

**EX PARTE MOTION FOR SERVICE OF PROCESS BY POSTING
AND BY CERTIFIED MAIL; DECLARATION; DECLARATION OF
PROCESS SERVER; ORDER DIRECTING SERVICE OF PROCESS
AND SUMMONING DEFENDANT(S) TO APPEAR
(FOR SUMMARY POSSESSION COMPLAINTS ONLY)**

Form #2DC40

IN THE DISTRICT COURT OF THE SECOND CIRCUIT _____ DIVISION STATE OF HAWAI‘I	
Plaintiff(s)	<div style="border: 1px solid black; height: 100px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 100px;"></div>
Defendant(s)	Reserved for Court Use Civil No.
Premises Address:	Filing Party(ies)/Filing Party(ies)' Attorney (Name, Attorney Number, Firm Name (if applicable), Address, Telephone and Facsimile Numbers)
Attempted Service Dates: _____	Other Address(es): Attempted Service Dates: _____
_____	Complaint Filing Date:
EX PARTE MOTION FOR SERVICE OF PROCESS BY POSTING AND BY CERTIFIED MAIL Plaintiff(s) requests that this Motion be granted for the reasons stated in the Declaration below. This Motion is based on the District Court Rules of Civil Procedure, Rule 4(e) and Hawai‘i Revised Statutes §666-8.	
DECLARATION I DECLARE UNDER PENALTY OF PERJURY THAT THE FOLLOWING IS TRUE AND CORRECT: I am Plaintiff(s) or the attorney for Plaintiff(s). I caused the Complaint for Summary Possession to be filed on the Complaint Filing Date listed above. Based upon the Declaration of the Process Server below, service by posting and certified mail is necessary as described in Hawai‘i Revised Statutes §666-8.	
Date:	<div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div> Signature of Declarant: <div style="border: 1px solid black; height: 40px;"></div> Print/Type Name:

DECLARATION OF PROCESS SERVER

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOLLOWING IS TRUE AND CORRECT: I am a person authorized to serve process in the State of Hawai'i. I have personal knowledge of the statements in this declaration and am competent to testify to these matters. I was engaged by Plaintiff to serve a certified copy of the Complaint for Summary Possession on Defendant(s). I attempted service on the Attempted Service Dates at the Premises Address and Other Address(es) listed on page 1, that are the only known address(es) for Defendant(s). I have checked the telephone directory of this circuit and I have not been able to find any other address for Defendant(s). Despite my efforts, I have not been able to locate and serve said Defendant(s). I am informed and believe that Defendant(s) continues to reside and/or do business in the State of Hawai'i but is avoiding service of process. (Attach continuation page, if necessary).

Date:	Signature of Process Server:
	Print/Type Name:

ORDER DIRECTING SERVICE OF PROCESS AND SUMMONING DEFENDANT TO APPEAR

THE STATE OF HAWAI'I

TO THE SHERIFF, OR THE CHIEF OF POLICE OF THIS CIRCUIT, OR THEIR DEPUTY, OR THEIR DULY AUTHORIZED SUBORDINATES IN THIS CIRCUIT OR ANY PERSON DULY AUTHORIZED TO SERVE PROCESS IN THE STATE OF HAWAI'I:

WHEREAS, the Plaintiff has moved this Court for a special Order Directing Service of Process on Defendant(s) by Posting Complaint for Summary Possession on the Premises and by Certified Mail at the Premises Address listed on page 1;

NOW, THEREFORE, YOU ARE COMMANDED to leave certified copies of **this Motion and** the Complaint for Summary Possession with some agent or employee of Defendant(s), provided an agent or employee can be found upon the premises or elsewhere within the circuit, and also to affix in a conspicuous place upon the certain premises located at Premises Address listed on page 1, certified copies of this Motion and the Complaint for Summary Possession, such posting to be not less than ten (10) days before the return date, and make due return of this Order with what you have done endorsed thereon.

IT IS FURTHER ORDERED that Plaintiff send to Defendant(s), by certified mail, return-receipt requested, certified copies of this Motion and the Complaint for Summary Possession and file in these proceedings a declaration of the certified mail in the appropriate form.

IT IS FURTHER ORDERED that Defendant(s) shall appear before the Presiding Judge of this Court in his/her Courtroom, at the address below on _____, 20 _____.
at _____ a.m. to respond to the Complaint filed herein.

***** THE PROCESS SERVER MUST POST BOTH THIS MOTION AND ***
THE COMPLAINT FOR SUMMARY POSSESSION**

COURT ADDRESS

- | | |
|---|---|
| <input type="checkbox"/> Wailuku Division, (Regular Claims) | 2145 Main Street, Courtroom 3C, Third Floor, Wailuku, Hawai'i 96793 |
| <input type="checkbox"/> Wailuku Division (Small Claims) | 2145 Main Street, Courtroom 3D, Third Floor, Wailuku, Hawai'i 96793 |
| <input type="checkbox"/> Lahaina Division | 1870 Honoapi'ilani Highway, Lahaina, Hawai'i 96761 |
| <input type="checkbox"/> Hana Division | 4974 Uakea Road, Hana, Hawai'i 96713 |
| <input type="checkbox"/> Moloka'i Division | 55 Makaena Place, Kaunakakai, Moloka'i, Hawai'i 96748 |
| <input type="checkbox"/> Lana'i Division | 312 8th Street, Lana'i City, Lana'i, Hawai'i 96763 |

Mailing Address for the court: 2145 Main Street, Room 106, Wailuku, Hawai'i 96793

Date:	Judge
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In accordance with the **Americans with Disabilities Act**, and other applicable State and Federal laws, if you require an accommodation for your disability when working with a court program, service, or activity please contact the District Court Administration Office at PHONE NO. 244-2800, FAX 244-2849, OR TTY 244-2889 **at least (10) working days before** your preceeding, hearing, or appointment date.
For all Civil related matters, please call 244-2706 or visit the Service Center at 2145 Main Street, Room 141, Wailuku, HI 96793.