

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ITSD/Administration  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p><b>1. Describe the goods, services or construction:</b>          JUD Contract J11134 To Provide Installation And Recurring Costs For Wide Area Network (WAN) Connectivity To The Judiciary, State Of Hawaii, is currently on it's last 12 month extension from July 1, 2014 to June 30, 2015. We are requesting an exemption to extend this contract for another 12 month period from July 1, 2015 to June 30, 2016. If this exemption to extend our current WAN is approved and the 2015 State Legislature approves our New WAN (having greater band width), the extended time period (from July 1, 2015 to June 30, 2016) will allow us time to develop the IFB for the New WAN system. The approximate time to implement a NEW WAN state-wide is 8 months.</p>	
<p><b>2. Vendor/Contractor/Service Provider:</b> tw telecom</p>	<p><b>3. Amount of Request:</b> \$150, 600 per year; Computer Special Funded at this time. (12 months X \$12,550 per month. This is our current cost for J11134.)</p>
<p><b>4. Term of Contract From: To:</b> Extend contract J11134 from July 1, 2015 to June 30, 2016.</p>	<p><b>5. Prior Judiciary Procurement Exemption No. (if applicable):</b></p>
<p><b>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</b>          If we were to submit an IFB at this time for a 1 year duration for the same/existing WAN configuration, and tw telecom is not the awarded vendor, there would be an 8 month implementation time for the new vendor to buildout the same WAN configuration, then disconnect and reconnect all of our 33 sites. Additionally, if there is a change of vendor, their bid may be higher than our current tw telecom rate. If this exemption request is approved to extend the current tw telecom WAN Contract J11134, there would be no implementation time required for disconnecting and reconnecting all of our 33 sites.</p>	
<p><b>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</b>          We would be extending the existing contract J11134 with tw telecom for 1 additional year at the same cost.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Richard Murakami*	ITSD/Administration	538-5314	richard.h.murakami@courts.hawaii.go
Mai NguyenVan	JIMS Manager	538-5308	mai.t.nguyenvan@courts.hawaii.gov
Naty Butay	Fiscal Officer	538-5747	naty.b.butay@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Kevin G. Thornton

Department/Division/Program Head Signature

10/03/2014

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date