

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ITSD/JIMS
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>RQ#C4231 - To provide FY2016 funding toward the existing JUD Contract J14110 with Century Computers, Inc. dba Pacxa for document imaging hardware and maintenance and technical support of Kofax and Filenet which provides the document scanning and imaging component for the Judiciary Information Management System Project (JIMS). Upon approval of this Exemption, the additional funds will cover these services during the remainder of the current contract period.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Century Computers, Inc. dba Pacxa</p>	<p>3. Amount of Request:</p> <p>\$32,460.72</p>
<p>4. Term of Contract From: 07/01/2015 To: 06/30/2016</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Century Computers, Inc. dba Pacxa originally installed Kofax and Filenet for the State of Hawaii Judiciary and possesses the required specialized and specific knowledge regarding the Judiciary's environment and configuration for JIMS' scanning and imaging component. This is the only vendor that holds the qualified certification for Kofax v.10, as required by Kofax to use only certified technicians. In addition, this vendor understands the integration of Kofax scanning to Filenet which ultimately allows the access of documents from the JIMS application. Kofax is the front end image and metadata capture system that integrates with the Filenet ECM system. This vendor is the only company that has certificated technicians in both systems with specific knowledge integrating Kofax and Filenet together.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Century Computers, Inc. dba Pacxa originally installed the scanning and imaging component for the State of Hawaii Judiciary. This company has the specific knowledge regarding the Judiciary's environment and obtains the specific knowledge and configuration of the JIMS scanning and imaging component.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Mai T. Nguyen Van*	JIMS Program Manager	808-538-5308	Mai.T.NguyenVan@courts.hawaii.gov
Naty B. Butay	Administrative Fiscal Officer	808-538-5747	Naty.B.Butay@courts.hawaii.gov
Kevin G. Thorngon	ITSD Director	808-538-5714	Kevin.G.Thornton@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Kevin G. Thornton

Department/Division/Program Head Signature

05/06/2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date