

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Third Judicial Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Address audio/video issues in Courtrooms 3A, 3B, 3D, 3E in Hilo Judiciary Complex: Repair Créstron AV2 controller; update PC to FTR specs; replace ELO touch monitor; troubleshoot telephone feedback into audio systems.</p>	
<p>2. Vendor/Contractor/Service Provider: The Audio Visual Company</p>	<p>3. Amount of Request: \$10,676.40</p>
<p>4. Term of Contract From: To:</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Audio visual recording and conferencing systems are mission critical to the Judiciary. It is prudent to minimize downtime and multi-vendor complications. These are the reasons we propose engaging the company that is familiar with the design and configuration of the audio video recording and conferencing systems in the Hilo Judiciary Complex.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: The Audio Visual Company (AVCo) integrated and installed the audio video recording and conferencing systems serving Hale Kaulike's courtrooms and conference rooms, maintained them during the warranty period, and provided support thereafter. AVCo has been, and continues, performing satisfactorily.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	961-7417	colin.s.young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department/Division/Program Head Signature

08/22/2014

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 8/22/2014

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Notice of Request for Exemption was posted.

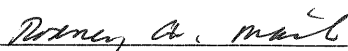
No objections were filed.

Recommend approval of Request for Exemption.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

SEP - 2 2014

Date