

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Adult Client Services Branch/Mental Health Court
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:


<p>1. Describe the goods, services or construction:</p> <p>Emergency housing for adults with serious mental illness and or adults with serious mental illness who may also have co-occurring alcohol and other drug problems. CARE Hawaii, Inc. Adult Residential Services supports the continuity of treatment for persons participating in CARE Hawaii, Inc.'s various treatment services that help to identify and address substance abuse and/or mental health issues/needs that may present barriers to the client's recovery and treatment progress. The primary goal of the housing program is to facilitate consumer's transition throughout the residential continuum to a more permanent and independent living option of their choice.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>CARE Hawaii, Inc.</p>	<p>3. Amount of Request:</p> <p>\$350 deposit fee \$350 monthly rent nte \$3000/FY</p>
<p>4. Term of Contract From: To:</p> <p>July 1, 2014 to June 30, 2015</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> <p>None</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>A. It is neither practical nor advantageous for the Judiciary to solicit other quotations for this particular service because these types of homes that provide supervision and support for adults with a serious mental illness are limited in number throughout the Island of Oahu. They adhere to specific county & state zoning codes. Each resident is expected to pay their equal share of the monthly expenses. Based on the limited pool of providers to undergo the full procurement process is impractical.</p> <p>B. CARE Hawaii, Inc. is a program that specializes in housing and treatment for persons with mental health issues and also the dual-disorder of substance abuse and mental health. Persons who are severely and persistent mentally ill typically manifest varying levels of need for care and often experience cyclical episodes of recurrence of the illness. Substance abuse and mental health treatment options must be provided simultaneously to the individual and tailored to meet his/her current needs. Care Hawaii, Inc. offers a continuous and integrated approach of providing co-occurring treatment and housing services in a continuum of care that is community-based and consumer –focused.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>The selection process was based on sole provider since the CARE Hawaii, Inc. housing is an extension of the treatment they provide for Mental Health Court Program participants. This provider offers a continuous and integrated approach of providing mental health and co-occurring treatment and housing services in a continuum of care that is community-based and consumer –focused.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Louise Crum	ACSB/Mental Health Court	539-4573	louise.k.crum@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department/Division/Program Head Signature

06/23/14

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date