

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Office of the Deputy Chief Court Administrator-First Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: Provide mediation services to the Department of Human Services (DHS)-Child Welfare Services (CWS) cases referred to Family Court. The purpose of the mediation is to attempt to settle cases that are pending trial or narrow the contested issues. In addition, the contractor shall attend and participate in quarterly stakeholder meetings.	
2. Vendor/Contractor/Service Provider: Raymond F. Zeason 1496 Halekoa Drive Honolulu, HI. 96821	3. Amount of Request: Not to exceed \$8,500.00
4. Term of Contract From: To: October 1, 2014 to September 30, 2015	5. Prior Judiciary Procurement Exemption No. (if applicable):
6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Judiciary has an existing contract with Mr. Raymond Zeason as he has been providing mediation services in the child welfare cases. Mr. Zeason has been doing mediation for the past three years through the William S. Richardson- School of Law. The purpose of the mediation is to attempt to settle cases that are pending trial or narrow the contested issues. In light of this, it would appear not feasible to conduct another solicitation. Selecting another contractor will create an impracticable situation as the contractor is not aware of the Child Welfare System and expectations; therefore, we are requesting an exemption from the provision of 103D.	
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Mr. Zeason has been doing mediation for the past three years through the William S. Richardson- School of Law and with the past year with Judiciary. He is considered an expert and has experience in providing mediation to the Department of Human Services- Child Welfare Services. In addition, continuing with Mr. Zeason minimizes training of a new contractor.	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Gordean Akiona	Off. of the Dep. Chief Ct. Admin.	954-8221	Gordean.L.Akiona@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

Cheryl R. Marlow
 Department/Division/Program Head Signature

8/19/14
 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 9/16/14

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Notice of Request for Exemption was posted.
 No objections were filed.
 Recommend approval of Request for Exemption.

Approved Disapproved No Action Required

Rodney A. Mair
 Chief Procurement Officer Signature

OCT - 2 2014
 Date