

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Third Judicial Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Y6662

Address various issues throughout For The Record (FTR) systems in Hilo Judiciary Complex.

2. Vendor/Contractor/Service Provider:

The Audio Visual Company (AVCo)

3. Amount of Request:

\$33,755.00

4. Term of Contract From: To:

5. Prior Judiciary Procurement Exemption No.
(if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

The FTR systems are mission critical to courts of record. System availability is of utmost importance. If we involve other vendors: There is no predicting how much time other vendors will take to acquire proficiency on our systems; Involving other vendors will create multi-vendor support complications. Both scenarios will be detrimental to system reliability and availability.

We have submitted requests to replace systems in Courtrooms 2B, 3B, and 3C. This repair project will be reduced to the extent that we are allowed to purchase replacement systems.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

FTR installations in Hilo are near the end of their support lives. Problems and failures occur with increasing frequency and severity. AVCo installed and configured our systems, and continues supporting them. AVCo is best qualified to address issues.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Administration /Fiscal	808-961-7424	colin.s.young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lester D. Oshiro, Chief Court Administrator

Department/Division/Program Head Signature

05/19/2017

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 06/02/2017

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date