

**THE JUDICIARY, STATE OF HAWAII**  
**NOTICE OF REQUEST FOR EXEMPTION**  
**FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: 2JC, Facilities Management  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction:

Vendor provides annual maintenance services for the fire alarm system to adequately sustain the court operations at Hoapili Hale.

2. Vendor/Contractor/Service Provider:

Johnson Controls Inc.

3. Amount of Request:

\$6,620.00 + tax  
(\$6,895.79)

4. Term of Contract From: 07/01/2017 To: 06/30/2018  
7/1/2017 to 6/30/2018

5. Prior Judiciary Procurement Exemption No.  
(if applicable):  
JE17-02

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

It is not practicable or not advantageous for Second Circuit to procure by competitive means because Johnson Controls manufactured and installed all of the original fire alarm system equipment at Hoapili Hale and have the only certified technicians that are factory trained to exclusively work only on this proprietary equipment.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

As in the past, Contractor /vendor had been selected in a prior administration; to maintain the same quality of service and trained expertise it was essential to remain with the existing contractor. As such, the selection of Johnson Controls as the contractor to maintain the equipment at Hoapili Hale is based on a couple factors. One, the equipment is apart of a Johnson Controls system and secondly, they have the expertise, specialized training and experience in maintaining the proprietary systems. Therefore, maintenance would of the systems by Johnson Controls would be time efficient for all parties involved.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name         | Division/Program     | Phone Number | email address                    |
|--------------|----------------------|--------------|----------------------------------|
| Paul Petro   | Fiscal branch        | 808-244-2994 | Paul.M.Petro@courts.hawaii.gov   |
| Sandy Kozaki | Second Circuit Court | 808-244-2929 | Sandy.S.Kozaki@courts.hawaii.gov |
|              |                      |              |                                  |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Sandy S. Kozaki

*Department/Division/Program Head Signature*

03/06/2017

*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

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No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*