

# THE JUDICIARY, STATE OF HAWAII

## NOTICE OF REQUEST FOR EXEMPTION

### FROM HRS CHAPTER 103D

TO: s s Chief Procurement Officer

FROM: s THIRD JUDICIAL CIRCUIT  
s s *Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction: s S6973 Lodging in Kona, Hawaii. Two Hilo judges will alternate covering a vacant Circuit Court judgeship in Kona. Judges will live in Kona during the work week. The Hilo-Kona driving distance is not practical for frequent commuting.	
2. Vendor/Contractor/Service Provider: s Keauhou Resort (Hawaiian Vacation Rentals): 7/1/17 - 7/15/17 Royal Sea Cliff Resort (Outrigger) - 7/16/17 - 9/30/17	3. Amount of Request: \$1,615.20 \$15,240.58
4. Term of Contract From: 07/01/2017 To: 09/30/2017	5. Prior Judiciary Procurement Exemption s o. s (if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: s  
Kona's guest accommodations market is constantly changing. The market is tight before and during large events. The Hawaii Invitational Bilfish Tournament and the Ironman Triathlon are in the near future.  
  
It is difficult to find units having the right combination of cleanliness, amenities (kitchen and laundry in the unit), location, availability and price. It is advantageous to commit to such a property when discovered.  
  
It is rare to find an operator with suitable units AND willing to do business as a state government vendor. It is especially advantageous to commit to such a property upon discovery.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
For the first half of July 2017, our employees found a suitable condominium unit and will be reimbursed. For the remainder of July 2017 through September 2017, the Judiciary found an operator who will accept a Judiciary purchase order.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated m procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).m

Name w	Division/Program w	hone w Number w	email address w
Colin Young	Third Judicial Circuit	808-961-7417	Colin.S.Young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. w  
I certify that the information provided above is, to the best of my knowledge, true and correct. w

/s/ Lester D. Oshiro, Chief Court Administrator

07/13/2017

Department/Division/Program Head Signature m m m m m Date

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### For Chief Procurement Officer Use Only

Date Notice Posted: 07/17/2017

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The judiciary  
Financial Services Department  
Contracts & Purchasing Office M  
1111 Alakea Street, 6<sup>th</sup> Floor M  
Honolulu, Hawaii 96813-2807 M

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required m

Chief Procurement Officer Signature

Date