

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers of Hawaii
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

The Young Women's Christian Association (YWCA) of Hawaii Island will provide coordination and oversight of pediatric medial services/assessments for cases of child abuse or risk of abuse. Consultation and training for Sex Assault Nurse Examiners (SANE) and other related professionals. This may include case record reviews and peer case reviews. Priority will be given to children seen at the Children's Justice Centers of East Hawaii and West Hawaii.

2. Vendor/Contractor/Service Provider:

Young Women's Christian Association of Hawaii Island (YWCA)
1382 Kilauea Avenue
Hilo, HI 96702

3. Amount of Request:

\$50,000.00

4. Term of Contract From: 07/01/2017 To: 06/30/2018

5. Prior Judiciary Procurement Exemption No.
(if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

The Young Womens' Christian Association of Hawaii Island (YWCA) is the only provider for specialized medical exams by Sex Assault Nurse Examiners (SANE) for children. Since no physicians have historically been identified for this critical service, Hawaii Island established the SANE program.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

An assessment was conducted of medical providers on Hawaii Island for specialized medical exams of alleged child victims of abuse or at risk of abuse. The only qualified provider is the YWCA of Hawaii Island's SANE Program. This provider is currently a partner agency of the Children's Justice Center of East Hawaii and West Hawaii. They have demonstrated capacity to successfully administer a contract with the Hawaii County Police Department.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai	Children's Justice Centers of HI	534-6701	Jasmine.M.MauMukai.courts.hawaii.g

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Susan Gochros

Department/Division/Program Head Signature

05/03/2017

Date

For Chief Procurement Officer Use Only

Date Notice Posted: ____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date