

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers of Hawaii
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Digital interview recording management systems for the Hawaii Children's Justice Centers, The Judiciary, State of Hawaii.</p>	
<p>2. Vendor/Contractor/Service Provider: Word Systems, Inc. (iRecord)</p>	<p>3. Amount of Request: \$92,564.77</p>
<p>4. Term of Contract From: 07/01/2015 To: 06/30/2016</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: An RFP procurement process was initiated and completed in CY 2014 with award to Precise Digital. Subsequent to installation of this system at the CJC's statewide, major problems have occurred with no permanent resolution. This includes problems recording child abuse victim interviews and making copies of the DVD interviews. The problems have major negative impact on cases, adding more trauma to victims and compromising access to justice for parties.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: An RFP was issued in CY 2014 for a restricted IFB utilizing the specs from Commercial Electronics, V-2 recording system. Precise Digital was awarded this contract in 11/2014 with the lowest bid price of \$87,743.16. Precise Digital installed the new system at the Hawaii CJs statewide in 02/2015.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai	CJCs of Hawaii	534-6700	jasmine.m.mau-mukai@courts.hawaii.
Richard Murakami	ITCD	538-5314	richard.h.murakami@courts.hawaii.go
Tritia Cruz	Contracts & Purchasing Div.	538-5805	tritia.l.cruz@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Susan Gochros

Department/Division/Program Head Signature

05/19/2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date