchor systems which are found in most street vehicles and used in the proper installation of child passenger seats. the training seats will be utilized in a newly developed curriculum to instruct court-ordered child passenger safety seat violators.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Innovative Concepts, LLC</p>	<p>3. Amount of Request:</p> <p>\$15,000</p>
<p>4. Term of Contract From: To:</p> <p style="text-align: center;">N/A</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>None</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Innovative Concepts, LLC, is currently the sole source provider of the vehicle simulator seats used for child passenger safety seat instruction and training purposes.</p> <p>Per child passenger safety professionals, the other known supplier of the vehicle simulator seats for child seat training purposes is SCI Automotive Safety Division. However, contact was made with SCI via e-mail and it was confirmed that they no longer offer this product.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Contact was made with child passenger safety professionals locally, Mr. Charles Hirata, and on the mainland, Mr. Joseph Colella, and they confirmed that Innovative Concepts, LLC, is currently the sole source provider of the vehicle simulator training seats for child passenger safety professionals (please see accompanying letters)</p> <p>On November 13, 2014, contact was made with SCI Automotive Safety Division, the other known manufacturer of the vehicle simulator seats and they confirmed that they no longer offer this product for sale.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jacqueline Murai*	Driver Education	534-6401	jacqueline.k.murai@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/S/ Cheryl R. Marlow

Department/Division/Program Head Signature

11/26/2014

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____ -

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date