

ANNOUNCEMENT

COURT INTERPRETER MILEAGE REIMBURSEMENT INCREASES TO \$0.55/MILE Effective Date: JULY 1, 2013

WHO CAN CLAIM MILEAGE REIMBURSEMENT? HOW MUCH CAN I CLAIM?

- Mileage reimbursement rate increases to \$0.55/mile, effective 07/01/13. Court interpreters may claim reimbursement for roundtrip travel to and from the interpreter's home address and the interpreting assignment site(s).
- Use Mileage Chart to calculate your mileage amount.

HOW DO I CLAIM MY REIMBURSEMENT?

- Claims must be included on the "Invoice for Interpreting Services" form and timely submitted to the proper Court for processing.
- Mileage reimbursement claims will only be processed if a residence address is recorded with the Judiciary's Office on Equality and Access to the Courts (OEAC).

WHAT DO I DO IF OEAC DOES NOT HAVE MY RESIDENCE ADDRESS ON FILE?

- If OEAC does not have your current residence address on file, you must contact OEAC to update your information.

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