



Office of the Administrative Director – Financial Services Department

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Janell Kim
FINANCIAL SERVICES DIRECTOR

December 15, 2014

MEMORANDUM

TO WHOM IT MAY CONCERN:

FROM: Janell Kim, Financial Services Director

SUBJECT: **ADDENDUM NO. 3, REQUEST FOR PROPOSALS NO. J15068
For Health & Human Services for the period July 1, 2015 – June 30,
2017**

Transmitted herewith for your review is one copy of Addendum No. 1, and is hereby made a part of Request for Proposals J15068 for the above Health & Human Services project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Should you have any programmatic questions regarding this addendum, please call the individual listed in the service specifications. Other questions regarding the Request for Proposal may be directed to Kelly Kimura in the Judiciary Contracts & Purchasing Office at 808-538-5805, or email kelly.y.kimura@courts.hawaii.gov

/s/ Janell Kim
Janell Kim

ADDENDUM NO. 3
REQUEST FOR PROPOSALS NO. J15068
Health & Human Services for the Period July 1, 2015 – June 30, 2017
The Judiciary, State of Hawaii

The items listed hereunder are hereby made a part of Request for Proposals No. J15068 for the above Health & Human Services project, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Amend RFP J15068:

1. Amend Section Three, Proposal Application Instructions, page 3-4, 3.5.2.1, Accounting System to read as follows:

In order to determine the adequacy of the applicant's accounting system as described under the administrative rules, the following documents are requested as part of the Proposal Application (may be attached):

The most recent financial audit. If the Provider does not have a financial audit, the Provider shall submit their most recent financial statement providing an explanation why a financial audit is not being submitted.

2. Replace the word "Ohana Conferencing" to "Family Conferencing" on page 2.10-1, 2.10.1, C. Description of the goals of the service, to read as:

The goal of the service is to assist juveniles and families to resolve various problems and conflicts to help them learn socially acceptable behaviors and function in the community as law-abiding citizens. Services should incorporate best practices/evidence-based practices and be reflective of the court's balanced and restorative justice philosophy and the guiding principles of the Juvenile Detention Alternative Initiative (JDAI). The goals of balanced and restorative justice are accountability, competency development, and public safety. JDAI principles are complementary in that it can help shape and guide jurisdiction's practice through collaboration and a continuum of services that are culturally competent, relevant and accessible to the youth they serve and reduce the reliance on unnecessary confinement in secured detention. The in-community services include Alternative Education, Outdoor Experience, Anger Management, Psychological Services, Victim Impact Classes, and Family Conferencing.

3. Amend Service Specification 2.10 - Juvenile Client and Family Services - In-Community Service, page 2.10-8, #7 Units of service and unit rate, to read as follows:

Outdoor Experience - 6 to 8 youth per month

Alternative Education - 23 to 27 youth per month

Anger Management - 13 youth per month (Oahu)

Anger Management – 35 per year (Kauai)

Family Intervention - 10 to 13 families per year

Victim Impact - 100 youth per year (Oahu)

Victim Impact - 12-20 youth/families per year (Kauai)

Family Conference – 15 to 20 youth per year (Kauai)