In the Matter of the Amendment

of the

Rules of the District Court of the State of Hawai'i

## AMENDED1

ORDER APPROVING AND APPENDING TRAFFIC AND PARKING

INFRACTION CITATION FORMS TO THE RULES

OF THE DISTRICT COURTS OF THE STATE OF HAWAI'I

(By: Moon, C.J., Nakayama, Acoba, and Duffy, JJ., and Intermediate Court of Appeals Chief Judge Recktenwald, assigned by reason of vacancy)

Upon consideration of the forms for the paper and electronic "Notice of Traffic Infraction(s)" and the paper and electronic "Notice of Parking Infraction(s)" approved by the Deputy Chief Judges of the District Courts of the State of Hawai'i (samples of which are attached hereto),

IT IS HEREBY ORDERED, pursuant to section 291D-5(b) of the Hawai'i Revised Statutes, that the forms for paper citations are approved and appended to the Rules of the District Courts of the State of Hawai'i as Appendix A, replacing Appendix A appended by order dated October 21, 2005, and the forms for electronic citations are approved and appended to the Rules of the District Courts of the State of Hawai'i as Appendix B, effective nunc protunc, January 1, 2009.

 $<sup>^{1}</sup>$  The original order filed on January 23, 2009 inadvertently did not state the effective date as  $\underline{nunc}$   $\underline{pro}$   $\underline{tunc}$ , January 1, 2009.

IT IS FURTHER ORDERED that circuit numbers, names and locations of the courts, contact information, lists of common offenses, fees and monetary assessments, and other matters as required by law may be modified by the Deputy Chief Judges, without further order of this court.

IT IS FURTHER ORDERED that the Administrative Director, or the Administrative Director's designee, or the Deputy Chief Judge of any circuit may authorize a police department or enforcement agency using electronic citations, that are compatible with the Judiciary's computer systems and software, to insert circuit numbers in the titles of the courts and the citation number to accurately reflect the citations for each circuit; addresses and contact information for the courts in each circuit; and the title of the relevant ordinance codification in each circuit.

IT IS FINALLY ORDERED that the image of any electronic citation may be electronically displayed in any manner that accurately reflects the substantive content of the citation.

DATED: Honolulu, Hawai'i, February 2, 2009.

Funu C. navayano

Kamas E. Dulley, &

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State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the First Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF TRAFFIC INFRACTION(S)

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. IF YOU ARE A "PROVISIONAL LICENSE HOLDER" OR IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE FIRST CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE. Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, and fees indicated on this Notice. If you fall to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

#### OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- By Mail Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. DO NOT SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- Via Internet Pay via the Internet at http://www.courts.state.hi.us (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

### OPTION 2: DENY

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tearaway flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

Contest In Person - If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district

court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice.

DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

Contest By Written Statement - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES
If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement. within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed.

## **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## **INFORMATION ABOUT YOUR PRIVACY**

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

## ADDRESSES FOR THE DISTRICT COURT OF THE FIRST CIRCUIT

### HONOLULU

Traffic Violations Bureau 1111 Alakea Street Honolulu, Hawai'i 96813

## KĀNE'OHE

District Court, Kane'ohe Division 45-939 Po'okela Street Kāne'ohe, Hawai'i 96744

## WAHIAWA

District Court, Wahiawa Division 1034 Kilani Avenue Wahiawā, Hawai'i 96786

## WAI'ANAE (Nānākuli)

District Court, Wai'anae Division 87-1784 Farrington Highway Wai'anae, Hawai'i 96792

District Court, 'Ewa Division 870 Fourth Street Pearl City, Hawai'i 96782



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date



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State of Hawaiʻi - Notice of Traffic Infraction(s) In the District Court of the Second Circuit	DETAILS REGARDING THE INFRACTION(S) CHARGED  DATE (Month / Day / Year)  TIME  DISTRICT  BEAT
	WEATHER
CITATION NO. 1DTP - 08 - 161050  COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she	LOCATION OF VIOLATION VANTAGE POINT SIGN(S) POSTED
has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.	ACTUAL SPEED POSTED SPEED SPEED VIOLATION MEASURED BY
STATE OPERATOR LICENSE NO.  DATE OF BIRTH (Month/Day/Year)  (Month/Day/Year)	☐ PACE ☐ LASER ☐ RADAR ☐ I WAS CERTIFIED IN THE ABOVE DEVICE ☐ LASER DISTANCE ☐ DEVICE/SPEEDOMETER WAS ACCURATE, TESTED, & WORKING PROPERLY
HEIGHT WEIGHT HAIR COLOR EYE COLOR SEX U.S. CITIZEN  ISSUE DATE CLASS RESTRICTION(S) CDL	COMPANION CITATION(S)/NOTICE(S) (list citation / notice no.)  PROPERTY DAMAGE REPORT NO.
	☐ MAJOR (\$3,000+) ☐ MINOR  OFFICER'S OBSERVATIONS (optional)
FIRST NAME MIDDLE INITIAL(S)	
ADDRESS (Street, City, State, Zip Code)  JUVENILE   PROV. LIC.   PARENT'S NAME (if juvenile operator)	
□ Y □ N □ Y □ N  CONTACT PHONE NUMBER(S)   SSN-Lest 4 digits (optional, for identification purposes)   MILITARY SERVICE (optional, for identification purposes)	
XXX - XX - Y N N EMPLOYER/SCHOOL/BRANCH OF SERVICE JOB TITLE/YR IN SCHOOL/RANK	
REGISTERED OWNER INFORMATION (if different from operator information) LAST NAME FIRST NAME M. I.	
ADDRESS (Street, City, State, Zip Code)	
VEHICLE INFORMATION LICENSE PLATE/VIN STATE HAZ MAT	
MAKE MODEL TYPE COLOR YEAR CMV	COMPLAINING OFFICER INFORMATION PRINT RANK, FIRST INITIAL, & LAST NAME ID NO.
TRAFFIC INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)	
HRS 249-2 Delinguent Vehicle Tax: (exp.	OFFICER'S SIGNATURE DATE OF ISSUANCE
HRS 249-7b (No / Obstructed / Unclean ) License Plate; (Front / Rear ), \$70 HRS 249-11(a) Fraudulent Use of (Plates / Tags / Emblems )	DEFENDANT'S ACKNOWLEDGMENT: By signing below, I acknowledge service of this Nolice. I understand that my signature is not an admission of responsibility.
HRS 286-102.6 Violation of Provisional License Requirements	X Defendant's Signature Defendant TREFUSES TO SIGN
HRS 291-11.5(a)(1) No Child Passenger Restraint (under 4 yrs old)	NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.  If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the Second Circuit on the date and at the time and location designated below (see reverse side for address) to answer the charge(s). Failure to obey this Notice and
HRS 291C-131(a) Vehicle Not ( Constructed / Covered / Loaded ) to Prevent Load From Spilling on Highway COURT	Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.  SUMMONS  COURT LOCATION (see addresses on reverse side)
SECTION DESCRIPTION \$	☐ WAILUKU ☐ LAHAINA ☐ HĀNA ☐ LĀNA'I ☐ MOLOKA'I  DATE ☐ TIME ☐ COURTROOM
SECTION DESCRIPTION \$	
COURT	COURT 2D-V-052 (10/08)



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PERF	PERF
OUTTINE	CHIETINE

 $\Box$ 

PERF

State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Second Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF TRAFFIC INFRACTION(S)

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE SECOND CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE. Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

### **OPTION 1: ADMIT & PAY**

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

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  postmarked within 21 calendar days from the date of this Notice. DO NOT
  SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable
  to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are
  accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 a.m. to 4:00 p.m. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 a.m. to 9:00 p.m. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8 00 a.m. to 4 00 p.m. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- <u>Via Internet</u> Pay via the Internet at <a href="http://www.courts.state.hi.us">http://www.courts.state.hi.us</a> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- <u>By Telephone</u> Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

## **OPTION 2: DENY**

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tearaway flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

 In Person – If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest PERF

the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

Contest By Written Statement – If you submit a written statement explaining
the grounds on which you contest the infraction(s), include your name,
address, operator license number, citation number, and signature on the
statement. When you submit a written statement with your Answer to Notice,
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decision. If you disagree with the judge's decision, you may request a trial.

### OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

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  indicated on this Notice. You will be notified of the judge's decision after the
  hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a
  written statement explaining the grounds on which you contest the infraction(s),
  include your name, address, operator license number, citation number, and
  signature on the statement. When you submit a written statement with your
  Answer to Notice, no hearing will be scheduled. You will be notified by mail
  of the judge's decision. The judge's decision is FINAL and cannot be
  appealed.

### **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

## ADDRESSES FOR THE DISTRICT COURT OF THE SECOND CIRCUIT

## WAILUKU

Wailuku Division 2145 Main Street, Suite 137 Wailuku, Hawai'i 96793-1679

### LAHAINA

Lahaina Division 1870 Honoapi'ilani Hwy. Lahaina, Hawai'i 96761-1856

## HĀNA

Hāna Cultural Center 4974 Uakea Road Hāna, Hawai'i 96713

## LÂNA'I

Lānai Division (P.O. Box 631376) 731 Lāna'i Ave., #131 Lāna'i City, Hawai'i 96763-1376

### **MOLOKA'I**

Moloka'i Division (P.O. Box 284), 55 Makaena St. Kaunakakai, Hawai'i 96748-0284

### HĀNA

Hāna Cultural Center c/o 1870 Honoapi'ilani Hwy. Lahaina, Hawai'i 96761-1856



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 244-2800, FAX: (808) 244-2849, TTY: (808) 244-2889, at least ten (10) working days before your proceeding, hearing, or appointment date.



STRATACOM	BINDING STUB
TEAR FROM THIS PERFORATION FIRST	
State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Third Circuit	PERF  DETAILS REGARDING THE INFRACTION(S) CHARGED  DATE (Month / Day / Year)   TIME   DISTRICT   BEAT
	DATE (Month / Day / Year) TIME DISTRICT BEAT  WEATHER CLEAR CONCRETE ASPHALT DISTRICT  TRAFFIC LIGHT MEDIUM HEAVY  LIGHTING DAWN DAYLIGHT DUSK DARKNESS  NO. OF OCCUPANTS: ADULT MALE(S) ADULT FEMALE(S) CHILDREN
CITATION NO. 1DTP - 08 - 161050  COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.	LOCATION OF VIOLATION
CPERATOR INFORMATION LAST NAME REGISTERED OWNER	VANTAGE POINT
FIRST NAME MIDDLE INITIAL(S)	LANE OF TRAVEL
HOME ADDRESS (Street, City, State, Zip Code)	SIGN(S) POSTED
MAILING ADDRESS (Street, City, State, Zip Code)	ACTUAL SPEED POSTED SPEED SPEED VIOLATION MEASURED BY
JUVENILE*   PROV. LIC.   PARENT'S NAME (if juvenile operator)  O YES O NO O Y O N   STATE   OPERATOR LICENSE NO.   DATE OF BIRTH (Month / Day / Year)	□ I WAS CERTIFIED IN THE ABOVE DEVICE □ LASER DISTANCE □ DEVICE/SPEEDOMETER WAS ACCURATE, TESTED, & WORKING PROPERLY  COMPANION CITATION(S)/NOTICE(S)   ACCIDENT   INJURY (list citation / notice no.)   YES □ NO □ YES
EXP. DATE HEIGHT WEIGHT HAIR COLOR EYE COLOR	PROPERTY DAMAGE REPORT NO.  MAJOR (\$3,000+) MINOR
SEX         CLASS         CDL         RESTRICTIONS         U.S. CITIZEN           M M F         YES NO         YES NO         YES NO	OFFICER'S OBSERVATIONS (optional)
ETHNICITY (optional) SSN-Last 4 digits (optional, for identification purposes)  XXX - XX -	
HOME PHONE MOBILE PHONE BUSINESS PHONE	
EMPLOYER / SCHOOL / BRANCH OF SERVICE / UNIT  MILITARY SERVICE  ☐ YES ☐ NO	
BUSINESS / MILITARY ADDRESS (Street, City, State, Zip Code)	
REGISTERED OWNER INFORMATION (if different from operator information) LAST NAME	COMPLAINING OFFICER INFORMATION
FIRST NAME MIDDLE INITIAL(S)	PRINT RANK, FIRST INITIAL, & LAST NAME ID NO.
MAILING ADDRESS (Street, City, State, Zip Code)	OFFICER'S SIGNATURE DATE OF ISSUANCE
VEHICLE INFORMATION LICENSE PLATE/VIN STATE HAZ MAT	DEFENDANT'S ACKNOWLEDGMENT: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.
MAKE MODEL TYPE COLOR YEAR CMV	X Defendant's Signature Defendant's Signature
TRAFFIC INFRACTION(S) COMMITTED &	Determant's Signature TO SIGN
HRS 249-2 Delinquent Vehicle Tax: (exp.   \$70	NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.  If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the Third Circuit on the date and at the time and location designated below (see reverse side for address) to answer the charge(s). Failure to obey this Notice and Summons may result in a fine, imprisonment, arrest on other charges, and other penalties.  SUMINIONS  COURT LOCATION (see addresses on reverse side)  HILO PUNA HAMAKUA N KOHALA SKOHALA SKOHALA SKONA KA'Ŭ
\$	DATE TIME COURTROOM
SECTION DESCRIPTION \$	3D-V-047 (10/08)



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## State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Third Circuit

## **IMPORTANT INSTRUCTIONS REGARDING YOUR** NOTICE OF TRAFFIC INFRACTION(S)

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE THIRD CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE. Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

## OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- <u>By Mail</u> Your Answer to Notice, payment, and copy of this Notice must be
  postmarked within 21 calendar days from the date of this Notice. **DO NOT**SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable
  to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- <u>Via Internet</u> Pay via the Internet at <a href="http://www.courts.state.hi.us">http://www.courts.state.hi.us</a> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

## **OPTION 2: DENY**

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tearaway flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

Contest In Person - If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice.

PERF You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

<u>Contest By Written Statement</u> – If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope or in person at any district court. preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed.

## **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

## **ADDRESSES FOR THE DISTRICT COURT OF THE THIRD CIRCUIT**

### **HILO DIVISION**

Hale Kaulike 777 Kilauea Avenue Hilo, Hawai'i 967,20 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879

## N & S KONA DIVISION

79-1020 Haukapila Street Kealakekua, Hawai'i 96750 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750

## HĀMAKUĀ DIVISION

45-3362 Mamane Street Honoka'a, Hawai'i 96727 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439

## NORTH KOHALA DIVISION

54-3900 Kapa'au Road Kapa'au, Hawai'i 96755 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439

### **PUNA DIVISION**

16-200 Pili Mua Street Kea'au, Hawai'i 96749 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879

## KA'Ū DIVISION

95-5669 Mamalahoa Highway Na'alehu, Hawai'i 96772 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750

## SOUTH KOHALA DIVISION

Waimea Civic Center 67-5187 Kamamalu Street Kamuela, Hawai'i 96743 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 961-7424, FAX: (808) 961-7416, TTY: (808) 961-7422, at least ten (10) working days before your proceeding, hearing, or appointment date.



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TEAR FROM TI	HIS PERFORATION	N FIRST									
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conditions indic		detendant did			ction(s) noted below.		WANTA OF BOINE	-			
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FIRST NAME				'	MIDDLE INITIAL(S)			***************************************			
JUVENILE	PROV. LIC.	PARENT'S N	AME (if juver	ile operator)			SIGN(S) POSTE	D			
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HRS 249-	-7 (No / Obstruc	ted / Unclea	n ) License F	Plate; (Front	/ Rear ) \$70 \$280				ENT: By signing belo		service of this Notice.
HRS 286-	-25 (No / Expire	ed ) Certificate	of Inspection	n; (exp	\$70		understand that n	ny signature is	s not an admission o	or responsibility.	
☐ HRS 286-	-47(3) No Certifica -102 6 Violation o	ite of Registra f Provisional I	ition in Vehic License Regi	le irements	\$70 COURT		X				DEFENDANT REFUSES
☐ HRS 286-	-116(a) No ( Licen	ise / Insuran	ce Card ) on	Person	\$1221	1		Defenda	nt's Signature		TO SIGN
HRS 291-	-3.3(a) Open Liqui -3.3(b) Consume I	or Container i Liquor at Sce	( Within MV nic Lookout .	/ On Moped )	\$347 \$347	1			ad the instructions on		TOTAL DUE
HRS 291-	-11.5(a)(1) No Chi	ild Passenger	Restraint (u	nder 4 yrs old	) COURT				eturn your Answer to ivelope), along with ar		
	-11.6(a)(1) No Sea	at Belt; ( Oper	rator / Pass	enger 8-14 yr:	id) COURT	ŀ	or written statement	t in support of	your Answer, within 2	1 calendar	
☐ HRS 291-	-11.6(a)(2) No Sea	at Belt; Front	Seat Passen	ger 15+ yrs ol	d\$92				either by mail, in pers		
(specify w					) \$287				oose to mail an Answe ne preprinted envelop		
HRS 291-	-25(a) (No / De	fective ) Head	light on Moto	or Vehicle	\$47 \$47		contents, affix posta	age, and be s	ure your mailing is p	ostmarked	
☐ HRS 2910	C-14 Duty to ( Giv	e Information	/ Render A	id )	\$2471				date of this Notice. er postage. <u>Please c</u>		amount due by adding
HRS 2910	C-15 Duty Upon S C-38 Disregarding	Striking Unatte	ended (Vehic	de / Property Traffic Lane	)\$247 Lines\$97 \$97				ch infraction charged		
HRS 2910	C-47(b) No Passir	ng Zones			\$97				NSE HOLDER" or if		
HRS 2910	C-63(b) Disregard C-101 Basic Sne	iing Stop Sigr ed Rule			\$97 \$97				th committing, you are the date and at the		
I I I I I I I I I I I I I I I I I I I	C-102(a)(1) Exces	ading the Sne	ed I imit		1		answer the charge(s	s). Failure to o	bey this Notice and S		
1-10 N	MPH Over Limit ( MPH Over Limit (	(N	MPH over)		\$		ment, arrest on other	er charges, an	d/or other penalties.		
C KCC 16-1	17.30 No (Windsh	nield / Hood	/ Fenders /	Bumpers )	\$72 \$72				COURT LOCATION		
SECTION	DES	SCRIPTION			\$		District Co	urt of the Fifth	Circuit • 3970 Kā'an		ławai'i 96766
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## State of Hawai'i - Notice of Traffic Infraction(s) In the District Court of the Fifth Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF TRAFFIC INFRACTION(S)

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE FIFTH CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ON THE FRONT OF THIS NOTICE. Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

### **OPTION 1: ADMIT & PAY**

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- By Mail Your Answer, payment, and copy of this Notice must be postmarked
  within 21 calendar days from the date of this Notice. DO NOT SEND CASH.
  Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT
  COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- <u>Via Internet</u> Pay via the Internet at <a href="http://www.courts.state.hi.us">http://www.courts.state.hi.us</a> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date
  of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

## **OPTION 2: DENY**

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tearaway flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- PERF
- Contest In Person If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.
- Contest By Written Statement If you submit a written statement explaining
  the grounds on which you contest the infraction(s), include your name,
  address, operator license number, citation number, and signature on the
  statement. When you submit a written statement with your Answer to Notice,
  no hearing will be scheduled. You will be notified by mail of the judge's
  decision. If you disagree with the judge's decision, you may request a trial.

## OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to
  explain mitigating circumstances in person, the court will notify you in writing
  of the date, time, and location of the hearing. If you fail to appear at the
  hearing, you must pay the total amount of monetary assessments and fees
  indicated on this Notice. You will be notified of the judge's decision after the
  hearing. The judge's decision is FINAL and cannot be appealed.
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  written statement explaining the grounds on which you contest the infraction(s),
  include your name, address, operator license number, citation number, and
  signature on the statement. When you submit a written statement with your
  Answer to Notice, no hearing will be scheduled. You will be notified by mail
  of the judge's decision. The judge's decision is FINAL and cannot be
  appealed.

## **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

## ADDRESS FOR THE DISTRICT COURT OF THE FIFTH CIRCUIT

Traffic Operations Branch 3970 Kā'ana Street, Suite 206 Līhu'e, Hawai'i 96766-1282



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 482-2355, FAX: (808) 482-2553, TYY: (808) 482-25533, at least ten (10) working days before your proceeding, hearing, or appointment date.



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## State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the First Circuit



CITATION NO.

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Revised Ordinances of Honolulu (ROH), and/or the Hawai'i Administrative Rules

LICENSE PLATE/	/IN	HIGEE INFO	ANII/ATTC		STA	ATE
MAKE	MODEL		TYPE	COL	OR.	YEAR
NAME OF OPERATOR/REGISTERED OWNER(S)						
OPERATOR LICE	NSE NUMBER	R				STATE
ADDRESS OF OP	ERATOR/REG	SISTERED OWN	IER(S) (Stre	et Numbe	r and N	lame)
CITY			STATE		ZIP C	DDE
COMPANION CITA	ATION(S)/NOT	ICE(S) (list citat	ion no.)			
DETAILS	REGARD	ING THE IN			CHA	RGED
DATE (Month / Day	/ Year)	TIME	DIS	TRICT		BEAT
LOCATION OF INF	RACTION(S)	1		METER I	NO.	
the circumstance sections are opti	s below. Oth	herwise, comp	letion of DIA	AGRAM a		
OFFICER'S COM	MENTS					
0						

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PARKING MONETARY ASS	IG INFRACTION(S) COMMI ESSMENT(S) PAYABLE (IN	ITTED & ICLUDING FEES)							
	foned / derelict) vehicle								
☐ HRS 291-57(a)(1) N	lo Display of Disabled Placard	\$260							
	ROH 10-1.2 Park Rules and Regulations								
1 ' ' ' '	Grass								
1	/ Park / Stand ) Motor Vehicle in								
1	g Out of Stall								
,	d / Park ) Over 12" from Curb								
ı	loned Vehicle on Public Highway								
, ,	Stand / Park ) Vehicle in Prohibi								
1 1 1 1	Alk								
	/ Within 4' ) of Driveway								
1 '''	ersection								
	of Fire Hydrant								
	valk								
, , , ,	of (Flashing Beacon / Stop Sign)								
	g where Prohibited by Sign								
	g in Tow-Away Zone Stand / Park) in Loading Zone	\$50							
	urb Loading Zone; Over 3 minutes.	\$50							
','	Loading Zone; No Permit								
, , ,	/ Stand / Park ) at Bus Stop								
☐ ROH 15-16.3 Parkin	g ( on School Grounds / in Public	Parks ) \$50							
1	et Meter & Parking Violations	,							
(a) Exceeding 4-	Hour Limit at ( Honolulu Zoo Parkin	g Lot /							
Mauka Side of K	alākaua Avenue)	\$35							
(b) Expired Mete	ſ	\$35							
(i) Parking in Tov	Zone	\$50							
☐ ROH 15-23.6 Off-St	reet Meter Violation	\$35							
HRS 107-11 STATE PA	RKING RULES								
☐ HAR 3-30-19(a) Exp	ired Meter	\$40							
☐ HAR 3-30-19(b) Una	authorized Parking Area	\$40							
HRS 261-12 AIRPORT	PARKING RULES								
☐ HAR 19-15.1-8(a)(1	Prohibited Parking Area	\$35							
☐ HAR 19-15.1-8(a)(3	Expired Meter	\$35							
☐ HAR 19-15.1-8(a)(7)	Unattended Vehicle	\$35							
☐ HAR 19-15.1-9 Non-	payment of Parking Fees	\$35							
	OTHER INFRACTION(S)								
SECTION	DESCRIPTION	\$							
SECTION	DESCRIPTION	\$							
SECTION	DESCRIPTION	\$							
COMPL	AINING OFFICER INFORM	ATION							
PRINT RANK, FIRST INIT	IAL, & LAST NAME	ID NO.							
OFFICER'S SIGNATURE		DATE OF ISSUANCE							

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

1D-V-136 (10/08)

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GLUE LINE GLUE LINE **PERF GLUE LINE** GLUE LINE

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## State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the First Circuit

## **IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)**

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

#### **OPTION 1: ADMIT & PAY**

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- · By Mail Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. DO NOT SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- Via Internet Pay via the Internet at http://www.courts.state.hi.us (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

## **OPTION 2: DENY**

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tearaway flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

• Contest In Person - If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing

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date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

Contest By Written Statement - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

### OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed.

## **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

### **ADDRESSES FOR THE** DISTRICT COURT OF THE FIRST CIRCUIT

## HONOLULU

Traffic Violations Bureau 1111 Alakea Street Honolulu, Hawai'i 96813

## KĀNE'OHE

District Court, Kāne'ohe Division 45-939 Po'okela Street Kāne'ohe, Hawai'i 96744

## 'EWA

District Court, 'Ewa Division 870 Fourth Street Pearl City, Hawai'i 96782

### **WAHIAWĀ**

District Court, Wahiawā Division 1034 Kilani Avenue Wahiawa, Hawai'i 96786

### WAI'ANAE (Nānākuli)

District Court, Wai'anae Division 87-1784 Farrington Highway Wai'anae, Hawai'i 96792



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.



STRATACOM	BINDING ST	UB
TEAR FROM THIS PERFORATION FIRST	T. E.T.V.	
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State of Hawai'i - Notice of Parking Infraction	S PARKING INFRACTION(S) COMMITTED &	
In the District Court of the Second Circuit	MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEE	
	HRS 290-12 (Abandoned / Derelict) vehicle \$1	60 20
	CCM 10.48.030 Parking Vehicle in Prohibited Place	30
_	(A)(1) On Sidewalk	35
	□ (A)(2) Within 4' of Driveway\$	
	(A)(3) Within Intersection\$	
1DTP-08-161050	(A)(4) Within 10' of Fire Hydrant\$	
	(A)(5) On Crosswalk\$	35
COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, that he/she has reasonable grounds to believe and does believe that on the	at A)(6) Within 20' of Crosswalk\$	35
the time, and under the conditions indicated, the vehicle identified belo	ras	
unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes		
the Code of the County of Maui (CCM), and/or the Hawai'i Administrative Rules noted below.	(A)(15) Where I formbled by I osted digit	
VEHICLE INFORMATION	CCM 10.48.095 Parking Overtime; 120 min\$	
LICENSE PLATE/VIN STATE	☐ CCM 10.48.096 Parking Overtime; 180 min\$	
	CCM 10.48.105 (A) Unauthorized Parking in Disabled Person Stall \$2	
MAKE MODEL TYPE COLOR YEA	CCM 10.48.120 Parking Outside of Stall\$	35
	CCM 10.48.130 Parked ( Over 12" From Roadway Edge / Facing Oncoming Traffic )\$	35
NAME OF OPERATOR/REGISTERED OWNER(S)	CCM 10.48.160 Prohibited Parking	50
	(A) To Display Vehicle for ( Rent / Sale )\$	35
OPERATOR LICENSE NUMBER STA	□ (B) To (Wash / Grease / Repair ) Vehicle\$	
ADDRESS OF OPERATOR/REGISTERED OWNER(S) (Street Number and Name)	CCM 10.48.180 Unattended Vehicle / Motor Running / Keys in Ignition \$	35
ADDRESS OF OPERATORIREGISTERED OWNER(S) (Street Number and Name)	☐ CCM 10.48.220 Tow Away Zone\$	50
CITY STATE ZIP CODE	☐ CCM 10.56A.010 Parking in Loading Zone\$	50
0111	☐ CCM 10.76.010 Parking Overtime in County Building Lot Adjacent to	
COMPANION CITATION(S)/NOTICE(S) (list citation no.)	S. High Street, Wailuku, 120 min\$	30
	CCM 10.76.050 Prohibited Parking Within Lahaina Prison Street Lot	
DETAILS REGARDING THE INFRACTION(S) CHARGE	(A) In Designated Bus Stall\$	
DATE (Month / Day / Year) TIME DISTRICT BEAT	(B) Parking Overtime\$	30
	☐ CCM 10.76.060 Park Overtime in Wailuku Municipal Parking Lot,	••
LOCATION OF INFRACTION(S)  METE	120 min	50
LOCALINA OFFICED IS All and and an Develop Vehicle infrastice	<del>                                    </del>	40
ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle infraction, the circumstances below. Otherwise, completion of DIAGRAM and COMME		
sections are optional.	HRS 261-12 AIRPORT PARKING RULES	
Scotions are optional.	☐ HAR 19-15.1-8(a)(1) Prohibited Parking Area\$	35
DIAGRAM - Vehicle should be represented by a	☐ HAR 19-15.1-8(a)(2) Parking Overtime\$	
	☐ HAR 19-15.1-8(a)(7) Unattended Vehicle\$	
•	OTHER INFRACTION(S)	
	SECTION DESCRIPTION	
	SECTION S	
	SECTION DESCRIPTION \$	
	SECTION DESCRIPTION \$	
	SECTION DESCRIPTION e	
	SECTION DESCRIPTION \$	
	COMPLAINING OFFICER INFORMATION	
OFFICER'S COMMENTS	PRINT RANK, FIRST INITIAL, & LAST NAME ID NO.	
	-	
	OFFICER'S SIGNATURE DATE OF ISSUANCE	Æ
	NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then con and return your Answer to this Notice (tear-away flap on the preprinted envelope), along any payment or written statement in support of your Answer, within 21 calendar days fro date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choor mail an Answer, payment, or written statement, please use the preprinted envelope, secontents, affix postage, and be sure your mailing is postmarked within 21 calendar days the date of this Notice. The Post Office will not deliver without proper postage. Please cale the total amount due by adding the monetary assessments for each infraction.	with m the ose to al the from culate
	2D-V-053 (	J/U6
COURT	COURT	



CHIETINE	CHIELINE
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## State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Second Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

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### **OPTION 1: ADMIT & PAY**

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  SEND CASH. Imprinted checks and money orders (U.S. dollars only, payable
  to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are
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### OPTION 2: DENY

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 In Person – If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request PERF

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By Written Statement – If you submit a written statement explaining the
grounds on which you contest the infraction(s), include your name, address,
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will be scheduled. You will be notified by mail of the judge's decision. If you
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- Explain Mitigating Circumstances In Person If you request a hearing to
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  Answer to Notice, no hearing will be scheduled. You will be notified by mail
  of the judge's decision. The judge's decision is FINAL and cannot be
  appealed.

## **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## ADDRESSES FOR THE DISTRICT COURT OF THE SECOND CIRCUIT

### WAILUKU

Wailuku Division 2145 Main Street, Suite 137 Wailuku, Hawai'i 96793-1679 LĀNA'I Lānai Divis

Lānai Division (P.O. Box 631376), 731 Lāna'i Avenue, #131 Lāna'i City, Hawai'i 96763-1376

### LAHAINA

Lahaina Division 1870 Honoapi'ilani Hwy. Lahaina. Hawai'i 96761-1856

## MOLOKA'I

Moloka'i Division (P.O. Box 284), 55 Makaena St. Kaunakakai, Hawai'i 96748-0284

## HĀNA

Hāna Cultural Center 4974 Uakea Road Hāna, Hawai'i 96761-1856

### HĀNA

Hāna Cultural Center c/o 1870 Honoapi'ilani Hwy. Lahaina, Hawai'i 96761-1856



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 244-2800, FAX: (808) 244-2849, TTY: (808) 244-2889, at least ten (10) working days before your proceeding, hearing, or appointment date.



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	f Hawaiʻi - District Co				
CITATION NO	b. 1D	TP-08-	1610	50	
that he/she h the time, an unlawfully pa the Hawai'i C below.		ounds to believ ditions indicat f the section(s)	e and does led, the vehof the Hawa	believe that icle identific i'i Revised S strative Rule	on the date ed below v tatutes (HR s (HAR) not
LICENSE PLA	ATE/VIN			S	TATE
MAKE	MODEL		TYPE	COLOR	YEAR
NAME OF OP	ERATOR/REGISTE	RED OWNER(S	6)	<u></u>	
OPERATOR L	ICENSE NUMBER		STATE		Y SERVICE
ADDRESS OF	OPERATOR/REG	ISTERED OWNE	ER(S) (Street,	City, State, 2	Zip Code)
COMPANION	CITATION(S)/NOT	CE(S) (list citation	on no.)		
DETA	ILS REGARDI	NG THE IN	FRACTIO	N(S) CHA	RGED
DATE (Month	/ Day / Year)	TIME	DISTR	RICT	BEAT
LOCATION O	INFRACTION(S)			METER NO.	L
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sections are	Vehicle should be	e represented b	oy a 🔀>	,	
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DIAGRAM -	Vehicle should be	e represented b	oy a 🖂>		

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1		(INCLUDING FEE
	Abandoned / Derelict ) Vehicle	
	a)(1) No Display of Disabled Placard	
	Stop / Stand / Park ) Vehicle in Pro	
	ble Parking	
, ,, ,	Sidewalk	
	nin Intersection	
	Crosswalk	
1	nin Safety Zonetructing Traffic	
1 ' ' ' '	nibited by ( Sign / Marking )	
1 ''''	Picking up / Discharging ) Passeng	
	Parking Not to Obstruct Traffic	
1	Fime-Limit Parking Zones	
1	No Parking Zone	
1	Parking Prohibited During Certain Hou	
1	Manner of Parking	η σ φος
1	Stall	\$35
, ,	e of Designated Space on ( City / Str	
1 ''	Stop / Stand / Park ) on Federal-A	•
,	Parking on Roadway	
	ver 12" From Curb / Not Facing Flow	of Traffic\$50
	ot on Roadway Shoulder / Out of De	
, , , , ,	Standing in Freight Loading Zone	•
	TE PARKING RULES	•
□ HAR 3-30-19/	a) Expired Meter	\$40
1		
☐ HAR 3-30-19(	b) Unauthorized Parking Area	
HAR 3-30-19(	b) Unauthorized Parking Area PORT PARKING RULES	\$40
☐ HAR 3-30-19( HRS 261-12 AIRF ☐ HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area	\$40
☐ HAR 3-30-19( HRS 261-12 AIRF ☐ HAR 19-15.1- ☐ HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime	\$40 \$35 \$35
☐ HAR 3-30-19( HRS 261-12 AIRF ☐ HAR 19-15.1- ☐ HAR 19-15.1- ☐ HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime	\$40 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime	\$40 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1-	b) Unauthorized Parking Area  PORT PARKING RULES  8(a)(1) Prohibited Parking Area  8(a)(2) Parking Overtime	\$40 \$35 \$35 \$35 \$35 \$35 \$36
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1-	b) Unauthorized Parking Area  PORT PARKING RULES  8(a)(1) Prohibited Parking Area  8(a)(2) Parking Overtime	\$40 \$35 \$35 \$35 \$35 \$260 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1- HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime 8(a)(3) Expired Meter 8(a)(4) Double Parking	\$40 \$35 \$35 \$35 \$35 \$260 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1-	b) Unauthorized Parking Area  PORT PARKING RULES  8(a)(1) Prohibited Parking Area  8(a)(2) Parking Overtime	\$40 \$35 \$35 \$35 \$36 \$260 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime 8(a)(3) Expired Meter 8(a)(4) Double Parking 8(a)(5) Abandoned Vehicle 8(a)(6) Blocking Access	\$40 \$35 \$35 \$35 \$36 \$36 \$35 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1-	b) Unauthorized Parking Area PORT PARKING RULES 8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime 8(a)(3) Expired Meter 8(a)(4) Double Parking	\$40 \$35 \$35 \$35 \$36 \$260 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1-	b) Unauthorized Parking Area  PORT PARKING RULES  8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime 8(a)(3) Expired Meter	\$40 \$35 \$35 \$35 \$36 \$36 \$35 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1-	b) Unauthorized Parking Area  PORT PARKING RULES  8(a)(1) Prohibited Parking Area 8(a)(2) Parking Overtime 8(a)(3) Expired Meter	\$40 \$35 \$35 \$35 \$36 \$36 \$35 \$36 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- SECTION	b) Unauthorized Parking Area	\$40 \$35 \$35 \$35 \$36 \$260 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1-	b) Unauthorized Parking Area	\$40 \$35 \$35 \$35 \$36 \$36 \$35 \$36 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- SECTION  SECTION	b) Unauthorized Parking Area  PORT PARKING RULES  8(a)(1) Prohibited Parking Area  8(a)(2) Parking Overtime  8(a)(3) Expired Meter	\$40 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35 \$35
HAR 3-30-19( HRS 261-12 AIRF HAR 19-15.1- SECTION	b) Unauthorized Parking Area	\$40 \$35 \$35 \$35 \$35 \$36 \$36 \$36 \$37 \$37 \$37 \$37 \$37 \$37 \$37 \$37 \$37 \$37

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NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

3D-V-048 (10/08)

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## State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Third Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

### **OPTION 1: ADMIT & PAY**

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- By Mail Your Answer to Notice, payment, and copy of this Notice must be postmarked within 21 calendar days from the date of this Notice. DO NOT SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- <u>Via Internet</u> Pay via the Internet at <a href="http://www.courts.state.hi.us">http://www.courts.state.hi.us</a> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

### **OPTION 2: DENY**

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

· Contest In Person - If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you nearing to explain the grounds on which you contest the intraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.

Contest By Written Statement - If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial.

OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES
If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- **Explain Mitigating Circumstances In Person** If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed. appealed.

## IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## ADDRESSES FOR THE DISTRICT COURT OF THE THIRD CIRCUIT

## **HILO DIVISION**

Hale Kaulike 777 Kilauea Avenue Hilo Hawai'i 96720 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879

### N & S KONA DIVISION

79-1020 Haukapila Street Kealakekua, Hawai'i 96750 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750

### HĀMAKUĀ DIVISION

45-3362 Mamane Street Honoka'a Hawai'i 96727 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439

### NORTH KOHALA DIVISION

54-3900 Kapa'au Road Kapa'au, Hawai'i 96755 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439

## **PUNA DIVISION**

16-200 Pili Mua Street Kea'au, Hawai'i 96749 Mail: P.O. Box 4879 Hilo, Hawai'i 96720-0879

### KA'Ū DIVISION

95-5669 Mamalahoa Highway Na'alehu, Hawai'i 96772 Mail: 79-1020 Haukapila Street Kealakekua, Hawai'i 96750

### SOUTH KOHALA DIVISION

Waimea Civic Center 67-5187 Kamamalu Street Kamuela, Hawai'i 96743 Mail: 67-5187 Kamamalu Street Kamuela, Hawai'i 96743-8439



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 961-7424, FAX: (808) 961-7416, TTY: (808) 961-7422, at least ten (10) working days before your proceeding, hearing, or appointment date.



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TEAR FROM THIS PERFORATION FIRST

## State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Fifth Circuit



CITATION NO

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the Kauaei County Code (KCC), and/or the Hawai'i Administrative Rules (HAR) noted

	VEHICLE INFO	RMATION			
LICENSE PLATE/VI	N			STATE	
MAKE	MODEL	TYPE	COLOR	R YEAR	
NAME OF OPERAT	OR/REGISTERED OWNER(S	S)	L		
OPERATOR LICENS	OPERATOR LICENSE NUMBER STATE MILITARY SERVICE  ☐ YES ☐ NO				
ADDRESS OF OPERATOR/REGISTERED OWNER(S) (Street, City, State, Zip Code)					
COMPANION CITAT	ION(S)/NOTICE(S) (list citati	on no.)			

DETAILS REGARDING THE INFRACTION(S) CHARGED				
DATE (Month / Day / Year)	TIME	DIS	STRICT	BEAT
LOCATION OF INFRACTION(S)			METER NO.	

ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle infraction, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.

DIAGRAM - Vehicle should be represented by a SSS

OFFICER'S COMMENTS

PARKING INFRACTION(S) COMMITTED &
MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES) ☐ HRS 291-57(a)(1) No Display of Disabled Placard......\$260 ☐ KCC 16-9.1 (Stop / Stand / Park ) Outside ( Business / Residential ) District ..... ☐ KCC 16-9.3(b) Parking Out of Stall ......\$35 □ KCC 16-9.4 ( Stand / Park ) Close to Curb ......\$35 ☐ KCC 16-10.1 Prohibited (Stopping / Standing / Parking) (a)(1) Double Parking (a)(2) On Sidewalk ......\$35 ☐ (a)(3) Within Intersection ......\$35 (a)(10) On Roadway ( Bend / Curve ) ......\$35 (b)(1) Within 6' of Driveway .......\$35 (b)(2) Within 10' of Fire Hydrant ......\$35 (b)(3) Within 20' of Crosswalk At Intersection ......\$35 (b)(4) Within 6' of Crosswalk Not At Intersection ......\$35 (b)(5) Within 30' of (Flashing Beacon / Stop Sign / Traffic Signal).. \$35 □ (b)(6) Within 20' of Fire Station Driveway ......\$35 (b)(7) Where Standing is Prohibited by Sign ......\$35 (c)(1) Where Parking is Prohibited by Sign ......\$35 ☐ KCC 16-10.2 Moving Vehicle into Prohibited Area ......\$35 ☐ KCC 16-10.3 Parking in Stall Not Facing Flow of Traffic ......\$35 ☐ KCC 16-10.4(a) Park to Display Vehicle for Sale ......\$35 ☐ KCC 16-10.5 Obstructing Traffic .......\$50 ☐ KCC 16-12.1 Time Limit Parking ......\$35 ☐ KCC 16-13.2 Parking on Roadways Within Public ( Parks / School Grounds ) (2) ( Wash / Grease / Repair ) Motor Vehicle ......\$50 HRS 107-11 STATE PARKING RULES □ HAR 3-30-19(a) Expired Meter ...... HAR 3-30-19(b) Unauthorized Parking Area ......\$40 HRS 261-12 AIRPORT PARKING RULES ☐ HAR 19-15.1-8(a)(1) Prohibited Parking Area ......\$35 ☐ HAR 19-15.1-8(a)(5) Abandoned Vehicle .......\$260 ☐ HAR 19-15.1-8(a)(7) Unattended Vehicle ......\$35 

SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$
SECTION	DESCRIPTION	\$
COMPI	AINING OFFICER INFORMATION	

HAR 19-15.1-9 Non-payment of Parking Fees ......\$35

OTHER INFRACTION(S)

PRINT RANK, FIRST INITIAL, & LAST NAME OFFICER'S SIGNATURE DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions on the reverse side carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date

**TOTAL DUE** 

of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction and enter the total in the box at right.

5D-V-034 (10/08)

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GLUE LINE

## State of Hawai'i - Notice of Parking Infraction(s) In the District Court of the Fifth Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

### **OPTION 1: ADMIT & PAY**

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- By Mail Your Answer to Notice, payment, and copy of this Notice must be
  postmarked within 21 calendar days from the date of this Notice. DO NOT
  SEND CASH. Imprinted checks or money orders (U.S. dollars only, payable
  to "DISTRICT COURT") and credit or debit cards (MasterCard & VISA) are
  accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau, are 8:00 A.M. to 4:00 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 A.M. to 9:00 P.M. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, 'Ka'u, Hamakua, and North Kohala) are 8:00 A.M. to 4:00 P.M. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- <u>Via Internet</u> Pay via the Internet at <a href="http://www.courts.state.hi.us">http://www.courts.state.hi.us</a> (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date
  of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

### **OPTION 2: DENY**

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tearaway flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

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- Contest In Person If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial
  - Contest By Written Statement If you submit a written statement explaining
    the grounds on which you contest the infraction(s), your name, address,
    operator license number, citation number, and signature on the statement.
    When you submit a written statement with your Answer to Notice, no hearing
    will be scheduled. You will be notified by mail of the judge's decision. If you
    disagree with the judge's decision, you may request a trial.

#### **OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES**

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to
  explain mitigating circumstances in person, the court will notify you (or the
  registered owner of the vehicle) in writing of the date, time, and location of
  the hearing. If you fail to appear at the hearing, you must pay the total amount
  of monetary assessments and fees indicated on this Notice. You will be
  notified of the judge's decision after the hearing. The judge's decision is
  FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed.

### **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## ADDRESS FOR THE DISTRICT COURT OF THE FIFTH CIRCUIT

Traffic Operations Branch 3970 Kā'ana Street, Suite 206 Līhu'e, Hawai'i 96766-1282



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 482-2355, FAX: (808) 482-2553, TYY: (808) 482-2533, at least ten (10) working days before your proceeding, hearing, or appointment date.

C

# State of Hawai'i – Citation for Traffic Crime(s) Arrest In the District Court of the \_\_\_\_\_ Circuit

**COMPLAINT:** The undersigned officer, on behalf of Plaintiff State of Hawai'i, declares under penalty of law that he/she has probable cause to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the criminal offense(s) noted below and that the same is true and correct to the best of his/her knowledge and belief.

**DEFENDANT** 

LAST NAME

REGISTERED OWNER

FIRST NAME

MIDDLE INITIAL(S)

**HOME ADDRESS (Street Number and Name)** 

CITATION NO: xDTC-xx-xxxxxx

CITY

STATE

ZIP CODE

JUVENILE

PROVISIONAL LICENSE

PARENT'S NAME (if juvenile operator)

OPERATOR LICENSE NO.

STATE

EXP. DATE (month/day/year)

DATE OF BIRTH (month/day/year)

HEIGHT

WEIGHT HAIR COLOR

EYE COLOR

CLASS

CDL

RESTRICTIONS

U.S. CITIZEN

SEX

CONTACT PHONE NUMBER(S)

SSN-last 4 Digits (required by HRS § 803-6(c)(2)) MILITARY SERVICE

EMPLOYER/SCHOOL/BRANCH OF SERVICE

REGISTERED OWNER INFORMATION (if different from operator information)

LAST NAME

FIRST NAME

MIDDLE INITIAL(S)

HOME ADDRESS (Street Number and Name)

CITY

STATE

ZIP CODE

**VEHICLE INFORMATION** 

LICENSE PLATE/VIN

STATE

HAZ MAT

MAKE

MODEL

TYPE

COLOR

YEAR

CMV

APPENDIX B

## LAW(S) VIOLATED AND TRAFFIC CRIME(S) COMMITTED

## DETAILS REGARDING THE OFFENSE(S) CHARGED

DATE (Month/Day/Year)	TIME	DISTRICT	BEAT
WEATHER:			
ROAD:			
TRAFFIC:			
LIGHTING:			
NO. OF OCCUPANTS:	ADULT MALE(S)	ADULT FEMALE(S)	CHILDREN
LOCATION OF VIOLATION			
VANTAGE POINT			
LANE OF TRAVEL			
SIGN(S) POSTED			
ACTUAL SPEED POST	ED SPEED SPEE	ED VIOLATION MEASU	RED BY
☐ I WAS CERTIFIED IN TH DEVICE	E ABOVE 🗆 L	ASER DISTANCE	
□ DEVICE/SPEEDOMETER	R WAS ACCURATE,	TESTED, & WORKING	PROPERLY
COMPANION CITATION(S) / (list citation/notice no.)	NOTICE(S)	ACCIDENT	INJURY
ACCIDENT REPORT NO.	PRO	PERTY DAMAGE	,

OFFICER'S STATEMENT OF FACTS

## COMPLAINING OFFICER INFORMATION

	OOM LANIN	io oi i iolici		
PRINT RANK	, FIRST INITIAL, &	LAST NAME	ID NO.	
OFFICER'S S	SIGNATURE		DATE OF ISSUANCE	
District Court	of the Circler the charge(s). I u	cuit on the date and	below, I agree to appear befor at the time and location desigr signature is not an admissio	nate
Defendant's S	Signature nstructions below)	□ DEF	ENDANT REFUSES TO SIGN	4
on the date and he charge(s). F	at the time and loca	ition designated belo itation and Summon	District Court of the() w (see <i>below for address</i> ) to a s may result in a fine, imprison	ınsw
	COURT LO	SUMMONS	esses below)	
DATE	TIME	COURTROOM		
		ce of Traffic	Crimes(s) Arrest _ Circuit	
	IMPORTANT INS	TRUCTIONS - R	EAD CAREFULLY	
more traffic or Hawai'i Admir This Citation Circuit to ans in the Summe	imes, in violation of histrative Rules (HAF summons you to a swer the charge(s) ons on this Citation	a section of the Haw R), or the uppear before the D on the date and at the contract of t	ges you with committing one or ai'i Revised Statutes (HRS), th istrict Court of the the time and location designant or court as summoned may rest rest for other offenses, and/or	ne ated
imposition of	additional penalties,	including fines, cour	t costs, fees, and imprisonmer	ıt.

## INFORMATION ABOUT YOUR COURT APPEARANCE

Please arrive early on the date of your court hearing. If you are not present in the courtroom when your case is called, a bench warrant for your arrest (for contempt of court, failure to appear, or other charges) may be issued, and your bail/bond may be forfeited. Bring this Citation to court with you, and check in with the bailiff or court clerk when you arrive at the proper courtroom.

Your Rights to Trial and Counsel: Depending on the charge(s) against you, you may be entitled to a trial by jury. Additionally, if you cannot afford an attorney and are charged with an offense punishable by imprisonment, you may be entitled to have an attorney appointed by the court to represent you at no cost to yourself. If you wish to apply for legal services through the Office of the Public Defender, you will be required to complete a written application. You will be informed of these rights at your court appearance.

**Driver's License Offenses:** If you are charged with operating a motor vehicle without a valid driver's license (e.g. expired, suspended, or revoked license), your case may be dismissed by the State (prosecuting attorney) if you produce in court a driver's license or other proof that you were validly licensed on the date of the offense (such as a certification from the Driver's Licensing Division of your state/county). Proof of valid license will NOT be accepted at the district court counter; you must appear in court on the date and at the time designated on this Citation.

Insurance Offenses: If you are charged with not having a valid motor vehicle insurance policy (HRS § 431:10C-104) or valid motorcycle/motor scooter insurance policy (HRS § 431:10G-102), your case may be dismissed by the State (prosecuting attorney) if you produce in court proof of insurance coverage, in the form of an affidavit from an insurance company licensed in the State of Hawai'i, that the motor vehicle or motorcycle/motor scooter was insured on the date of the offense. Proof of valid insurance will NOT be accepted at the district court counter; you must appear in court on the date and at the time designated on this Citation.

If You Cannot Appear in Court on the Date and at the Time Designated in the Summons: If you have a valid reason for not being able to appear in court on the date and at the time designated in the Summons, you must file with the designated district court a written motion to request a continuance of your hearing, either (1) by mail to the designated court at the address listed below, or (2) in person at the designated court at the address listed below. You must explain your reason(s) for requesting a continuance. The designated district court must receive your motion for continuance no later than 48 hours prior to your scheduled court date and time. If your motion is granted, you will be informed of the new court date and time. If your motion is denied, you must appear in court as summoned by this Citation. Continuance request forms are available at any district court or via the Internet at http://www.courts.state.hi.us.

## **IMPORTANT NOTE FOR JUVENILE DEFENDANTS**

Juvenile defendants under eighteen (18) years of age must be accompanied by a parent or legal guardian when appearing before the court.

## **INFORMATION ABOUT YOUR PRIVACY**

Disclosure of the last four digits of your Social Security Number (SSN) on this Citation is mandatory pursuant to HRS § 803-6(c)(2). The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws, including laws governing the revocation of a driver's license and proof of financial responsibility.

ADDRESSES FOR THE DISTRICT COURT OF THE CIRCUIT



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.

# State of Hawai'i – Notice of Traffic Infraction(s) In the District Court of the \_\_\_\_\_ Circuit

CITATION NO: xDTI-xx-xxxxxx

COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the named defendant did commit the civil traffic infraction(s) noted below.

## **OPERATOR INFORMATION**

LAST NAME

REGISTERED OWNER

FIRST NAME

MIDDLE INITIAL(S)

**HOME ADDRESS (Street Number and Name)** 

CITY

STATE

ZIP CODE

JUVENILE

PROVISIONAL LICENSE

PARENT'S NAME (if juvenile operator)

OPERATOR LICENSE NO.

STATE

EXP. DATE (month/day/year)

DATE OF BIRTH (month/day/year)

HEIGHT

WEIGHT HAIR COLOR

EYE COLOR

CLASS

CDL

RESTRICTIONS

U.S. CITIZEN

SEX

CONTACT PHONE NUMBER(S)

SSN-last 4 Digits (optional, for identification purposes)

MILITARY SERVICE

EMPLOYER/SCHOOL/BRANCH OF SERVICE

REGISTERED OWNER INFORMATION (if different from operator information)

LAST NAME

FIRST NAME

MIDDLE INITIAL(S)

**HOME ADDRESS (Street Number and Name)** 

CITY

STATE

ZIP CODE

**VEHICLE INFORMATION** 

LICENSE PLATE/VIN

STATE

HAZ MAT

MAKE

MODEL

TYPE

COLOR

YEAR

CMV

# TRAFFIC INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

## DETAILS REGARDING THE INFRACTION(S) CHARGED

DATE (Month/Day/Year)	т	IME	DISTRICT	BEAT				
WEATHER:								
ROAD:								
TRAFFIC:								
LIGHTING:								
NO. OF OCCUPANTS:	ADULT MALE(S)	ADULT FE	EMALE(S)	CHILDREN				
LOCATION OF VIOLATION								
VANTAGE POINT								
LANE OF TRAVEL								
SIGN(S) POSTED								
ACTUAL SPEED POSTED SPEED VIOLATION MEASURED BY								
☐ I WAS CERTIFIED IN THE ABOVE ☐ LASER DISTANCE DEVICE								
DEVICE/SPEEDOMETER	WAS ACCURATE,	TESTED, & \	WORKING PRO	OPERLY				
COMPANION CITATION(S) /	NOTICE(S) (list citation/	notice no.)	ACCIDENT	INJURY				
ACCIDENT REPORT NO.	PRO	PERTY DAN	MAGE					
OFFICER'S OBSERVATIONS	6 (optional)							
COMPLAINING OFFICER INCORMATION								
COMPLAINING OFFICER INFORMATION								

PRINT RANK, FIRST INITIAL, & LAST NAME

ID NO.

OFFICER'S SIGNATURE

DATE OF ISSUANCE

**DEFENDANT'S ACKNOWLEDGEMENT**: By signing below, I acknowledge service of this Notice. I understand that my signature is not an admission of responsibility.

Defendant's Signature

☐ DEFENDANT REFUSES TO SIGN

NOTE TO DEFENDANT: Please read the instructions below carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21 calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

If you are a "PROVISIONAL LICENSE HOLDER" or if the word "COURT" is listed next to an infraction that you are charged with committing, you are hereby directed to appear before the District Court of the \_\_\_\_\_\_ Circuit on the date and at the time and location designated below (see below for address) to answer the charge(s). Failure to obey this Notice and Summons may result in a fine, imprisonment, arrest on other charges, and/or other penalties.

#### SUMMONS

COURT LOCATION (see addresses below)

DATE

TIME

COURTROOM

State of Hawai'i – Notice of Traffic Infraction(s)
In the District Court of the \_\_\_\_\_ Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF TRAFFIC INFRACTION(S)

This Notice of Traffic Infraction(s) (Notice) charges you with committing one or more civil traffic infractions. IF YOU ARE A "PROVISIONAL LICENSE HOLDER" OR IF THE WORD "COURT" IS LISTED NEXT TO AN INFRACTION THAT YOU ARE CHARGED WITH COMMITTING, YOU MUST APPEAR BEFORE THE DISTRICT COURT OF THE \_\_\_\_\_\_CIRCUIT ON THE DATE AND AT THE TIME AND LOCATION DESIGNATED IN THE SUMMONS ABOVE. Failure to appear in court as summoned may result in your arrest for other offenses and/or imposition of other penalties, including fines, court costs, fees, and imprisonment.

If you are charged with committing an infraction with a listed monetary assessment, you must answer this Notice within 21 calendar days from the date of this Notice by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a license stopper, preventing you from acquiring/renewing your driver's license until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

## OPTION 1: ADMIT & PAY

If you admit committing the traffic infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- By Mail Your Answer to Notice, payment, and copy of this Notice must be
  postmarked within 21 calendar days from the date of this Notice. DO NOT SEND
  CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT
  COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau are 8:00 a.m. to 4:00 p.m. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 a.m. to 9:00 p.m. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 a.m. to 4:00 p.m. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- Via Internet Pay via the Internet at http://www.courts.state.hi.us (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

By Telephone – Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

#### **OPTION 2: DENY**

If you deny committing the traffic infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Contest in Person If you request a hearing to contest the infraction(s) in person, the court will notify you in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.
- Contest By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial

## OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES

If you admit committing the traffic infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to explain mitigating circumstances in person, the court will notify you in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed.

## **IMPORTANT NOTE FOR JUVENILES UNDER AGE 18**

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

## INFORMATION ABOUT YOUR PRIVACY

Disclosure of the last four digits of your social security number (SSN) on this Notice is optional. The last four digits of your SSN will be used for identification purposes in administering state and federal driver's license and motor vehicle laws.

## ADDRESSES FOR THE DISTRICT COURT OF THE CIRCUIT



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.

State of Hawai'i – Notice of Parking Infraction(s) In the District Court of the Circuit								
CITATION NO: xDTP-xx-xxxxxx								
COMPLAINT: The undersigned officer, on behalf of Plaintiff State of Hawai'i, states that he/she has reasonable grounds to believe and does believe that on the date, at the time, and under the conditions indicated, the vehicle identified below was unlawfully parked in violation of the section(s) of the Hawai'i Revised Statutes (HRS), the, and/or the Hawai'i Administrative Rules (HAR) noted.								
VEHICLE INFORMATION								
LICENSE PLATE/VIN			ST	ATE				
MAKE	MODEL	TYPE	COLOR	YEAR				
NAME OF OPERATOR	₹							
NAME OF REGISTER	ED OWNER(S)							
OPERATOR LICENSE NO.			STATE					
ADDRESS OF OPERATOR (Street Number and Name)								
CITY		STATE	ZIP CODE					
ADDRESS OF REGISTERED OWNER(S) (Street Number and Name)								
CITY		STATE	ZIP CODE					
COMPANION CITATION(S)/NOTICE(S) (list citation no.)								
DETAILS REGARDING THE INFRACTION(S) CHARGED								
DATE (Month/Day/Yea	r) <b>TIM</b>	IE DIST	RICT	BEAT				
LOCATION OF INFRA	CTION(S)		METER NO.					
ISSUING OFFICER: If citing an Abandoned or Derelict Vehicle, note the circumstances below. Otherwise, completion of DIAGRAM and COMMENTS sections are optional.								

OFFICER'S COMMENTS

DIAGRAM - Vehicle should be represented by a

# PARKING INFRACTION(S) COMMITTED & MONETARY ASSESSMENT(S) PAYABLE (INCLUDING FEES)

## COMPLAINING OFFICER INFORMATION

PRINT RANK, FIRST INITIAL, & LAST NAME

ID NO.

OFFICER'S SIGNATURE

DATE OF ISSUANCE

NOTE TO DEFENDANT: Please read the instructions below carefully, then complete and return your Answer to this Notice (tear-away flap on the preprinted envelope), along with any payment or written statement in support of your Answer, within 21 calendar days from the date of this Notice, either by mail, in person, via the Internet, or by telephone. If you choose to mail an Answer, payment, or written statement, please use the preprinted envelope, seal the contents, affix postage, and be sure your mailing is postmarked within 21calendar days from the date of this Notice. The Post Office will not deliver without proper postage. Please calculate the total amount due by adding the monetary assessments for each infraction.

State of Hawai'i – Notice of Parking Infraction(s)
In the District Court of the Circuit

## IMPORTANT INSTRUCTIONS REGARDING YOUR NOTICE OF PARKING INFRACTION(S)

This Notice of Parking Infraction(s) (Notice) charges you with committing one or more civil traffic (parking) infractions. YOU MUST ANSWER THIS NOTICE WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE by choosing Option 1, 2, or 3, below. If you do not answer within 21 calendar days from the date of this Notice, the court will enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. If you fail to timely pay the default judgment, late fees and other costs will be assessed, your account may be referred to a collection agency, you may be charged for collection costs, and any state tax refund owed to you may be used to pay your obligations. The court may also order a registration stopper, preventing you from acquiring/renewing your motor vehicle registration, or from transferring title to the motor vehicle, until all obligations are paid in full. YOU MUST TAKE ACTION WITHIN 21 CALENDAR DAYS FROM THE DATE OF THIS NOTICE TO AVOID ENTRY OF DEFAULT JUDGMENT AGAINST YOU.

### **OPTION 1: ADMIT & PAY**

If you admit committing the parking infraction(s), complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return it with the total amount due and your copy of this Notice. You may pay by mail, using the preprinted envelope; in person at any district court; via the Internet; or by telephone. A \$25 service fee will be charged for dishonored payments.

- By Mail Your Answer to Notice, payment, and copy of this Notice must be
  postmarked within 21 calendar days from the date of this Notice. DO NOT SEND
  CASH. Imprinted checks or money orders (U.S. dollars only, payable to "DISTRICT
  COURT") and credit or debit cards (MasterCard & VISA) are accepted.
- In Person Pay at any district court statewide within 21 calendar days from the date of this Notice. Counter service hours for Honolulu District Court, Traffic Violations Bureau are 8:00 a.m. to 4:00 p.m. on Mondays, Tuesdays, Thursdays, and Fridays, and 8:00 a.m. to 9:00 p.m. on Wednesdays. Counter service hours for all other district courts (except Hana, Puna, Ka'u, Hamakua, and North Kohala) are 8:00 a.m. to 4:00 p.m. Monday through Friday. All district courts are closed on state holidays. Cash, imprinted checks and money orders (U.S. dollars only, payable to "DISTRICT COURT"), and credit or debit cards (MasterCard & VISA) are accepted.
- Via Internet Pay via the Internet at http://www.courts.state.hi.us (Click on "Pay Fines") within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.
- By Telephone Call 1-800-679-5949 within 21 calendar days from the date of this Notice. Credit or debit cards (MasterCard & VISA) are accepted.

#### **OPTION 2: DENY**

If you deny committing the parking infraction(s), you may either (1) request a hearing and appear in person to contest the infraction(s), or (2) submit a written statement explaining the grounds on which you contest the infraction(s). In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Contest in Person If you request a hearing to contest the infraction(s) in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. You must appear at the hearing to explain the grounds on which you contest the infraction(s). If you want the issuing officer or any other witness present at the hearing, you must request a subpoena from the district court at least 10 days before the hearing date, have the subpoena served, and pay mileage/witness fees required to effectuate service. If you fail to appear at the hearing, the court may enter a default judgment against you for the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. If you disagree with the judge's decision, you may request a trial.
- Contest By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. If you disagree with the judge's decision, you may request a trial

## **OPTION 3: ADMIT BUT EXPLAIN MITIGATING CIRCUMSTANCES**

If you admit committing the parking infraction(s) but wish to explain mitigating circumstances, you may either (1) request a hearing and appear in person to explain mitigating circumstances, or (2) submit a written statement explaining the mitigating circumstances. In either event, you must complete, sign, and date the Answer to Notice (tear-away flap on the preprinted envelope) and return your Answer to Notice, your copy of this Notice, and any written statement, within 21 calendar days from the date of this Notice, either by mail, using the preprinted envelope, or in person at any district court.

- Explain Mitigating Circumstances In Person If you request a hearing to explain mitigating circumstances in person, the court will notify you (or the registered owner of the vehicle) in writing of the date, time, and location of the hearing. If you fail to appear at the hearing, you must pay the total amount of monetary assessments and fees indicated on this Notice. DO NOT SUBMIT PAYMENT WITH YOUR HEARING REQUEST. You will be notified of the judge's decision after the hearing. The judge's decision is FINAL and cannot be appealed.
- Explain Mitigating Circumstances By Written Statement If you submit a written statement explaining the grounds on which you contest the infraction(s), include your name, address, operator license number, citation number, and signature on the statement. When you submit a written statement with your Answer to Notice, no hearing will be scheduled. DO NOT SUBMIT PAYMENT WITH YOUR WRITTEN STATEMENT. You will be notified by mail of the judge's decision. The judge's decision is FINAL and cannot be appealed.

## IMPORTANT NOTE FOR JUVENILES UNDER AGE 18

Your parent or legal guardian must accompany you when appearing before the court and must co-sign any payment or written statement submitted to the court.

ADDRESSES FOR THE DISTRICT COURT OF THE CIRCUIT



If you require an accommodation for a disability when working with a court program, service, or activity, please contact the Disability Accommodations Coordinator at (808) 538-5121, FAX: (808) 538-5233, TTY: (808) 539-4853, at least ten (10) working days before your proceeding, hearing, or appointment date.