Judiciary Integrated Case Management Functional Requirements

The tables below provide an overview of the functional requirements the Judiciary has set forth for the Judiciary Information Management System. The tables begin with the overall system requirements and then move into the 5 designated areas: Traffic, Criminal, Civil, Appellate, and Family.

Offerors must use the Excel template and refer to the following legend to indicate their responses in to the RFP. If letter "F" is checked, please fill in the appropriate "date" and "amount" boxes on the right side of the table. If the letter "E" is checked, please attach a detailed description.

	Vendor Response								
A	This feature is currently provided. 10 points.								
В	This feature is not in the current release but will be available at the time of installation of the module at no								
	extra cost. 9 points.								
C	This feature can be done by the Judiciary with supplied user tools. 7 points.								
D	This feature is not provided in our software. 0 points.								
E	Other – see attached sheet. 1-10 points.								
F	This feature is not currently available but can be provided in the future by the date indicated at an estimated								
	cost shown. 6 points.								

All functions and reports beginning with the following prefixes may be found in the Aequitas Report (Appendix 6.3). Please refer to the Report for full descriptions of each function. Also note that the terms "maintain" and "track" have the following meanings as used in the tables below: "maintain" means the software contains the functions of enter, store, change and delete; and "track" means the ability to capture and report on pending status of activity with an initiation, termination, and an outcome. In addition, some functions (shown in *italics*) have been added by the Judiciary. Prefixes for function names have the following meanings:

ADM – Administrative and miscellaneous functions;

TRF – Traffic functions and reports;

CRM – Criminal functions and reports;

 $CIV-Civil\ functions\ and\ reports;$

APP – Appellate functions and reports;

FAM – Family functions and reports.

All functions and reports beginning with the following prefixes have been added by the Judiciary:

 $SWC-Statewide\ case\ management\ functions;$

GEN – Overall system functions;

EFS – Electronic filing functions;

JRY – Jury functions and reports;

PRB – Probation functions and reports.

	0	verall	System F	unction	ıs				
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	= = =	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
SWC-F001	Standardized case definition and case number								
SWC-F002	Centralized fiscal management, defendant accounts and collections								
SWC-F003	Statewide caseflow standards monitoring								
SWC-F004	Caseflow management tools								
GEN-F0011	Table driven								
GEN-F0012	Browser based front-end								
GEN-F0013	Client server								
GEN-F0014	ODBC Compatible								
GEN-F0015	User driven report tools provided								
GEN-F0016	Accounting interface to central General Ledger								
GEN-F0017	Master look-up for entire system								
GEN-F0018	Includes judge and staff assignments								
GEN-F0019	Handles all major case types								
GEN-F0020	Meets proposed XML standards by COSCA/NACM								
GEN-F0021	Purges data pursuant to Supreme Court Order, rule and statute								
GEN-F0022	Reports may include archival data						_		

	A	dmini	strative F	unction	ıs				
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
GENERAL	FISCAL ADMINISTRATION								
ADM-F0310	Transfer fine revenue data from case management systems								
ADM-F0311	Transfer bail data from case management systems								
ADM-F0312	Transfer Trust Funds from case management systems								
ADM-F0313	Transmit multi-jurisdiction transaction details to case management systems—only for payments								
ADM-F0320	Maintain Multi-Jurisdiction Transactions Register								
ADM-F0330	Maintain consolidated individual accounts for all court revenue transactions and bankruptcy status								
ADM-F0331	Maintain Unpaid Accounts database								
ADM-F0332	Generate and print Unpaid Accounts Report								
ADM-F0340	Administrative Database Monthly Reports								
ADM-F0341	Administrative Database Annual Reports								

	A	dmini	strative F	unction	ıs				
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	rre can be done ry with supplied points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
ADM-F0350	Electronic payments								
ADM-F0360	Federal, state and local income tax interface								
ADM-F0361	Real estate/property tax interface								
ADM-F0362	Lien status inquiry								
ADM-F0363	Drivers license and vehicle registration inquiry								
ADM-F0364	Transfer unclaimed bail to General Revenue (escheatment)								
ADM-F0365	Attorney General Demand Letter								
ADM-F0366	Attorney General Collections Unit Transfer								
	AGEMENT INFORMATION								
ADM-F0400	Individual case management summaries								
ADM-F0500	Total caseload summaries								
ADM-F0530	Caseflow, by circuit, by court, by pending cases, by case type, by stage summaries								
ADM-F0540	Five years trends screen								
ADM-F0550	13 months trends screen								

	A	dmini	strative F	unction	ıs				
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
ADM-F0600	Transaction Message Handler: Maintain external inquiries and transactions								
ADM-F0610	Government agency interfaces								
ADM-F0620	External data inquiry (general public, parties and counsel of record)								
ADM-F0630	Electronic filing								
ADM-F0640	External financial transactions								
ADM-F0700	System navigation								
ADM-F0710	System security and administration								
ADM-F0720	Maintain user-defined tables								
ADM-F0721	Maintain Hawaii Revised Statutes (HRS), county ordinances and Police charges tables								
ADM-F0722	Maintain attorney ID table								
ADM-F0723	Maintain judge table								
ADM-F0724	Maintain GAL and VGAL tables								
ADM-F0725	Maintain bail bond companies and individuals tables								
ADM-F0726	Maintain evidence retention and disbursement tables								

		Tra	ffic Funct	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0010	Initiate case								
TRF-F0011	Batch transfer cases from police: quality control and acceptance								
TRF-F0012	Entry of case using defendant's copy (parking and decriminalized traffic only)								
TRF-F0013	Batch transfer complaint/charges from Prosecutor								
TRF-F0014	Shell cases (criminal traffic)								
TRF-F0015	Create person record without accompanying court case								
TRF-F0016	Scan documents								
TRF-F0017	Iinitiate case from electronic filing								
TRF-F0018	Create unique sequential case number								
TRF-F0019	Maintain old case numbers for historical purposes								
TRF-F0020	Maintain case								
TRF-F0021	Merge/unmerge person records								
TRF-F0022	Enter case comments								
TRF-F0023	Associate multiple statutes with one count								

		Tra	ffic Funct	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0026	Enter new HRS codes and effective dates easily								
TRF-F0027	Flag cases involving traffic accidents								
TRF-F0028	Support multiple identifiers for each person								
TRF-F0029	View multiple screens/sessions								
TRF-F0030	Input and maintain incoming documents								
TRF-F0031	Mass input of incoming documents								
TRF-F0033	Assign a substitute justice/judge								
TRF-F0040	Transfer case to new case category								
TRF-F0041	Transfer case to new court/circuit								
TRF-F0042	Transfer case details to detention facility								
TRF-F0043	Transfer case to Community Service Sentencing Branch – post disposition status								
TRF-F0044	Transfer case to Division of Driver Education – post disposition status								
TRF-F0050	Case inquiry (judge, staff, external agencies, and public)								
TRF-F0060	Link cases								
TRF-F0061	Support move on cases								

		Tra	ffic Func	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	\mathbf{E} Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0070	Input and maintain hearing minutes and results								
TRF-F0071	Input and maintain evidence entered into the record								
TRF-F0072	Endorse and print judicial orders								
TRF-F0073	Reassign default judgment								
TRF-F0074	Recall bench warrants or penal summons								
TRF-F0076	Dispose or return exhibits based on relevant statutes/court rules								
TRF-F0077	Input and maintain evidence and/or exhibits entered into the record								
TRF-F0080	Maintain Community Service Sentencing Branch case								
TRF-F0081	Maintain probation case								
TRF-F0082	Maintain protective supervision cases								
TRF-F0090	Support information associated with sentencing								
TRF-F0100	Close case								
TRF-F0101	Case archival and retention								
TRF-F0102	Reopen closed case								
TRF-F0103	Record file movement								
TRF-F0104	Record outstanding search request log								

		Tra	ffic Funct	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0105	Create memos and opinions								
TRF-F0106	Search memos and opinions								
TRF-F0111	Record outstanding file search request log								
TRF-F0119	Citations received key-in quality control								
TRF-F0200	Define calendar lists, protocols, and session quotas								
TRF-F0201	Calendar blocking								
TRF-F0203	Option to override automatic scheduling								
TRF-F0204	Group cases on calendar by case-in- chief								
TRF-F0210	Case calendaring								
TRF-F0211	Batch calendaring								
TRF-F0220	Calendar changes								
TRF-F0222	Track individuals involved in case (parties, witnesses, attorneys, etc.) with ADA and language interpreter requirements								
TRF-F0225	Automatically schedule events, issue notifications and/or reminders based on preceding event(s)								

	Traffic Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-F0231	Free court notification										
TRF-F0240	Calendar inquiry										
TRF-F0250	Appeal interface with Supreme Court										
TRF-F0251	Staffing interface and calendaring										
TRF-F0252	Calendaring interface with Police										
TRF-F0253	Calendaring interface for prisoner movement/bring down										
TRF-F0260	Hearing noticing/subpoenas										
TRF-F0290	Probation calendaring										
TRF-F0291	Interface probation calendaring										
TRF-F0292	Identify and resolve calendar conflicts										
TRF-F0300	Print receipt										
TRF-F0301	Receipt number										
TRF-F0302	Reverse transaction										
TRF-F0303	Reprint receipt										
TRF-F0304	Overall compliance with generally accepted accounting principles (GAAP)										
TRF-F0305	Generate a sequentially numbered check or batch of checks										
TRF-F0310	Maintain a Receipt/Transaction Journal database										

		Tra	ffic Funct	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0311	Receipt/Transaction Journal inquiry (daily collection)								
TRF-F0312	Print Receipt/Transaction Journal Database								
TRF-F0315	Update docket based on a fiscally related event								
TRF-F0316	View Point of Sale change log for all updates								
TRF-F0317	Option to post sentence in court and have disposition slip print at Fiscal outside of the courtroom								
TRF-F0320	Multi-jurisdiction cashiering function								
TRF-F0321	Automatically update Accounts Management System (AMS) upon payment								
TRF-F0322	Collection after closing or during holidays								
TRF-F0323	Allow payment and cash receipting in standalone mode								
TRF-F0324	Update Case Management Systems (CMS) and AMS after standalone function								
TRF-F0330	Open cashiering workstation								

		Tra	ffic Funct	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0331	Close cashiering workstation								
TRF-F0333	Void a check								
TRF-F0334	Stop payment on a check								
TRF-F0335	Create accounts payable record at sentencing								
TRF-F0340	Capture filing and application details from CMS								
TRF-F0341	Maintain Fee Schedule database								
TRF-F0342	Fee based cashiering function								
TRF-F0343	Update the CMS upon payment								
TRF-F0344	Maintain Fee Transaction Journal database								
TRF-F0345	Maintain commercial account database								
TRF-F0346	Maintain a table of witness mileage fees								
TRF-F0347	Print mileage and fee checks for witnesses								
TRF-F0348	Print 1099 tax forms at end of each calendar year regarding witness and other fees paid out								
TRF-F0349	Check police department schedules for witnesses on duty								

		Tra	ffic Funct	tions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
TRF-F0350	Capture fine and cost details from CMS upon order								
TRF-F0351	Fine-based cashiering function								
TRF-F0352	Automatic update of defendant's account history from AMS								
TRF-F0353	Update Accounts module with warrant status from CMS								
TRF-F0354	Allow fine transactions without hearing results from CMS								
TRF-F0355	Maintain a Fines Transaction database								
TRF-F0356	Automatically update hearing results and judicial order upon payment								
TRF-F0360	Capture bail and bail refund details from CMS upon judicial order								
TRF-F0361	Bail transfer from police								
TRF-F0362	Bail/refund based cashiering function								
TRF-F0363	Automatic update of defendant's account history from AMS								
TRF-F0364	Update fiscal module with warrant status and other costs from CMS								
TRF-F0365	Allow bail transactions without hearing results from CMS								

	Traffic Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-F0366	Maintain bail/refunds transaction database										
TRF-F0367	Automatically update hearing results and judicial order upon payment										
TRF-F0368	Print bail refund checks										
TRF-F0369	Transfer unclaimed bail to General Revenue (escheatment)										
TRF-F0370	Deposit into trust fund from cashiering work stations										
TRF-F0373	Automatically update CMS upon receipt or disbursement										
TRF-F0379	Accept payments by credit or debit card										
TRF-F0384	Identify a party as indigent										
TRF-F0385	Set up payment schedules										
TRF-F0386	Record interest										
TRF-F0387	Extract payment information for external agencies										
TRF-F0388	Store financial adjustments in accounts										
TRF-F0400	Individual case management summary										
TRF-F0410	Track event compliance										

	Traffic Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	\mathbf{E} Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-F0411	Monitor proof, payment or other conditions separately										
TRF-F0420	Generate documents triggered by case activity										
TRF-F0430	Merge any data from CMS to a document template										
TRF-F0500	Court performance standards or indicators database										
TRF-F0510	Total caseload screen										
TRF-F0520	Total caseflow screen										
TRF-F0530	Caseload, by case type screen										
TRF-F0540	Caseflow, by pending cases, by case type, by stage screen										
TRF-F0550	Five years historical trends screen										
TRF-F0560	13 months historical trends screen										
TRF-F0570	Courtroom usage										
TRF-F0580	Collect and maintain weekly case data										
TRF-F0581	Collect and maintain monthly case data										
TRF-F0582	Collect and maintain annual case data										
TRF-F0600	Interface with the Law Library (Judiciary Interface)										

	Traffic Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-F0601	Interface with the Bar Association (Atty # & Status)										
TRF-F0602	Post data from external Internet sites via FTP										
TRF-F0603	Option for rural and neighbor island courts to print via remote spooling facility										
TRF-F0610	Police citation/booking interface										
TRF-F0611	Police calendaring interface										
TRF-F0612	Police evidence tracking interface										
TRF-F0613	Warrant System interface										
TRF-F0614	Post to Warrant System while printing warrants										
TRF-F0615	Post to Warrant System when recalling warrants										
TRF-F0620	Initial Arraignment Arrest Case Notice to Prosecutor's Office										
TRF-F0621	Prosecutor case inquiry interface										
TRF-F0630	Process lockbox transactions										
TRF-F0631	Electronic payment acceptance										
TRF-F0632	Public case inquiry interface										
TRF-F0633	Public calendar interface										
TRF-F0634	Electronic document filing										

	Traffic Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
TRF-F0640	Department of Public Safety (DPS) recommendations and pretrial interview interface									
TRF-F0641	DPS prisoner bringdown/calendaring interface									
TRF-F0642	DPS Detention Order (mittimus) interface									
TRF-F0643	Provide inquiry by Public Defender offices									
TRF-F0650	Public Defender case inquiry interface									
TRF-F0660	Retrieve Vehicle Registered Owner Information									
TRF-F0661	Process vehicle renewal list/generate vehicle registration stopper									
TRF-F0662	Generate driver license stopper/clearance indicators									
TRF-F0663	Generate Electronic Traffic Abstract for the Problem Driver Pointer System									
TRF-F0664	Commercial driver's license inquiry									
TRF-F0665	Support Problem Driver Pointer System with AAI software									
TRF-F0666	Photo Enforcement vendor interface									

	Traffic Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-F0670	Generate Traffic Abstracts for private companies										
TRF-F0675	Department of Health, Vital Statistics Branch, Death Certificate Section interface										
TRF-F0680	Hawaii Criminal Justice Data Center (HCJDC) interface										
TRF-F0690	Attorney General account interface										
TRF-F0693	Interface with PDA devices										
TRF-F0710	System security and administration										
TRF-F0720	Table maintenance										
TRF-F0730	Forms templates										
TRF-F0740	Citation book control										
TRF-F0745	Transfer valid citation numbers from books										
TRF-F0750	Provide quality technical documentation										
TRF-F0751	Provide quality user documentation										
TRF-F0760	Provide system back ups and redundancy										
TRF-F0770	Carry out time and date calculation and entry										
TRF-F0780	Customize buttons and/or keys										

	Traffic Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-F0781	Navigate between screens easily										

	Traffic Reports										
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-R0001	New Charge Report										
TRF-R0002	Court Date Changed Report										
TRF-R0003	Change of Court Date Notice										
TRF-R0010	File Jacket Bar Code Label										
TRF-R0020	Incorrect or Incomplete Case Data										
	Report										
TRF-R0021	Inherent Case Contradictions Report										
TRF-R0022	Incomplete Case Data Report										
TRF-R0030	Case Inquiry Report										
TRF-R0031	Document Index List (Docket)										
TRF-R0040	Hearing Minutes										
TRF-R0041	Notice of Decision and Judgment										
TRF-R0042	Mittimus										
TRF-R0043	Notice of Default Judgment										
TRF-R0044	Notice of Removal of Default										
	Judgment										
TRF-R0045	Bench Warrant										
TRF-R0046	Penal Summons										
TRF-R0047	Attorney General Demand Letter										
TRF-R0048	Notice that Bench Warrant has been										
	recalled										
TRF-R0049	Recalled Bench Warrant Report										

	Traffic Reports									
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
TRF-R0050	Court Abstract									
TRF-R0051	Public Abstract									
TRF-R0052	Commercial Driver's License Abstract									
TRF-R0060	Outstanding Bench Warrant Report									
TRF-R0061	Evidence Report									
TRF-R0062	Drug Court Report									
TRF-R0070	Case Destruction Report									
TRF-R0071	Archived Cases Parole Report									
TRF-R0210	Daily Calendar Report (judge/staff version)									
TRF-R0211	Daily Calendar Report (public version)									
TRF-R0220	Weekly Calendar Report									
TRF-R0230	Over-scheduled Calendar Report									
TRF-R0240	Hearing List									
TRF-R0310	Cashier Daily Revenue Collection Report									
TRF-R0311	Fiscal Office Closing Report									
TRF-R0320	Multi-Jurisdiction Report									
TRF-R0321	Double Payment Report									
TRF-R0330	Monthly Collection Report									
TRF-R0331	Five Year Settlement Report									
TRF-R0340	Fee Settlement Report									

	Traffic Reports										
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-R0350	Fine Settlement Report										
TRF-R0351	Collection of Non-payment Warrant Report										
TRF-R0352	Collection of Non-payment Penal Summons Report										
TRF-R0353	Recalled Bench Warrant Report										
TRF-R0360	Bail Transfer Report										
TRF-R0361	Bail Settlement Report										
TRF-R0362	Bail Deposit Held Report										
TRF-R0363	Unclaimed Bail Report										
TRF-R0370	Notice of Partial Payment										
TRF-R0371	Notice of Delinquent Account										
TRF-R0390	Unclaimed Deposit Report										
TRF-R0410	Inactive Cases Over 60 Days Report										
TRF-R0415	Cases by Cause of Action, Statute, and Case Type										
TRF-R0420	Case Closeout Report										
TRF-R0430	Incarceration and Parole Completed Report										
TRF-R0440	Ad hoc reports										
TRF-R0610	Electronic Data Interface (EDI) Exception Report										
TRF-R0620	Errors in DMV Interface Reports										

	Traffic Reports										
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
TRF-R0630	Public Inquiry Access Report										
TRF-R0640	High Profile Case Report										
TRF-R0710	Citation Control Report			•							
TRF-R0720	Miscellaneous memos, notices, and other forms										

	Criminal Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CRM-F0010	Initiate case										
CRM-F0011	Batch transfer cases from police: quality control and acceptance										
CRM-F0012	Batch transfer complaint/charges from Prosecutor										
CRM-F0013	Shell cases										
CRM-F0015	Create a person record without accompanying court case										
CRM-F0016	Scan documents and associate the images to cases										
CRM-F0017	Initiate a case from electronic filing (See also F00634)										
CRM-F0018	Create unique sequential case number										
CRM-F0019	Maintain old case numbers for historical purposes										
CRM-F0020	Maintain case										
CRM-F0021	Merge/unmerge person records										
CRM-F0022	Enter case comments										
CRM-F0023	Associate multiple statutes with one count										
CRM-F0026	Enter new HRS codes and effective dates easily										

		Cri	minal Fur	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0030	Input and maintain incoming documents								
CRM-F0030	Input and maintain incoming documents								
CRM-F0031	Mass input incoming documents								
CRM-F0033	Assign a substitute justice/judge								
CRM-F0040	Transfer case to new case category								
CRM-F0041	Transfer case to new court/circuit								
CRM-F0042	Transfer case details to detention facility (DPS)								
CRM-F0043	Transfer case to Probation Department- post disposition status								
CRM-F0044	Transfer a case to Division of Driver Education (post disposition)								
CRM-F0050	Case inquiry (judge, staff, external agencies, and public)								
CRM-F0060	Link cases								
CRM-F0070	Input and maintain hearing minutes and results								
CRM-F0071	Input and maintain evidence entered into the record								
CRM-F0072	Input and maintain orders and judgments								

		Criminal Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CRM-F0073	Endorse and print judicial orders										
CRM-F0074	Issue and recall bench warrants										
CRM-F0075	Wire tap orders										
CRM-F0076	Dispose or return exhibits based on relevant statutes/court rules										
CRM-F0077	Input and maintain evidence and/or exhibits entered into the record										
CRM-F0080	Maintain probation case										
CRM-F0081	Input incoming supervision documents										
CRM-F0082	Maintain community service sentencing bureau/program case										
CRM-F0090	Support information associated with sentencing										
CRM-F0100	Close case										
CRM-F0101	Case archival and retention										
CRM-F0102	Record file movement										
CRM-F0103	Record outstanding search request log										
CRM-F0104	Create memos and opinions										
CRM-F0105	Search memos and opinions										
CRM-F0110	Record file movement										
CRM-F0111	Record outstanding search request log					-					
CRM-F0200	Define calendar lists, protocols, and session quotas										

		Criı	minal Fur	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0201	Calendar blocking								
CRM-F0203	Override automatic scheduling								
CRM-F0210	Case calendaring								
CRM-F0211	Individual calendar judge assignment								
CRM-F0212	Batch calendaring								
CRM-F0220	Calendar changes								
CRM-F0221	Make individual calendar judge assignment								
CRM-F0222	Track individuals involved in case (parties, witnesses, attorneys, etc.) with ADA and language interpreter requirements								
CRM-F0225	Automatically schedule events, issue notifications and/or reminders based on preceding event(s)								
CRM-F0231	Free court notification								
CRM-F0240	Calendar inquiry								
CRM-F0250	Appeal interface with Supreme Court								
CRM-F0251	Staffing interface and calendaring								
CRM-F0252	Calendaring interface with Police							_	
CRM-F0253	Calendaring interface for prisoner movement/bring down								
CRM-F0260	Hearing noticing/subpoenas								

		Criı	ninal Fun	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0290	Probation calendaring								
CRM-F0291	Probation calendar inquiry								
CRM-F0292	Identify and resolve calendar conflicts								
CRM-F0300	Print receipt								
CRM-F0301	Receipt number								
CRM-F0302	Reverse transaction								
CRM-F0303	Reprint receipt								
CRM-F0304	Overall compliance with GAAP								
CRM-F0305	Generate a sequentially numbered check or batch of checks								
CRM-F0310	Maintain a Receipt/Transaction Journal database								
CRM-F0311	Receipt/Transaction Journal inquiry (daily collection)								
CRM-F0312	Print Receipt/Transaction Journal database								
CRM-F0315	Update docket based on a fiscally related event								
CRM-F0320	Multi-jurisdiction cashiering function								
CRM-F0321	Automatically update AMS upon payment								
CRM-F0322	Collection after closing or during holidays								

		Criı	ninal Fur	ections					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software. 0 points.	L Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0323	Allow payment and cash receipting in standalone mode								
CRM-F0324	Update (CMS) and AMS after standalone function								
CRM-F0325	Track manual receipts								
CRM-F0330	Open cashiering workstation								
CRM-F0331	Close cashiering workstations								
CRM-F0332	Create a refund check								
CRM-F0333	Void a check								
CRM-F0334	Stop payment on a check								
CRM-F0335	Create accounts payable record at sentencing								
CRM-F0340	Capture filing and application details from CMS								
CRM-F0341	Maintain Fee Schedule database								
CRM-F0342	Fee based cashiering function								
CRM-F0343	Update the CMS upon payment								
CRM-F0344	Maintain Fee Transaction Journal database								
CRM-F0345	Maintain commercial account database								
CRM-F0346	Maintain a table of witness mileage fees								

		Criı	minal Fur	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0347	Print mileage and fee checks for witnesses								
CRM-F0348	Print 1099 tax forms at end of each calendar year regarding witness and other fees paid out								
CRM-F0349	Check police department schedules for witnesses on duty								
CRM-F0350	Capture fine and cost details from CMS upon order								
CRM-F0351	Fine-based cashiering function								
CRM-F0352	Automatic update of defendant's account history from AMS								
CRM-F0353	Update accounts module with warrant status from CMS								
CRM-F0354	Allow fine transactions without hearing results from CMS								
CRM-F0355	Maintain a fines transaction database								
CRM-F0356	Automatically update hearing result and judicial order upon payment								
CRM-F0360	Capture bail and bail refund details from CMS upon judicial order								
CRM-F0361	Bail transfer from police								
CRM-F0362	Bail/refund based cashiering function								

		Criı	ninal Fur	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0363	Automatic update of defendant's account history from AMS								
CRM-F0364	Update fiscal module with warrant status and other costs from CMS								
CRM-F0365	Allow bail transactions without hearing results from CMS								
CRM-F0366	Maintain bail/refunds transaction database								
CRM-F0367	Automatically update hearing results and judicial order upon payment								
CRM-F0368	Print bail refund checks								
CRM-F0369	Transfer unclaimed bail to General Revenue (escheatment)								
CRM-F0370	Deposit into trust fund from cashiering work stations								
CRM-F0373	Automatically update CMS upon receipt or disbursement								
CRM-F0379	Accept payments by credit or debit card								
CRM-F0384	Identify a party as indigent								
CRM-F0385	Set up payment schedules								
CRM-F0386	Record interest								

		Criı	ninal Fur	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0387	Extract payment information for external agencies								
CRM-F0388	Store financial adjustments in accounts								
CRM-F0400	Individual case management summary								
CRM-F0410	Track event compliance								
CRM-F0420	Generate documents triggered by case activity								
CRM-F0430	Merge any data from CMS to a document template								
CRM-F0500	Court performance standards or indicators database								
CRM-F0510	Total caseload screen								
CRM-F0520	Total caseflow screen								
CRM-F0530	Caseload, by case type screen								
CRM-F0540	Caseflow, by pending cases, by case type, by stage screen								
CRM-F0550	Five years historical trends screen								
CRM-F0551	13 months historical trends screen								
CRM-F0560	Courtroom usage								
CRM-F0570	Provide statistics regarding courtroom usage								
CRM-F0580	Collect and maintain weekly case data								

	Criminal Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CRM-F0581	Collect and maintain monthly case data										
CRM-F0582	Collect and maintain annual case data										
CRM-F0601	Interface with the Bar Association										
CRM-F0610	Police booking interface										
CRM-F0611	Police calendaring interface										
CRM-F0612	Police evidence tracking interface										
CRM-F0613	Interface with warrant systems										
CRM-F0620	Prosecutor charge, complaint and indictment interface										
CRM-F0621	Prosecutor case inquiry interface										
CRM-F0630	Attorney General Hawaii Criminal Justice Data Center (HCJDC) interface										
CRM-F0631	Accept electronic payments										
CRM-F0632	Provide public case inquiry										
CRM-F0633	Provide access to public calendar										
CRM-F0634	Support electronic document filing										
CRM-F0640	DPS recommendations and pretrial interview										

Appendix 4 – Functional Requirements

		Cri	ninal Fun	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0641	DPS Prisoner Bringdown/Calendaring interface (for J cases w/ Department of Human Services-Office of Youth Services)								
CRM-F0642	DPS Detention Order (Mittimus) interface (for J cases w/ DHS-OYS)								
CRM-F0643	DPS Parole Review and Incarceration Report interface (for J cases w/ DHS- OYS)								
CRM-F0644	Interface with the Office of Disciplinary Counsel								
CRM-F0650	Public Defender case inquiry interface								
CRM-F0660	Public case inquiry interface								
CRM-F0661	Public calendar interface								
CRM-F0693	Interface with PDA devices								
CRM-F0710	System security and administration								
CRM-F0711	Edit controls and provide data entry validation								
CRM-F0720	Table maintenance								
CRM-F0730	Forms templates								
CRM-F0740	Track citation books for control purposes								
CRM-F0750	Miscellaneous memos, notices								

		Criı	ninal Fur	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	T H	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CRM-F0751	Provide quality user documentation								
CRM-F0760	Provide system back ups and								
	redundancy								
CRM-F0770	Carry out time and date calculation								
	and entry								
CRM-F0780	Customize buttons and/or keys								
CRM-F0781	Navigate between screens easily								

	Criminal Reports									
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CRM-R0010	File Jacket Bar Code Label									
CRM-R0020	Incorrect or Incomplete Case Data Report									
CRM-R0021	Inherent Case Contradictions Report									
CRM-R0022	Incomplete Case Data Report									
CRM-R0030	Case Inquiry Report									
CRM-R0031	Document Index List (Docket)									
CRM-R0040	Judicial Orders, Judgments and Endorsements									
CRM-R0041	Calendar Assignment Order									
CRM-R0050	Notice that Bench Warrant has been recalled									
CRM-R0060	Outstanding Bench Warrant Report									
CRM-R0061	Drug Court Report									
CRM-R0062	Evidence Report									
CRM-R0070	Case Destruction Report									
CRM-R0071	Archived Cases Parole Report									
CRM-R0210	Daily Calendar Report (judge/staff version)									
CRM-R0211	Daily Calendar Report (public version)									
CRM-R0220	Weekly Calendar Report									

	Criminal Reports									
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CRM-R0230	Over-scheduled Calendar Report									
CRM-R0240	Hearing List									
CRM-R0250	Judge Assignment Report									
CRM-R0310	Cashier Daily Revenue Collection Report									
CRM-R0311	Fiscal Office Closing Report									
CRM-R0320	Multi-Jurisdiction Report									
CRM-R0321	Double Payment Report									
CRM-R0330	Monthly Collection Report									
CRM-R0331	Five Year Settlement Report									
CRM-R0340	Fee Settlement Report									
CRM-R0350	Fine Settlement Report									
CRM-R0351	Collection of Non-payment Warrant Report									
CRM-R0352	Collection of Non-payment Penal Summons Report									
CRM-R0360	Bail Transfer Report									
CRM-R0361	Bail Settlement Report									
CRM-R0362	Bail Deposit Held Report									
CRM-R0363	Unclaimed Bail Report									
CRM-R0370	Notice of partial payment									
CRM-R0371	Notice of delinquent account									
CRM-R0390	Unclaimed deposit report							-		

	Criminal Reports										
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	7 7 1	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CRM-R0415	Cases by case of action, statute and case type										
CRM-R0500	Inactive Cases Over 60 Days Report										
CRM-R0510	Case Closeout Report										
CRM-R0520	Incarcerated and Parole Completed Report										
CRM-R0530	Ad hoc reports										
CRM-R0610	EDI Exception Report										
CRM-R0620	Public Inquiry Access Report										
CRM-R0621	High Profile Case Report			•							
CRM-R0750	Miscellaneous Memos, Notices										

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0010	Initiate case									
CIV-F0012	Shell cases									
CIV-F0013	Scan documents									
CIV-F0015	Create a person record without									
	accompanying court case									
CIV-F0016	Scan documents and associate the									
	images to cases									
CIV-F0017	Initiate a case from electronic filing									
CIV-F0018	Create unique sequential case number									
CIV-F0019	Maintain old case numbers for									
	historical purposes									
CIV-F0020	Maintain case									
CIV-F0021	Merge/unmerge person records									
CIV-F0022	Enter case comments									
CIV-F0023	Associate multiple statutes with one									
	count									
CIV-F0026	Enter new HRS codes and effective									
	dates easily									
CIV-F0030	Input and maintain incoming									
	documents									
CIV-F0032	Mass input of incoming documents									

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0033	Assign a substitute justice/judge									
CIV-F0040	Transfer case to new case category									
CIV-F0041	Transfer case to new case type									
CIV-F0042	Transfer case to new court/circuit									
CIV-F0050	Case inquiry (judge, staff, other agencies, and public)									
CIV-F0060	Consolidate cases									
CIV-F0061	Link cases									
CIV-F0070	Input and maintain hearing minutes and results									
CIV-F0072	Input and maintain orders and judgments									
CIV-F0073	Endorse and print individual orders									
CIV-F0074	Issue and recall bench warrants or penal summons									
CIV-F0076	Dispose or return exhibits based on relevant statutes/court rules									
CIV-F0077	Input and maintain evidence and/or exhibits entered into the record									
CIV-F0080	Close case									

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0090	Meets proposed COSCA/NACM Civil									
	Case Processing Systems Functional									
	Standards									
CIV-F0100	Record file movement									
CIV-F0101	Record outstanding search request log									
CIV-F0102	Archive cases and follow retention schedules									
CIV-F0103	Record outstanding search request log									
CIV-F0104	Create memos and opinions									
CIV-F0105	Search memos and opinions									
CIV-F0200	Define calendar lists and quotas									
CIV-F0201	Calendar blocking									
CIV-F0203	Option to override automatic									
	scheduling									
CIV-F0210	Individual case calendaring									
CIV-F0211	Individual judge calendar assignment									
CIV-F0212	Batch calendaring									
CIV-F0220	Calendar changes									
CIV-F0222	Track individuals involved in case									
	(parties, witnesses, attorneys, etc.)									
	with ADA requirements									

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0225	Automatically schedule events, issue notifications and/or reminders based on preceding event(s)									
CIV-F0230	Calendar review and quality control									
CIV-F0231	Free court notification									
CIV-F0240	Calendar inquiry									
CIV-F0250	Staffing interface and calendaring									
CIV-F0251	Interface appeals with Supreme Court									
CIV-F0260	Calendar purge									
CIV-F0280	Hearing noticing									
CIV-F0292	Identify and resolve calendar conflicts									
CIV-F0300	Print receipt									
CIV-F0301	Receipt number									
CIV-F0302	Reverse transaction									
CIV-F0303	Reprint receipt									
CIV-F0304	Overall compliance with GAAP									
CIV-F0305	Generate a sequentially numbered check or batch of checks									
CIV-F0310	Maintain a Receipt/Transaction Journal database									
CIV-F0311	Receipt/Transaction Journal inquiry (daily collection)									

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0312	Print Receipt/Transaction Journal database									
CIV-F0315	Update docket based on a fiscally related event									
CIV-F0320	Multi-jurisdiction cashiering function									
CIV-F0321	Automatic update accounts management system upon payment									
CIV-F0322	Collection after closing or during holidays									
CIV-F0323	Allow payment and cash receipting in standalone mode									
CIV-F0324	Update CMS and AMS after standalone function									
CIV-F0325	Track manual receipts									
CIV-F0330	Open cashiering workstation									
CIV-F0331	Close cashiering workstation									
CIV-F0332	Create a refund check									
CIV-F0333	Void a check									
CIV-F0334	Stop payment on a check									
CIV-F0340	Capture filing and application details from CMS									
CIV-F0341	Maintain Fee Schedule database					_				
CIV-F0342	Fee based cashiering function									

		C	ivil Funct	ions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
CIV-F0343	Update the CMS upon payment								
CIV-F0344	Maintain Fee Transaction Journal database								
CIV-F0345	Maintain commercial account database								
CIV-F0346	Maintain a table of witness mileage fees								
CIV-F0350	Capture fine and cost details from CMS upon order								
CIV-F0352	Automatically update defendant's account history from the AMS								
CIV-F0353	Update accounts module with warrant status from CMS								
CIV-F0356	Automatically update hearing result and judicial order upon payment								
CIV-F0360	Capture bail and bail refund details from CMS upon judicial order								
CIV-F0361	Bail transfer from Police								
CIV-F0362	Bail/refund based cashiering function								
CIV-F0363	Automatic update of defendant's account history from AMS								
CIV-F0364	Update Fiscal module with warrant status and other costs from CMS								

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0365	Allow bail transactions without									
CIV-F0366	hearing results from CMS Maintain a bail/refunds transaction database									
CIV-F0367	Automatically update hearing result and judicial order upon payment									
CIV-F0368	Print bail refund checks									
CIV-F0369	Transfer unclaimed bail to General Revenue (escheatment)									
CIV-F0370	Trust fund deposit cashiering function									
CIV-F0371	Electronically transfer funds to trust account from other government agency/private banking institution									
CIV-F0372	Electronically transfer funds from trust account to other government agency/private banking institution									
CIV-F0373	Automatically update CMS upon receipt or disbursement									
CIV-F0374	Allow trust fund transactions without hearing results from CMS									
CIV-F0375	Maintain a trust fund code table									
CIV-F0376	Maintain a trust accounting database									

	Civil Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CIV-F0377	Maintain a trust account activity by court case										
CIV-F0378	Maintain a trust fund transaction database										
CIV-F0379	Accept payments by credit or debit card										
CIV-F0380	Maintain non-cash assets										
CIV-F0381	Schedule trust fund disbursements										
CIV-F0382	Transmit transaction details and deposits to trust fund module of AMS										
CIV-F0383	Monitor trust fund activity										
CIV-F0384	Transfer unclaimed trust funds to General Fund										
CIV-F0385	Transfer funds to another case regardless of where the case is (i.e., another court)										
CIV-F0386	Record interest										
CIV-F0387	Extract payment information for external agencies										
CIV-F0388	Store financial adjustments in accounts										
CIV-F0395	Calculate bond requirements (Probate)										

		C	ivil Funct	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx				
CIV-F0400	Individual case management summary												
CIV-F0410	Event compliance												
CIV-F0420	Generate documents triggered by case activity												
CIV-F0430	Merge any data from CMS to a document template												
CIV-F0500	Court performance standards or indicators database												
CIV-F0510	Total caseload screen												
CIV-F0520	Total caseflow screen												
CIV-F0530	Caseload, by case type screen												
CIV-F0540	Caseflow, by pending cases, by case type, by stage screen												
CIV-F0550	Five years historical trends screen												
CIV-F0560	13 months historical trends screen												
CIV-F0570	Courtroom usage												
CIV-F0580	Collect and maintain weekly case data												
CIV-F0581	Collect and maintain monthly case data												
CIV-F0582	Collect and maintain annual case data												
CIV-F0600	Interface with the Law Library (Judiciary Interface)												
CIV-F0601	Interface with the Bar Association												

	Civil Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CIV-F0610	Electronic document filing										
CIV-F0611	Electronic payment acceptance										
CIV-F0620	Bankruptcy Court interface										
CIV-F0630	Sheriff proof of service update interface										
CIV-F0631	Police proof of service update interface										
CIV-F0640	Public or other agency case/calendar inquiry interface										
CIV-F0644	Interface with the Office of Disciplinary Counsel										
CIV-F0693	Interface with PDA devices										
CIV-F0710	System security and administration										
CIV-F0711	Edit controls and provide data entry validation										
CIV-F0720	Table Maintenance										
CIV-F0730	Forms templates										
CIV-F0750	Provide quality technical documentation										
CIV-F0751	Provide quality user documentation										
CIV-F0760	Provide system back ups and redundancy										

	Civil Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation. of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools.7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-F0770	Carry out time and date calculation and entry									
CIV-F0780	Customize buttons and/or keys									
CIV-F0781	Navigate between screens easily									

	Civil Reports										
Report	Report Description	A This feature is currently provided 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools 7 points.	D This feature is not provided in our software 0 points.	E Other – see attachment 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CIV-R0010	Small Claims Statement of Claim and Notice										
CIV-R0011	File Jacket Bar Code Label										
CIV-R0020	Incomplete Case Data Report										
CIV-R0021	Inherent Case Contradictions report										
CIV-R0030	Calendar Assignment Order										
CIV-R0040	Case Inquiry Report										
CIV-R0041	Document Index List (Docket)										
CIV-R0050	Judicial Orders, Judgments and										
	Endorsements										
CIV-R0051	Hearing Minutes										
CIV-R0052	Bench Warrant										
CIV-R0053	Notice of Entry of Judgment										
CIV-R0054	Outstanding Bench Warrant Report										
CIV-R0060	Exhibit Report										
CIV-R0070	Case Destruction Report										
CIV-R0210	Daily Calendar Report (judge/staff version)										
CIV-R0211	Daily Calendar Report (public version)										
CIV-R0220	Weekly Calendar Report										
CIV-R0230	Over-scheduled Calendar Report										

	Civil Reports									
Report	Report Description	A This feature is currently provided 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools 7 points.	D This feature is not provided in our software 0 points.	E Other – see attachment 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-R0240	Hearing List									
CIV-R0250	Judge Assignment Report									
CIV-R0310	Cashier Daily Revenue Collection Report									
CIV-R0311	Fiscal Office Closing Report									
CIV-R0320	Multi-Jurisdiction Report									
CIV-R0321	Double Payment Report									
CIV-R0330	Monthly Collection Report									
CIV-R0331	Five Year Settlement Report									
CIV-R0340	Fee Settlement Report									
CIV-R0350	Bail Transfer Report									
CIV-R0351	Bail Settlement Report									
CIV-R0352	Bail Deposit Held Report									
CIV-R0353	Unclaimed Bail Report									
CIV-R0354	Notice of partial payment									
CIV-R0355	Notice of delinquent account									
CIV-R0356	Report of case trust fund activity and									
	status									
CIV-R0360	Print trust fund disbursement checks									
CIV-R0361	Report of funds transferred									
	electronically to and from trust									
	accounts									

	Civil Reports										
Report	Report Description	A This feature is currently provided 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools 7 points.	D This feature is not provided in our software 0 points.	E Other – see attachment 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
CIV-R0370	Generate and print Trust Fund Settlement report										
CIV-R0371	Generate and print Trust Fund Summary Report										
CIV-R0380	Report of case trust fund activity and status										
CIV-R0390	Unclaimed Deposit Report										
CIV-R0391	Report of Unclaimed Trust Funds Transferred to General Fund										
CIV-R0392	Notice of unclaimed Trust Funds Transferred to General Fund										
CIV-R0410	Inactive Cases over 60 Days Report										
CIV-R0415	Cases by cause of action, statute and case type										
CIV-R0420	Calendar assignment counts										
CIV-R0430	Case Closeout Report										
CIV-R0440	Ad hoc Reports										
CIV-R0610	EDI Exception Report										
CIV-R0620	Public Inquiry Access Report										
CIV-R0621	High Profile Case Report										
CIV-R0710	Report of judgments requested, not filed										

	Civil Reports									
Report	Report Description	A This feature is currently provided 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	= # X.	D This feature is not provided in our software 0 points.	E Other – see attachment 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
CIV-R0720	Report of judgments ten years old, no satisfaction filed									
CIV-R0730	Exception reports for events monitoring									
CIV-R0731	Dismissal Calendar									
CIV-R0740	Miscellaneous memos, notices and other forms									

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0010	Initiate case									
APP-F0014	Create shell cases									
APP-F0015	Create a person record without accompanying court case									
APP-F0016	Scan documents and associate the images to cases									
APP-F0017	Initiate a case from electronic filing (See also F00634)									
APP-F0018	Create unique sequential case number									
APP-F0019	Maintain old case numbers for historical purposes									
APP-F0020	Maintain case and case documents									
APP-F0021	Merge/Unmerge person records									
APP-F0022	Enter case comments									
APP-F0023	Associate multiple statutes with one count									
APP-F0025	Option to enter a company as a party (as opposed to an individual)									
APP-F0026	Enter new HRS codes and effective dates easily									
APP-F0030	Assign cases to Supreme Court or Intermediate Court of Appeals (ICA)									

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0031	Assign cases to Supreme Court panel									
APP-F0032	Assign case to ICA panel									
APP-F0033	Assign substitute justice/judge									
APP-F0034	Assign substitute judge									
APP-F0035	Assign civil appeals to alternative dispute resolution (ADR)									
APP-F0040	Case inquiry									
APP-F0041	Input and maintain incoming documents									
APP-F0042	Input incoming documents in mass									
APP-F0043	Transfer a case to a new case type or category									
APP-F0044	Perform a case inquiry (by judge, staff, external agencies and public)									
APP-F0045	Link or consolidate cases									
APP-F0050	Maintain disposition									
APP-F0051	Maintain minutes and hearing results									
APP-F0052	Input and maintain orders and judgments							_		
APP-F0053	Endorse and print individual orders									
APP-F0055	Dispose or return exhibits based on relevant statutes/court rules									

Appendix 4 – Functional Requirements

	Appellate Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
APP-F0056	Input and maintain evidence and/or exhibits entered into the record										
APP-F0060	Transfer case to another court										
APP-F0070	Create memos and opinions										
APP-F0071	Search memos and opinions										
APP-F0080	Close case										
APP-F0081	Archive cases and follow retention schedules										
APP-F0090	Record file movement										
APP-F0091	Record outstanding search request log										
APP-F0200	Define oral argument schedule										
APP-F0210	Schedule case for oral argument										
APP-F0211	Option to override automatic scheduling										
APP-F0212	Calendar cases										
APP-F0213	Option to calendar in batch and make updates and changes to the calendar in batch										
APP-F0214	Support calendar changes										
APP-F0220	Calendar blocking										
APP-F0222	Track individuals involved in case (parties, , attorneys, etc.) with ADA requirements										

		App	ellate Fui	nctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
APP-F0225	Automatically schedule events, issue notifications and/or reminders based on preceding event(s)								
APP-F0230	Produce notification of free courtrooms								
APP-F0240	Calendar inquiries								
APP-F0250	Interface with trial court records								
APP-F0251	Interface staffing and calendaring								
APP-F0260	Prepare hearing notices/subpoenas								
<i>APP-F0292</i>	Identify and resolve calendar conflicts								
APP-F0300	Print receipt								
APP-F0301	Receipt number								
APP-F0302	Reverse transaction								
APP-F0303	Reprint Receipt								
<i>APP-F0304</i>	Overall compliance with GAAP								
APP-F0305	Generate a sequentially numbered check or batch of checks								
APP-F0310	Maintain a Receipt/Transaction Journal Database								
APP-F0311	Receipt/Transaction Journal inquiry (daily collection)								
APP-F0312	Print Receipt/Transaction Journal Database								

Appendix 4 – Functional Requirements

	Appellate Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
APP-F0315	Update docket based on a fiscally related event										
APP-F0320	Multi-jurisdiction cashiering function										
APP-F0321	Automatically update Accounts Management System (AMS) upon payment										
APP-F0322	Collection after closing or during holidays										
APP-F0323	Allow Payment and cash receipting in standalone mode										
APP-F0324	Update Case Management Systems and AMS after standalone function										
APP-F0325	Track manual receipts										
APP-F0330	Open cashiering workstation										
APP-F0331	Close cashiering workstation										
<i>APP-F0332</i>	Create a refund check										
APP-F0333	Void a check										
APP-F0334	Stop payment on a check										
APP-F0340	Capture filing and application details from CMS										
APP-F0341	Maintain Fee Schedule database										
APP-F0342	Fee based cashiering function										
APP-F0343	Update the CMS upon payment										

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0344	Maintain Fee Transaction Journal database									
APP-F0345	Maintain commercial account database									
APP-F0346	Maintain a table of witness mileage fees									
APP-F0347	Print mileage and fee checks for witnesses									
APP-F0348	Print 1099 tax forms at end of each calendar year regarding witness and other fees paid out									
APP-F0350	Capture fine and cost details from CMS upon order									
APP-F0351	Support fine based cashiering									
APP-F0352	Automatically update party's or attorney's account history from the AMS									
APP-F0354	Allow fine transactions without hearing results from CMS									
APP-F0355	Maintain fines transaction database									
APP-F0356	Automatically update hearing results and judicial order upon payment									

	Appellate Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
APP-F0363	Automatically update party's or attorneys account history from AMS										
APP-F0367	Automatically update hearing results and judicial order upon payment										
APP-F0370	Trust fund deposit cashiering function										
APP-F0371	Accept payments by credit or debit card										
APP-F0372	Electronically transfer funds to trust account from other government agency/private banking institution										
APP-F0373	Electronically transfer funds from trust account to other government agency/private banking institution										
APP-F0374	Automatic update CMS upon receipt or disbursement										
APP-F0375	Allow trust fund transactions without hearing results from CMS										
APP-F0376	Maintain a trust fund code table						_				
APP-F0377	Maintain a trust accounting database										
APP-F0378	Maintain a trust account activity by court case										
APP-F0379	Maintain a trust fund transaction database										

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0380	Schedule trust fund disbursements									
APP-F0381	Transmit transaction details and deposits to trust fund module of AMS									
APP-F0383	Identify a party as indigent									
APP-F0384	Monitor trust fund activity									
APP-F0386	Transfer unclaimed trust funds to General Fund									
APP-F0387	Extract payment information for external agencies									
APP-F0388	Store financial adjustments in accounts									
APP-F0389	Record interest									
APP-F0400	Individual case management summary									
APP-F0410	Event compliance									
APP-F0420	Generate documents triggered by case activity									
APP-F0430	Merge any data from CMS to a document template									
APP-F0500	Court performance standards or indicators database									
APP-F0510	Total caseload screen									
APP-F0520	Total caseflow screen					_				
APP-F0530	Caseload, by case type screen									

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0540	Caseflow, by pending cases, by case type, by stage screen									
APP-F0550	Five years trends screen									
APP-F0560	13 months trends screen									
APP-F0570	Collect and maintain weekly case data									
APP-F0571	Collect and maintain monthly case data									
APP-F0572	Collect and maintain annual case data									
APP-F0573	Provide statistics regarding courtroom usage									
APP-F0601	Interface with the Bar Association									
APP-F0610	Electronic document filing									
APP-F0611	Electronic payment acceptance									
APP-F0612	Law school inquiry for standing and academic record									
APP-F0620	Bankruptcy Court interface									
APP-F0621	DPS									
APP-F0622	Allow prosecutor inquiry access									
APP-F0623	Provide public case inquiry									
APP-F0624	Provide access to public calendar									
APP-F0629	Attorney General Hawaii Criminal Justice Data Center (HCJDC) interface									

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0630	Office of Disciplinary Counsel Interface									
APP-F0631	Bar Association link									
APP-F0640	Public or other agency case inquiry interface									
APP-F0641	Public or other agency calendar interface									
APP-F0644	Provide inquiry by Public Defender offices									
APP-F0646	Interface with PDA devices									
APP-F0650	Law Library link									
APP-F0660	Hawaii lawyer listing update									
APP-F0710	System security and administration									
APP-F0711	Edit controls and provide data entry validation									
APP-F0720	Table maintenance									
APP-F0730	Forms templates									
APP-F0750	Provide quality technical documentation									
APP-F0751	Provide quality user documentation									
APP-F0760	Provide system back ups and redundancy									

	Appellate Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	FThis feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-F0770	Carry out time and date calculation and entry									
APP-F0780	Customize buttons and/or keys									
APP-F0781	Navigate between screens easily									

	Appellate Reports									
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-R0010	File Jacket Bar Code Label									
APP-R0011	Receipt for Documents									
APP-R0020	Case Inquiry Report									
APP-R0021	Document Index List (Docket)									
APP-R0022	Incorrect or Incomplete Case Data Report									
APP-R0023	Inherent Case contradictions Report									
APP-R0024	Incomplete Case Data Report									
APP-R0030	Order of Assignment									
APP-R0031	Cases Assigned to ICA									
APP-R0032	Justice/judge Assignment Report									
APP-R0033	Certificate of Disqualification									
APP-R0034	Certificate of Recusal									
APP-R0035	Assignment of Substitute Justice/Judge									
APP-R0036	Memo to Supreme Court re: ICA Request for Assignment									
APP-R0037	Order reassigning case to Supreme Court									
APP-R0038	Cases Reassigned to Supreme Court									
APP-R0040	Minutes						_			

	Appellate Reports										
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
APP-R0041	Judicial Orders, Judgments and Endorsements										
APP-R0050	Published opinions, memorandum opinions, summary disposition orders										
APP-R0060	Receipt for exhibits and documents returned to trial court										
APP-R0070	Case Destruction Report										
APP-R0100	Daily Calendar Report (judge/staff version)										
APP-R0101	Daily Calendar Report (public version)										
APP-R0102	Weekly Calendar Report										
APP-R0103	Default Report										
APP-R0210	Memo of Setting										
APP-R0211	Notice of entering case on calendar										
APP-R0212	Calendar of cases set for oral argument										
APP-R0213	Assignment of ready case										
APP-R0214	Notice of hearing						_	_			
APP-R0220	Order rescinding oral argument										
APP-R0230	No Oral Argument (NOA) minute order										
APP-R0231	NOA calendar										

	Appellate Reports									
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-R0240	Over-scheduled Calendar Report									
APP-R0250	Hearing List									
APP-R0260	Judge Assignment Report									
APP-R0310	Cashier Daily Revenue Collection Report									
APP-R0311	Fiscal Office Closing Report									
APP-R0315	Multi-jurisdiction Report									
APP-R0320	Double Payment Report									
APP-R0330	Monthly Collection Report									
APP-R0331	Five Year Settlement Report									
APP-R0332	Fine Settlement Report									
APP-R0340	Fee Settlement Report									
APP-R0350	Print trust fund disbursement checks									
APP-R0360	Report of Funds Transferred Electronically to and from Trust Accounts									
APP-R0370	Generate and print Trust Fund Settlement Report									
APP-R0371	Generate and print Trust Fund Summary Report									
APP-R0380	Unclaimed Deposit Report									
APP-R0381	Report of Unclaimed Trust Funds Transferred to General Fund									

	Appellate Reports									
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
APP-R0382	Notice of Unclaimed Trust Funds									
	Transferred to General Fund									
APP-R0410	Case Closeout Report									
APP-R0411	Inactive cases over a certain number of days									
APP-R0412	Cases by cause of action, statute and case type									
APP-R0413	Caseload Activity Report									
APP-R0420	Ad hoc reports									
APP-R0610	EDI Exception Report									
APP-R0620	Public Inquiry Access Report									
APP-R0621	High Profile Case Report									
APP-R0710	Miscellaneous memos, notices, orders,									
	minutes orders and other forms									

	Family Functions								
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
FAM-F0010	Initiate case								
FAM-F0011	Electronic data interface quality control and acceptance: referrals from Police and petitions from Prosecutor or Attorney General (J cases)								
FAM-F0012	Electronic filing quality control and acceptance: filings from attorneys pro se litigants, <i>Department of Attorney General (DAG)</i> , Department of Human Services (DHS), other agencies. (D,P,G, A, and M) all case types.								
FAM-F0013	Shell cases								
FAM-F0015	Create a person record without accompanying court case								
FAM-F0016	Scan documents and associate the images to cases								
FAM-F0018	Create unique sequential case number	-							_
FAM-F0019	Maintain case and case documents								
FAM-F0020	Maintain case (all case types)								
FAM-F0021	Merge or unmerge person records								
FAM-F0022	Enter case comments								

	Family Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
FAM-F0023	Associate multiple statutes with one count									
FAM-F0026	Enter new HRS codes and effective dates easily									
FAM-F0030	Input and maintain incoming documents (all case types)									
FAM-F0031	Mass input of incoming documents (all case types)									
FAM-F0033	Assign a substitute justice/judge									
FAM-F0040	Transfer case to new court (all case types)									
FAM-F0041	Transfer case details to detention facility (J cases)									
FAM-F0042	Transfer case to post disposition status (all cases)									
FAM-F0043	Transfer case to probation department – post disposition status									
FAM-F0044	Assign/transfer case to court officer									
FAM-F0050	Case inquiry (staff and judge)									
FAM-F0051	Case inquiry (public)									
FAM-F0055	Link or consolidate cases									
FAM-F0060	Maintain family files (all case types)									

		Fa	mily Fund	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
FAM-F0070	Input and maintain hearing minutes and results (all case types)								
FAM-F0071	Input and maintain exhibits/evidence (all case types)								
FAM-F0072	Input and maintain orders and judgments								
FAM-F0073	Endorse and print judicial orders (all case types)								
FAM-F0074	Recall bench warrants or penal summons								
FAM-F0076	Dispose or return exhibits based on relevant statutes/court rules								
FAM-F0077	Input and maintain evidence and/or exhibits entered into the record								
FAM-F0080	Maintain probation and protective supervision case (J, S cases) (for Family Adult cases, see function CRM-F0080 in Chapter IV)								
FAM-F0081	Maintain community service sentencing program case								
FAM-F0082	Input incoming supervision documents (J, S and selected other Family cases)								

		Fa	mily Fund	ctions					
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
FAM-F0084	Support information associated with the juvenile monetary restitution program								
FAM-F0090	Support information associated with sentencing								
FAM-F0100	Close case (all case types)								
FAM-F0101	Case archival and retention								
FAM-F0102	Identify expunged referrals and related archival data								
FAM-F0104	Create memos and opinions								
FAM-F0105	Search memos and opinions								
FAM-F0110	Record file movement (all case types)								
FAM-F0111	Record outstanding search request log (all case types)								
FAM-F0200	Define and maintain calendar lists, protocols, and session quotas (all case types)								
FAM-F0201	Calendar blocking (all case types)								
FAM-F0203	Option to override automatic scheduling								
FAM-F0210	Case calendaring (all case types)								
FAM-F0211	Individual calendar judge assignment								
FAM-F0212	Batch calendaring (all case types)								

Appendix 4 – Functional Requirements

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0220	Calendar changes (all case types)										
FAM-F0221	Make individual calendar judge assignment										
FAM-F0222	Track individuals involved in case (parties, witnesses, attorneys, etc.) with ADA requirements										
FAM-F0225	Automatically schedule events, issue notifications and/or reminders based on preceding event(s)										
FAM-F0231	Free court notification (all case types)										
FAM-F0240	Calendar inquiry (all case types)										
FAM-F0250	Appeal interface with Supreme Court (all case types)										
FAM-F0251	Staffing interface and calendaring (all case types)										
FAM-F0252	Interface with police on calendaring										
FAM-F0260	Hearing noticing (all case types)										
FAM-F0290	Probation calendaring (J, cases)										
FAM-F0291	Probation calendar inquiry (J cases)										
FAM-F0292	Identify and resolve calendar conflicts										
FAM-F0300	Print receipt	_									
FAM-F0301	Receipt number										
FAM-F0302	Reverse transaction										

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0303	Reprint receipt										
FAM-F0304	Overall compliance with GAAP										
FAM-F0305	Generate a sequentially numbered check or batch of checks										
FAM-F0310	Maintain a Receipt/Transaction Journal database										
FAM-F0311	Receipt/Transaction Journal inquiry (daily collection)										
FAM-F0312	Print Receipt/Transaction Journal database										
FAM-F0315	Update docket based on a fiscally related event										
FAM-F0320	Multi-jurisdiction cashiering function										
FAM-F0321	Automatically update AMS upon payment										
FAM-F0322	Collection after closing or during holidays										
FAM-F0323	Allow payment and cash receipting in standalone mode										
FAM-F0324	Update CMS and AMS after standalone function										
FAM-F0325	Track manual receipts										
FAM-F0330	Open cashiering workstation										

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0331	Close cashiering workstation										
FAM-F0332	Create a refund check										
FAM-F0333	Void a check										
FAM-F0334	Stop payment on a check										
FAM-F0335	Create accounts payable record at sentencing										
FAM-F0340	Capture filing and application details from CMS										
FAM-F0341	Maintain Fee Schedule database										
FAM-F0342	Fee based cashiering function										
FAM-F0343	Update the CMS upon payment										
FAM-F0344	Maintain Fee Transaction Journal database										
FAM-F0345	Maintain commercial account database										
FAM-F0346	Maintain a table of witness mileage fees										
FAM-F0347	Print payment checks for witnesses, interpreters, etc.										

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0348	Print 1099 tax forms at end of each calendar year regarding payments made to individuals such as personal service contractors, witnesses, interpreters, etc. who provided services to the court										
FAM-F0349	Check police department schedules for witnesses on duty										
FAM-F0350	Capture fine, restitution, reimbursements and all other fee and cost details from CMS upon order										
FAM-F0351	Fine based cashiering function										
FAM-F0352	Automatic update of defendant's account history from AMS										
FAM-F0353	Update accounts module with warrant status from CMS										
FAM-F0354	Allow payment transactions without hearing results from CMS										
FAM-F0355	Maintain a Fines Transaction database										
FAM-F0356	Automatically update hearing results and judicial order upon payment										
FAM-F0361	Transfer bail from police and sheriffs										
FAM-F0362	Bail/refund based cashiering function										

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0363	Automatically update defendant's account history from AMS										
FAM-F0364	Update fiscal module with warrant status and other costs from CMS										
FAM-F0365	Allow bail transactions without hearing results from CMS										
FAM-F0366	Maintain bail refund transactions										
FAM-F0367	Automatically update hearing results and judicial order upon payment										
FAM-F0368	Print bail refund checks										
FAM-F0369	Transfer unclaimed bail to general revenue (escheatment)										
FAM-F0370	Make deposits into trust fund from cashiering work stations										
FAM-F0373	Automatically update CMS upon receipt or disbursement										
FAM-F0379	Accept payments by credit or debit card										
FAM-F0384	Identify a party as indigent										
FAM-F0385	Set up payment schedules										
FAM-F0386	Record interest										
FAM-F0387	Extract payment information for external agencies										

Family Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
FAM-F0388	Store financial adjustments in								
EAN E0400	accounts								
FAM-F0400	Individual case management summary								
FAM-F0410	Track event compliance								
FAM-F0420	Generate documents triggered by case activity								
FAM-F0430	Merge any data from CMS to a document template								
FAM-F0500	Court performance standards or indicators database								
FAM-F0510	Total caseload								
FAM-F0520	Total caseflow								
FAM-F0530	Caseload, by case category								
FAM-F0540	Caseflow, by pending cases, by case type, by stage								
FAM-F0550	Five years historical trends screen								
FAM-F0551	13 months historical trends screen								
FAM-F0560	Courtroom usage								
FAM-F0580	Provide statistics regarding courtroom usage								
FAM-F0580	Collect and maintain weekly case data								
FAM-F0581	Collect and maintain monthly case data								

	Family Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
FAM-F0582	Collect and maintain annual case data									
FAM-F0600	Interface with the Law Library (Judiciary Interface)									
FAM-F0601	Interface with the Bar Association									
FAM-F0610	Electronic referral interface with Police (J)									
FAM-F0611	Calendaring interface with Police (J, S, DA etc. case types)									
FAM-F0612	Police evidence tracking interface									
FAM-F0613	Interface with warrant systems									
FAM-F0620	Electronic petition interface with Prosecutor (J cases)									
FAM-F0621	Prosecutor case inquiry interface (J cases)									
FAM-F0630	Attorney General Criminal Justice Data Center (CJDC) interface Juvenile Justice Information System (JJIS) (J cases)									
FAM-F0631	Accept payments electronically									
FAM-F0632	Provide public case inquiry									
FAM-F0633	Provide access to public calendar									
FAM-F0634	Support electronic document filing			-						

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0640	DPS juvenile bringdown/calendaring interface										
FAM-F0642	Interface with DPS detention order (mittimus)										
FAM-F0643	Interface with the Office of Disciplinary Counsel										
FAM-F0650	Public Defender case inquiry interface										
FAM-F0660	Public case inquiry interface (refer to FAM-R0051)										
FAM-F0661	Public calendar interface (D, P, G, DA and M cases only)										
FAM-F0670	Electronic filing from attorneys pro se litigants, Department of Human Services (DHS), other agencies (D, P, G, A, and M cases)										
FAM-F0693	Interface with PDA devices										
FAM-F0710	System security and administration										
FAM-F0711	Edit controls and provide data entry validation										
FAM-F0720	Table maintenance										
FAM-F0730	Forms templates										
FAM-F0750	Provide quality technical documentation										

	Family Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	H H	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-F0751	Provide quality user documentation										
FAM-F0760	Provide system back ups and										
	redundancy										
FAM-F0770	Carry out time and date calculation and entry										
FAM-F0780	Customize buttons and/or keys										
FAM-F0781	Navigate between screens easily										
ADM F0724	Maintain GAL and VGAL Tables										

Family Reports									
Reports	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
FAM-R0010	File Jacket Bar Code Label								
FAM-R0020	Incomplete Case Data Report								
FAM-R0021	Inherent Case Contradictions Report								
FAM-R0022	Incorrect Data Report								
FAM-R0030	Case Inquiry Report								
FAM-R0031	Document Index List (Docket)								
FAM-R0032	Supervision Document Index List								
	(Supervision Docket)								
FAM-R0040	Judicial Orders, Judgments and Endorsements								
FAM-R0050	Notice that Bench Warrant has been Recalled								
FAM-R0060	Family File Report								
FAM-R0061	Family File Assignments Report								
FAM-R0062	Juvenile Assignments Report								
FAM-R0063	Drug Court Report								
FAM-R0064	Evidence Report								
FAM-R0070	Case Destruction Report								
FAM-R0071	Archived Cases Parole Report								
FAM-R0210	Daily Calendar Report (all case types)								

	Family Reports										
Reports	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
FAM-R0220	Weekly Calendar Report (all case types)										
FAM-R0230	Over-scheduled Calendar Report (all case types)										
FAM-R0240	Hearing list (all case types)										
FAM-R0250	Judge assignment										
FAM-R0310	Cashier Daily Revenue Collection Report										
FAM-R0311	Fiscal Office Closing Report										
FAM-R0320	Multi-Jurisdiction Report										
FAM-R0321	Double Payment Report										
FAM-R0330	Monthly Collection Report										
FAM-R0331	Five Year Settlement Report										
FAM-R0340	Fee Settlement Report										
FAM-R0350	Fine Settlement Report										
FAM-R0351	Fine Payment Report										
FAM-R0352	Unpaid Fine Report										
FAM-R0353	Collection of Non-Payment Penal Summons Report										
FAM-R0360	Bail Transfer Report										
FAM-R0361	Bail Settlement Report										
FAM-R0362	Bail Deposit Held Report										
FAM-R0363	Unclaimed Bail Report										

Family Reports										
Reports	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	7 7 1	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
FAM-R0370	Notice of Partial Payment									
FAM-R0371	Notice of Delinquent Account									
FAM-R0390	Unclaimed Deposit Report									
FAM-R0510	Inactive Cases Over 60 Days Report									
FAM-R0515	Cases by cause of action, statute and									
	case type									
FAM-R0520	Case Closeout Report									
FAM-R0530	Detention population reports, daily, weekly, monthly, and yearly									
FAM-R0540	Ad hoc reports			·						
FAM-R0610	EDI Exception Report									
FAM-R0620	Public Inquiry Access Report			·						
FAM-R0750	Miscellaneous memos, notices									

	Jury Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
ADM-F0110	Create Master Jury List									
ADM-F0111	Record and analyze responses to questionnaires									
ADM-F0112	View/print individual questionnaire responses									
ADM-F0120	Select jurors for service on a petit jury panel									
ADM-F0121	Postpone/excuse jurors									
ADM-F0122	Provide information for summoned jurors									
ADM-F0123	Maintain audit trail on amendments to charges									
ADM-F0129	Maintain lists of psychologists and psychiatrists who assist the court by performing mental evaluations									
ADM-F0130	Record attendance of jurors at trial									
ADM-F0131	Empanel jurors									
ADM-F0132	Maintain schedule of fines and infractions							_		
ADM-F0140	Select names for grand jury list									
ADM-F0141	Create grand jury panels									
ADM-F0142	Modify grand jury panels									

	Jury Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
ADM-F0150	Generate Juror Certificate of Appreciation									
ADM-F0151	Calculate payment required to individual jurors									
ADM-F0152	Maintain jury fees table									
ADM-F0153	Track costs of jury service									
ADM-F0160	Jury management information									
ADM-F0170	Archive jury records									
ADM-F0180	Department of Motor Vehicles Interface									
ADM-F0181	State Department of Taxation Interface									
ADM-F0182	City Clerk/Voter Registration Interface									
ADM-F0183	State Department of Health, Vital Records Department Interface									
ADM-F0184	Private banking institutions Interface									
ADM-F0185	Interactive Voice Response (IVR) System									
ADM-F0186	Internet access for jurors									
JRY-F0010	Manage grand juror selection process									
JRY-F0020	Manage petit juror selection process									
JRY-F0030	Letter generation									

	Jury Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
JRY-F0040	Juror excused or postponed									
JRY-F0100	Juror attendance									
JRY-F0110	Create master jury list									
JRY-F0111	Record and analyze responses to questionnaires									
JRY-F0112	View/print individual questionnaire responses									
JRY-F0120	Select jurors for service on a petit jury panel									
JRY-F0121	Postpone/excuse jurors									
JRY-F0122	Provide information for summoned jurors									
JRY-F0132	Assign juror to another panel									
JRY-F0200	Juror mileage payment									
JRY-F0210	Juror meal payment									
JRY-F0300	Jury trial outcome									
JRY-F0400	Jury scheduling									
JRY-F0410	Juror transfer									
JRY-F0500	Jury costs									
JRY-F0510	Issue reminder notices									

	Jury Reports										
Report	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	n ne	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
ADM-R0110	Jury Questionnaire										
ADM-R0111	Jurors excused and reasons										
ADM-R0112	Summons										
ADM-R0113	Notice to jurors										
ADM-R0114	Juror badges										
ADM-R0115	Grand jury letter										
ADM-R0116	Certificate of Appreciation										
ADM-R0117	Jury service checks										
ADM-R0118	Report of electronic payments made										
	to juror bank accounts										
ADM-R0119	Ad hoc reports										
ADM-R0301	Annual Write-Off Report			-		_					

	Probation Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
PRB-F0001	Audit trail									
PRB-F0002	Track payments									
PRB-F0003	Payment plans									
PRB-F0004	Prioritize payments									
PRB-F0005	Track missed payments									
PRB-F0006	Calculate cumulative totals									
PRB-F0007	Collect/update offender financial information									
PRB-F0008	Print receipts									
PRB-F0009	Financial adjustments									
PRB-F0010	Conversion of bail to payments									
PRB-F0011	Maintain mug shots									
PRB-F0012	Maintain images of tattoos/marks/deformations									
PRB-F0013	Maintain images of house/car									
PRB-F0014	Identify based on fingerprint									
PRB-F0015	Search for offender									
PRB-F0016	Track aliases									
PRB-F0017	Track family relationships							_		
PRB-F0018	Search for victim									
PRB-F0019	Track residence/workplace									
PRB-F0020	Geographic clusters									
PRB-F0021	Describe physical characteristics									

	Probation Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
PRB-F0022	Track contact people									
PRB-F0023	Track health conditions									
PRB-F0024	Track case type									
PRB-F0025	Assign offender to probation officer									
PRB-F0026	Track recidivism									
PRB-F0027	Track file location									
PRB-F0028	Bar code labels									
PRB-F0029	Offender ID cards									
PRB-F0030	Retain probation officer assignment history									
PRB-F0031	Track probation officer caseload									
PRB-F0032	Retain probation officer assignment history									
PRB-F0033	Associate probation officers with supervisor									
PRB-F0034	Transfer offender									
PRB-F0035	Verify offender arrival									
PRB-F0036	Print terms of probation									
PRB-F0037	Probation officer scheduling							_		
PRB-F0038	Offer suggested probation officer									
	assignment									
PRB-F0039	Compile management reports									
PRB-F0040	Trend analysis									

	Probation Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
PRB-F0041	Track offender treatment									
PRB-F0042	Random drug testing									
PRB-F0043	Web enabled									
PRB-F0044	Track treatment results									
PRB-F0045	Collect/update periods of employment, schooling, military service									
PRB-F0046	Track abused substances									
PRB-F0047	Track attendance									
PRB-F0048	Track victims									
PRB-F0049	Risk/needs									
PRB-F0050	Historical record of risks/needs									
PRB-F0051	Classify offender									
PRB-F0052	Track community service									
PRB-F0053	Track condition compliance									
PRB-F0054	Web access for probation officers									
PRB-F0055	Interface with PDA/laptops									
PRB-F0056	Dial-in access									
PRB-F0057	Track drug test results									
PRB-F0058	Generate urinalysis labels									
PRB-F0059	Intake offenders									
PRB-F0060	Discharge offenders									
PRB-F0061	Track co-accused									
PRB-F0062	Maintain offender status									

	Probation Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
PRB-F0063	Unlimited case notes									
PRB-F0064	Preview and modify pre-sentence report									
PRB-F0065	Scan documents as part of pre- sentence report									
PRB-F0066	Store completed pre-sentence report									
PRB-F0067	Case plan									
PRB-F0068	Adult/juvenile security features									
PRB-F0069	Merge offenders									
PRB-F0070	Merge court cases									
PRB-F0071	Interface with other agencies									
PRB-F0072	User friendly									
PRB-F0073	Alerts/flags									
PRB-F0074	Omnipresent offender information									
PRB-F0075	Security and audit for edits									
PRB-F0076	Audit trail of records									
PRB-F0077	Conversion of data									
PRB-F0078	Link conditions to charges									
PRB-F0079	Conflict resolution									
PRB-F0080	Ad hoc reporting									
PRB-F0081	Security by jurisdiction									
PRB-F0082	Merge data with word processing									
	template									

	Probation Functions										
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	C This feature can be done by the Judiciary with supplied user tools. 7 points.	D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx		
PRB-F0700	Track restitution owed by defendant(s)										
PRB-F0701	Track restitution due to victim(s)										
PRB-F0702	Victim notification										
PRB-F0710	Pay restitution										

		Pro	bation R	eports					
Reports	Report Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.		D This feature is not provided in our software.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx
PRB-R0100	Recidivism rates							,	
PRB-R0150	Trend analyses								
PRB-R0200	Time in court								
PRB-R0500	Inactive Cases over 60 Days (CRM-R0500)								
PRB-R0510	Case Closeout Report (CRM-R0510)								
PRB-R0520	Incarceration and parole completed (CRM-R0520)								
PRB-R0530	Ad hoc reports (CRM-R0530)								

	Electronic Filing Functions									
Function	Function Description	A This feature is currently provided. 10 points.	B This feature is not in the current release but will be available at the time of installation of the module at no extra cost. 9 points.	7 7 1	D This feature is not provided in our software. 0 points.	E Other – see attachment. 1-10 points.	F This feature is not currently available but can be provided in the future by the date indicated at an estimated cost shown. 6 points.	Date: (xx/xx/xx)	Amount: \$ xx.xx	
EFS-F0010	File documents electronically									
EFS-F0020	Return receipt									
EFS-F0030	Text searchable									
EFS-F0040	Party notification									
EFS-F0050	Scheduling									
EFS-F0070	Security of information									
EFS-F0071	Security of author									
EFS-F0100	Input into CMS									
EFS-F0110	Attorney address update									
EFS-F0300	Sealed documents									
EFS-F0310	Multi-mode filing									
EFS-F0400	Document retrieval									
EFS-F0500	Document archive/purge									
EFS-F0600	Internet access									
EFS-F0700	Payment									
EFS-F0800	General format									