

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Access control security system monitoring for entrances and exits of Hoapili Hale.</p>	
<p>2. Vendor/Contractor/Service Provider: Sonitrol of Hawaii PO Box 17928 Honolulu, HI 96817</p>	<p>3. Amount of Request: \$6,962.40 (G-16-008-J-2400)</p>
<p>4. Term of Contract From: August 1, 2015 - July 31, 2016</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): 13-06</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Sonitrol has furnished and installed the access control system at Hoapili Hale, therefore, the hardware and software that supports the systems are proprietary to Sonitrol. The contract ensures that the system will monitor all of the entrances and exits with a card reader 24 hrs a day, 7 days a week. Due to the security needs at Hoapili Hale, it is not practicable or advantageous to procure by competitive means. As such, we are requesting an Exemption to the provision of HRS Chapter 103D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Sonitrol installed the access control system at Hoapili Hale and has provided this service to the Judiciary since.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki	Second Circuit / CCA Office	808-244-2929	sandy.s.kozaki@courts.hawaii.gov
Paul Petro	Second Circuit / Fiscal Branch	808-244-2999	paul.m.petro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy Kozaki

Department/Division/Program Head Signature

04/20/2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date