

SAMPLE of Form 7a - HOURLY WORKSHEET (Indigent Representation)

Appellate Case Number: 12345

Case Name : State v. Doe

Date	Brief Description of Activity	Correspondence Interviews & Conferences	Obtaining & Reviewing Records	Legal Research	Drafting	Oral Argument (In-court)	Other (Specify)
1/1/00	review file/draft notice of appeal		.25		.25		
1/2/00	confer w/ ct. rptr re: transcripts	.5					
1/2/00	call ct. re: amended judgment	.3					
2/3/00	prepare statement of jurisdiction				.5		
3/5/00	review record on appeal		2.0				
3/29/00	review transcripts		8.0				
4/1/00	draft statement of the case				2.1		
4/2/00	draft statement of the case				2.3		
4/3/00	research/draft standards of review			.3	.5		
4/15/00	research issues for appeal			2.0			
5/3/00	draft opening brief				4.0		
5/5/00	draft opening brief				4.0		
6/10/00	review answering brief						1.5
6/11/00	draft reply brief				1.5		
6/12/00	teleconference w/ client	.2					
	Sub-Total for this page	1.0	10.25	2.3	14.7		1.5
	GRAND TOTAL	1.0	10.25	2.3	14.7		1.5

