



Office of the Administrative Director – Financial Services Department

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Dean H. Seki
FINANCIAL SERVICES DIRECTOR

May 3, 2017

MEMORANDUM

TO WHOM IT MAY CONCERN:

FROM: Dean H. Seki, Financial Services Director /s/ Suzanne Efhan for Dean H. Seki

SUBJECT: **ADDENDUM NO. 2, REQUEST FOR PROPOSALS NO. J18016
For Health & Human Services, The Judiciary, State of Hawaii,
First Circuit, for the period July 1, 2017 – June 30, 2019**

Transmitted herewith for your review is one copy of Addendum No. 2, and is hereby made a part of Request for Proposals J18016 for the above Health & Human Services project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Should you have any programmatic questions regarding this addendum, please call the individual listed in the service specifications. Other questions regarding the Request for Proposal may be directed to Kelly Kimura in the Judiciary Contracts & Purchasing Office at 808-538-5805, or email kelly.y.kimura@courts.hawaii.gov

ADDENDUM NO. 2
REQUEST FOR PROPOSALS NO. J18016
Health & Human Services, The Judiciary, State of Hawaii, First Circuit
for the Period July 1, 2017 – June 30, 2019

The items listed hereunder are hereby made a part of Request for Proposals No. J18016 for the above Health & Human Services project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Questions submitted relating to RFP J18016, with Judiciary Responses:

Please note answers under specific service specifications are applicable only to that particular service specification.

Section Two – Service Specification 2.5 (Juvenile Client and Family Services, JC1IC: In-Community Service)

Q1: If we have a set year program (not a revolving door), how do we suffice the reporting?

A1: Section 2.5.3(B)(5)(a) indicates reporting shall be submitted quarterly. Reports would include all required information and activities that occurred in the quarter.

Q2: Does the 10-15 clients need to be unduplicated during each reporting quarter, or are we able to utilize the same clients as we are proposing to provide a 9-month alternative education program?

A2: Client numbers refer to unduplicated participants in each reporting period.

Q3: Do we need to incorporate all five components of these sections or can we include a mixture but not all?

A3: You do not need to incorporate all five components indicated in Section 2.5.3, Scope of Work, A.

Q4: If the clients are to be unduplicated, can they participate in more than one program?

A4: Yes.