

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Purchase access control system upgrade for Hoapili Hale, Second Circuit.</p>	
<p>2. Vendor/Contractor/Service Provider: Security Resources Pacific, Inc.</p>	<p>3. Amount of Request: \$13,899.36 tax included</p>
<p>4. Term of Contract From: To: Determined upon execution of contract</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): n/a</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is advantageous for the Judiciary to seek a procurement exemption for the purchase of an access control system upgrade for Hoapili Hale because like most other access control manufacturers, the system is currently provided and maintained by one system integrator in the State of Hawaii. The system integrator has set standardized pricing for addition/expansions to the system and they currently provide and maintain all of the locations integrated into the system. In order to remain integrated and reduce our expense for the system, we will need to install the system equipment and have it programmed into the existing system by the system integrator that maintains the system. As the system was originally chosen through a competitive bid process, we are requesting an exemption from 103-D.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Judiciary currently has the necessary licenses and software to allow this expansion of PremiSys in the Second Circuit. Security Resources Pacific, Inc. is the only integrator in Hawaii that is factory trained which allows for all conversions, modifications and maintenance of the software and hardware. The exemption request will allow Security Resources Pacific, Inc., to install the required access control system hardware in the Second Circuit to upgrade our system, increase our expandability and security at an affordable cost to the Judiciary.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki	Second Circuit / CCA	244-2929	sandy.s.kozaki@courts.hawaii.gov
Sherri Ann Iwamasa	Second Circuit / CCA	244-2919	sherriann.s.iwamas@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy Kozaki

Department/Division/Program Head Signature

05/20/2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____ -

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date