



First Circuit Court — Court Services – Court Annexed Arbitration Program
 THE JUDICIARY • STATE OF HAWAII • 777 PUNCHBOWL STREET, 4TH FLOOR HONOLULU, HAWAII 96813-5093
 TELEPHONE (808) 534-6000 • FAX (808) 534-6011

Lara P. Deguzman
 ARBITRATION ADMINISTRATOR

NOTICE OF FIRST PRE-HEARING CONFERENCE DATE

DATE: _____

TO: Court Annexed Arbitration Program

FROM: _____
 Arbitrator

SUBJECT: Civil No.: _____ Arb. No.: _____
 _____ vs. _____

The First Pre-Hearing Conference has been scheduled as follows:

DATE: _____

TIME: _____

LOCATION: _____

cc: Plaintiff's Attorney: _____

Defendant's Attorney: _____



In accordance with the **Americans with Disabilities Act** and other applicable state and federal laws, if you require a reasonable accommodation for your disability, please contact the Court Annexed Arbitration Office at PHONE NO. 808-534-6000, FAX 808-534-6011, or TTY 808-539-4853 at least ten (10) working days in advance of your pre-hearing or hearing date. The court will try to provide, but cannot guarantee, your requested auxiliary aid, service or accommodation.