

Hawaii Bar Application Instructions

Welcome to the Hawaii Bar Application.

You must complete and pay for the NCBE HAWAII Character and Fitness Application before you begin to fill out or complete the Hawaii Bar Application. Go to the NCBE website and read and follow the instructions. After you complete and pay for the NCBE HAWAII Character and Fitness Application, save (in PDF format) and/or print the application. You will need to submit this document when you complete the Hawaii bar application.

You will not be allowed to sit for the Hawaii bar examination if you do not complete and pay for the NCBE HAWAII Character and Fitness Application.

Completing the Hawaii Bar Application

Page Numbers

At the top of each page, notice page numbers. These allow you to move around within the application. For example, you are not required to complete page 7 before entering data onto page 8. As you move around to different pages or exit the Bar Application, the data you have entered is saved. This allows you to skip items, continue on with the application, and return later to fill in any items you previously skipped.

Validate Button

Click the validate button (found at the bottom of each page) when you have completed all the information on the page. The corresponding page number at the top will turn blue if the page validates successfully. If any errors are found the page number will remain white and a specific error message will display. Correct the data and click validate again.

Blue Asterisks

Fields with a blue asterisk are required.

Supplemental Forms

Some questions require supplemental forms. These supplemental forms and other useful Hawaii Bar Application information can be downloaded and printed out. Some forms will require you to print them out, fill in the data, and then scan the form into a file to attach. Also, forms that require others to complete and return (example: a Professor) can be downloaded and/or printed out in order for you to provide to the appropriate person for completion.

Submitting the Application

When all data has been validated successfully, complete the form by clicking the submit button on the last page. Please have your credit card ready. Upon selecting "Pay" you will be required to enter your payment information.

Continuing Obligation to Update

You have a continuing obligation to update the information in your application.